

Credit Assessment Template

Work Experience to Course equivalency

| Student Details | |
|---|--|
| Name | |
| USQ Student ID | |
| USQ Program | |
| Date of Application | |
| Name of Employer | |
| Employment Position | |
| Duration of Employment | |
| Employer Verification Letter | Please attach a letter from your employer verifying the demonstration of achievement provided. |
| USQ Program Summary [Office Use Only] | |
| Courses completed at USQ | |
| Credit granted | |
| Number of courses remaining | |
| Maximum exemptions allowable in program | |
| Australian and New Zealand Standard Classification of Occupations (ANZSCO) Assessment [Office Use Only] | |
| ANZSCO Skill Level | |
| AQF degree equivalence | |

USQ Course for Assessment: [Course Code] [Course Name]

Course Topics

| Course Topics from Course Specification | Demonstration of achievement | Specific projects or examples to support demonstration |
|---|------------------------------|--|
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Course Learning Objectives

| Learning Objectives from Course Specification | Demonstration of achievement | Specific projects or examples to support demonstration |
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Work Experience Assessment Guidelines

The Australian and New Zealand Standard Classification of Occupations (ANZSCO) is used to determine the AQF level of the work experience for which credit is sought. The maximum credits applicable to a particular qualification should be used to determine if the work experience is at the appropriate AQF level in order to grant credit.

1. The course topics and objectives should be assessed against the work experience and demonstration of achievement and competency provided by the applicant. Where there is deemed to be at least 75% overlap in competency achieved, credit may be awarded.
2. Unspecified credit will not be granted based work experience.
3. Credit based on work experience into postgraduate AQF Level 9 programs will be considered on a case-by-case basis and only granted where significant and substantial evidence of equivalency is demonstrated in the same cognate area of the degree qualification used for admission.
4. Credit based on work experience into AQF Level 9 programs will not be considered where work experience has been used as a basis for admission.
5. The nominated School Coordinators have the delegated responsibility to approve credit. Where required, a course examiner may be asked to recommend courses for credit.

| Qualification | Maximum USQ Credit* |
|------------------|---------------------|
| Undergraduate | |
| Certificate IV | 1 |
| Diploma | 8 |
| Advanced Diploma | 12 |
| Bachelor | 16 |

*The maximum USQ Credit is a guide for the appropriate amount of credit commensurate to that level of qualification. This guide should be used in conjunction with the Credit and Exemption Procedure which specifies the maximum credit applicable into USQ degree programs.