Designing, Implementing and Facilitating Communities of Practice: Australian Learning and Teaching Council Workshop

Professor Milton Cox – Miami University (USA)

Associate Professor Jacquie McDonald – University of Southern Queensland

February 16 - Burke and Wills Downs Room – 4.30- 9.30

February 17 & 18, 8.30-5.00 -USQ venue S211-12

Wednesday February 16 - Burke and Wills - *Downs Room* – 4.30 - 9.30

4:30pm – Registration, Reception, & CoP Home-Finding Activity
Tea and coffee on arrival
4:40pm *please arrive no later than 4:40pm*

5:00pm–9:30pm Dinner & Opening Session – go to CoP tables after finding home location

Pre and during dinner: dinner served at 6pm
Getting acquainted with your Workshop Home CoP colleagues
Reviewing the Welcome Packet
Selecting CoP name, motto, logo, and member roles; see assignments

Workshop Facilitators' Welcome
Milt Cox, Miami University (USA)
Jacquie McDonald (USQ)

ALTC Teaching Fellowship Reference Group:
Prof Geoffrey Crisp (U Adelaide); A/Prof Judy Nagy (Deakin); A/Prof Michele Scoufis (U Sydney); Dr Cassandra Star (Flinders)

Home CoP Introductions by Home CoP Facilitators

Workshop Overview

Communities of Practice, Faculty Learning Communities, and Our Workshop: A Blueprint for Success – Milton Cox

The Schedule, the Assignments, and the Jigsaw process for Design Groups
Jacquie McDonald

Short Tour through the *Handbook* and the folder materials
Milton and Jacquie

Homework for tomorrow!

Thursday February 17 - S211-12

8:30am	Home CoP Liaison's Meeting with Workshop Facilitators In USQ S211-12
8.30-8.50	Arrival at S211-12 – sit at your Home CoP table – coffee/tea
8.50-9.00	Welcome, acknowledge Traditional Owners
9:00 am- 10:30am	Plenary: *Faculty/Staff, Community, Learning, and SoTL: A Bridge to Opportunity and Change* - Milton Cox
10:30am- 10:45am	Morning Tea
10:45am- 11:30am	Session 1 Design Groups
11:30am- 12:15pm	Home CoP/FLC debriefing of Session 1
12:15pm- 1:00pm	Lunch in S211-12 seated in Home Communities
1:00pm- 1:45pm	Session 2 Design Groups
1:45pm 2:45pm	Home CoP debriefing of Session 2
2:45pm- 3:00pm	Afternoon Tea
3:00pm- 5:00pm	Planning time for design and implementation of CoPs for back on campus CoP campus and individual teams *Workshop facilitators will consult as requested*

Homework for tomorrow!

Bring your laptops and memory sticks for describing your CoP Design

Friday February 18 - S211-12

8:30 am	Home CoP Liaison's Meeting with Workshop Facilitators at USQ S211-12
9:00am 9.15am	Home CoP meeting: Touching base and planning for today sit at your Home CoP table – coffee/tea
9:15am- 10:45am	Plenary: *Forming – Storming – Norming – Performing – Adjourning: Facilitating Effective CoPs/FLCs* Milton and Jacquie
10:45am- 11:00am	Morning Tea
11:00am- 11:45am	Session 3 Design Groups
11:45am- 12:30pm	Lunch and Debriefing of Session 3 in Home CoPs in S211-12
12:30pm- 1:30pm	Planning time for design and implementation of CoPs back at home campus Preparation of slides for afternoon presentations Workshop facilitators will consult as requested
1:30pm	Slides on memory stick handed to Workshop Facilitators for campus team and individual presentations
1:30pm- 2:30pm	Part 1 of Campus Team and Individual Presentations
2:30pm- 2:45pm	Scavenger Hunt (and prizes!)
2:45pm- 3:00pm	Afternoon Tea
3:00pm- 4:00pm	Part 2 of Campus Team and Individual Presentations
4:00pm- 4:15pm	Writing a Letter Home and Evaluation
4:15pm- 4:45pm	Graduation Ceremony - Professor Milton Cox (Miami University, USA) and Prof Janet Verbyla – USQ PVC (Learning, Teaching and Quality)