



The University of Southern Queensland

## Course Specification

### Description: Reputation Management

Subject	Cat-Nbr	Class	Term	Mode	Units	Campus
PRL	1003	15100	2, 2002	ONC	1.00	WIBAY

<b>Academic Group:</b>	FOART
<b>Academic Org:</b>	FOA004
<b>HECS Band:</b>	1
<b>ASCED Code:</b>	100700

### STAFFING

Examiner: Alison Feldman

Moderator: Elizabeth Dougall

### SYNOPSIS

An organisation's most valuable commodity is its reputation. The effective management of that reputation is one of the most pervasive and persistent challenges of contemporary organisations. The boundary spanning role of the public relations professional demands the knowledge and skills to understand, embrace and effectively communicate the strategic thinking of the organisation's management together with the directions and aspirations of its internal and external stakeholders. Within the theoretical foundations and frameworks of contemporary public relations practice the student will be introduced to the cross section of the specialist areas which constitute the practice of public relations. In addition to the course's primary focus, reputation management, these include financial or investor relations, government relations, public affairs, marketing communications, community relations, employee relations, and special interest group communications. The concept of public relations as a management function is explored.

### OBJECTIVES

On successful completion of this course students should be able to:

- Explain the concept of public relations as a management function;
- Explain the boundary spanning role of the public relations professional and describe the applicable organisational theories;
- Define reputation management and describe the variety of specialist public relations practices undertaken in corporate, consultancy and government environments which are essential to reputation management.
- Define and explain the core public relations and communications theories applicable to reputation management and other specialist practices;

- Explain the issues concerned with managing, maintaining and changing corporate images and reputations;
- Define and explain the major ethical issues associated with the processes and practices of public relations.

## TOPICS

Description	Weighting (%)
1. The historical context of reputation management and the role of public relations in an organisation's reputation management strategy.	5.00
2. The emergence of reputation management as a field of study.	5.00
3. Reputation management defined and its presence in corporate, consultancy and government environments.	10.00
4. Core public relations communications and organisational theories applicable to reputation management.	15.00
5. An integrated working model of reputation management.	20.00
6. Specialist public relations practices which are essential to reputation management.	30.00
7. Issues concerned with managing, maintaining and changing corporate images and reputations.	5.00
8. The major ethical issues associated with the processes and practices of reputation management	10.00

## TEXT and MATERIALS required to be PURCHASED or ACCESSED:

Books can be ordered by fax or telephone. For costs and further details use the 'Book Search' facility at <http://bookshop.usq.edu.au> by entering the author or title of the text.

Unit 97507 Selected Readings

Baskin, O., Aronoff, C. & Lattimore, D. 1997, *Public Relations: The Profession and the Practice*, 4th edn. Brown and Benchmark Publishers, Madison, WI.

## REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Baker, L.W. 1993 *Credibility Factor: Putting Ethics to Work in Public Relation*, Business One Irwin, Homewood, Ill.

Cutlip, S.M. 2000 *Effective Public Relations*, 8th edn, Prentice- Hall, Englewood Cliffs, N.J.

Dowling, G. 1994 *Corporate Reputations*, Longman Cheshire, Melbourne.

- Fearn-Banks, K. 1995 *Crisis Communications: A Casebook Approach*, Lawrence Erlbaum, Hillsdale, N.J.
- Fombrun, C.J. 1996 *Reputation: Realizing Value From The Corporate Image*, Harvard Business School Press, Boston, Mass.
- Grunig J. (ed.) 1992 *Excellence in Public Relations and Communication Management*, L Erlbaum Associates, Hillsdale, N.J.
- Haywood, R. 1994 *Managing Your Reputation*, McGraw-Hill Book Co, London, New York.
- Kruckeberg, D. 1988 *Public Relations and Community: A Reconstructed Theory*, Greenwood Publishing Group, New York.
- L'Etang, J. 1997 *Critical Perspectives in Public Relations*, International Thomson Business Press, Boston.
- Lesly, P. 1997 *Lesly's Handbook of Public Relations and Communications*, 5th edn, AMACOM, New York. NY.
- Macnamara, J.R. 2000 *Public Relations Handbook*, Prentice Hall, New York, Sydney.
- Nager, N.R. 1991 *Public Relations Management by Objectives*, University Press of America, Lanham, Md.
- Nager, N.R. 1991 *Strategic Public Relations Counseling*, University Press of America, Lanham, Md.
- Newsom, D. 2000 *This is PR: The Realities of Public Relations*, 7th edn, Wodsworth, Belmont, California.
- Spicer, C. 1996 *Organizational Public Relations: A Political Perspective*, Lawrence Erlbaum Associates, Mahwah, NJ.

## **STUDENT WORKLOAD REQUIREMENTS**

ACTIVITY	HOURS
Assessment	45
Directed Study	40
Lectures	26
Private Study	40
Tutorial	14

## ASSESSMENT DETAILS

Description	Marks Out of	Wtg(%)	Required	Due Date
ESSAY	100.00	20.00	Y	23 Aug 2002
DISCUSSION CONTRIBUTIONS/PAPER	100.00	40.00	Y	14 Oct 2002
EXAMINATION 3 HOURS	100.00	40.00	Y	END S2

## OTHER REQUIREMENTS

- 1 All pieces of assessment must be submitted and completed to a minimum satisfactory standard
  - 2 The final grade is based on the aggregate of all assessment items.
  - 3 (i) Assignments submitted after the due date, and without prior approval of an extension from the examiner, will be penalised at the rate of 10% per working day up to 5 days, after which a grade of zero will be awarded. (ii) Since it is a requirement of the unit that all items of assessment must be submitted, any assignments which are beyond the five working day limit will not be eligible for a grade, but must be of an acceptable standard. The assignments must be submitted by the examination date.
  - 4 Extensions on the due dates for assignments will be granted in extenuating circumstances only. Application for extension must be made in writing prior to the due date of the assignment. Applications must be supported by appropriate documentation, such as a medical certificate or a letter of referral from a qualified counsellor. Workload or failure of computer equipment will not be considered grounds for extension.
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