



The University of Southern Queensland

## Course Specification

### Description: Auditing

Subject	Cat-Nbr	Class	Term	Mode	Units	Campus
ACC	3118	24126	2, 2003	ONC	1.00	TWMBA

<b>Academic Group:</b>	FOBUS
<b>Academic Org:</b>	FOB008
<b>HECS Band:</b>	2
<b>ASCED Code:</b>	080101

### STAFFING

Examiner: Peter Tedford

### PRE-REQUISITES

Pre-requisite: ACC3115

### SYNOPSIS

This course primarily deals with the process by which the external company auditor, within the Australian professional and legal framework, independently appraises and reports on the truth and fairness of the company's financial statements. The course is practice-oriented and in keeping with current trends in the auditing profession, a risk-based audit approach is emphasised. The course covers the audit of computerised systems as well as selected manual accounting systems. Limited 'hands-on' auditing experience is provided by requiring students to complete a case study as part of the assessment for the course.

### OBJECTIVES

On completion of this course students will be able to:

- explain the need for an independent audit;
- appreciate the various auditing standards and procedures and the application of these to the conduct of an audit;
- follow the development of case law and statute law in respect of the definition of the auditor's responsibilities;
- appreciate the audit process, beginning with the planning phase, through the documentation stages, to the testing (interim and final), evaluation and reporting stages;
- appreciate the concepts of internal controls and audit testing procedures;
- understand the principles and application of audit sampling techniques;
- appreciate the internal controls associated with the audit of EDP systems;

- decide on the appropriateness of different types of audit reports and prepare such audit reports.

## TOPICS

Description	Weighting (%)
1. Assurance and the Auditing Profession	7.00
2. The Financial Report Audit and Professional Standards	7.00
3. The Audit Process and Audit Evidence	8.00
4. Internal Control	9.00
5. Audit Testing I	8.00
6. Audit Testing II	8.00
7. CIS Auditing I - Controls	9.00
8. CIS Auditing II - Techniques	8.00
9. Audit Sampling	9.00
10. Completing the Audit and Audit Reporting	9.00
11. Legal Responsibility and Liability of Auditors	9.00
12. Professional Ethics and Independence	9.00

## TEXT and MATERIALS required to be PURCHASED or ACCESSED:

Books can be ordered by fax or telephone. For costs and further details use the 'Book Search' facility at <http://bookshop.usq.edu.au> by entering the author or title of the text.

ACC3118 study package available from the USQ Bookshop.

Gill, GS, Cosserat, G, Leung, P & Coram, P 2001, *Modern auditing and assurance services*, 6th edition, John Wiley & Sons, Australia.

Kemp, S & Knapp, J (eds) 2003, *Auditing handbook 2003, volume 2 of the accounting and auditing handbook*, Prentice Hall, Australia.

(Students should have access to this text OR Auditing Standards, Auditing Guidance and Professional Statements, and the Joint Code of Professional Conduct, from either the CPA Australia or ICAA Members Handbook.)

## REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Arens, AA, Best, PJ, Shailer, GEP, Fiedler, BA & Loebbecke, JK 2002, *Auditing in Australia: an integrated approach*, 5th edition, Prentice-Hall, Australia.

Gay, G & Simnett, R 2000, *Auditing and assurance services in Australia*, McGraw Hill, Sydney.

## STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Assessment	40
Lectures	26
Private Study	83
Tutorial	26

## ASSESSMENT DETAILS

Description	Marks Out of	Wtg(%)	Required	Due Date
CASE STUDY	60.00	20.00	Y	12 Sep 2003
3 HOUR EXAMINATION	100.00	80.00	Y	END S2 (see note )

### NOTES:

- . The examination is scheduled to be held in the end-of-semester examination period. Students will be advised of the official examination date after the timetable has been finalised.

## IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:  
It is the students' responsibility to attend and participate appropriately in all activities (such as lectures, tutorials, laboratories and practical work) scheduled for them, and to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration. If you are an International student in Australia it is a requirement of your student visa that you attend all classes at your campus.
- 2 Requirements for students to complete each assessment item satisfactorily:  
To complete the assignment satisfactorily, students must attempt all assignment questions. To complete the examination satisfactorily, students must obtain at least 50% of the marks available for the examination.
- 3 Penalties for late submission of required work:  
If students submit assignments after the due date without prior approval then a penalty of 20% of the total marks gained by the student for the assignment will apply for each working day late.
- 4 Requirements for student to be awarded a passing grade in the course:  
To be assured of receiving a passing grade a student must submit all of the summative assessment items, achieve at least 50% in the examination and at least 50% of the available weighted marks for the summative assessment items.

- 5 Method used to combine assessment results to attain final grade:  
The final grades for students will be assigned on the basis of the weighted aggregate of the marks obtained for each of the summative assessment items in the course.
- 6 Examination information:  
This is a restricted examination. Candidates are allowed access to specific materials during the examination. The only materials that candidates may use in the restricted examination for this course are: writing materials (non-electronic and free from material which could give the student an unfair advantage in the examination); calculators which cannot hold textual information (students must indicate on their examination paper the make and model of any calculator(s) they use during the examination). Students are not permitted to take mobile telephones, pagers or other electronic means of communication into the examination room.
- 7 Examination period when Deferred/Supplementary examinations will be held:  
Any Deferred or Supplementary examinations for this course will be held during the next examination period.
- 8 University Regulations:  
Students should read USQ Regulations 5.1 Definitions, 5.6 Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL: <http://www.usq.edu.au/SECARIAT/calendar/Part5/> or in the printed version of the current USQ Handbook. Students should also read The Guide to Policies and Procedures of the Faculty which can be found at the URL: <http://www.usq.edu.au/handbook/2003/title663.html> or in the printed version of the current USQ Handbook.

## **ASSESSMENT NOTES**

- 1 Assignments: (i) The due date for an assignment is the date by which on-campus students must deposit the assignment in the assignment drop box provided at the Faculty of Business reception. The onus is on the student to provide proof of the despatch date, if requested by the Examiner. (ii) Students must retain a copy of each item submitted for assessment. This must be produced within 24 hours if required by the Examiner. (iii) In accordance with University's Assignment Extension Policy (Regulation 5.6.1), the Examiner may grant an extension of the due date of an assignment in extenuating circumstances. If students submit assignments after the due date and wish to claim extenuating circumstances then they shall provide validated documentary evidence with the assignment, explaining the circumstances. The Examiner shall consider the statement accompanying a late assignment and decide on the outcome. (iv) Assignments are to be submitted with the appropriate assignment cover. (v) The Examiner will normally only accept assessments that have been written, typed or printed on paper-based media.
- 2 Course Weightings: Course weightings of topics should not be interpreted as applying to the number of marks allocated to questions testing those topics in an examination paper. The examination may test material already tested in assignments.
- 3 Dishonest Actions: (i) Any student who is alleged to have performed a dishonest action relating to any assessment in the course will have a course of action taken against him/her as outlined in the Academic Regulations. (ii) Pieces of assessment

should be the work of individual students. Joint pieces of assessment are not permitted unless written approval has been obtained from the Examiner. (iii) Dishonest action in relation to assessment includes: copying or attempting to copy the work of others; use of or attempting to use information prohibited from use in that form of assessment; submitting the work of another as your own; consciously committing acts of plagiarism, ie taking and using another's thoughts or writings as one's own with intent to deceive, which occurs when paragraphs, sentences, a single sentence or significant parts of a sentence which are copied directly, are not enclosed in quotation marks and appropriately footnoted or referenced in the text; direct quotations are not used, but text is paraphrased or summarised, and the source of the material is not acknowledged by footnoting or other reference in the text.

- 4 Deferred Work: Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination); IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).