



The University of Southern Queensland

## Course specification

<b>Description: Management Accounting I</b>						
Subject	Cat-nbr	Class	Term	Mode	Units	Campus
ACC	2113	44113	2, 2005	EXT	1.00	Toowoomba

<b>Academic group:</b>	FOBUS
<b>Academic org:</b>	FOB008
<b>Student contribution band:</b>	2
<b>ASCED code:</b>	080101

### STAFFING

Examiner: Erle Stower  
Moderator: Suzy Byrne

### REQUISITES

Pre-requisite: ACC1101

### SYNOPSIS

This course focuses on the provision and use of management accounting information for planning, control and decision making. The course encourages an understanding of the management accounting function within an organisation by taking a business value chain perspective. The process of budgeting (operational and financial) and standards as an aid to management in planning and controlling business activities is explored. Also included is an analysis of cost behaviour, absorption and variable costing, a study of the principles of Job and Process Costing systems, the application of activity based costing, as well as other facets of management accounting which support decision making.

### OBJECTIVES

On completion of this course students will be able to:

1. understand the role of management accounting in the management process;
2. analyse cost behaviour, and cost-volume-profit relationships;
3. understand the issues and techniques associated with cost allocation generally and activity based costing principles and techniques in particular;
4. accumulate costs for (and determine the costs of) products/services in job and process cost environments;
5. prepare operating and financial budgets and appreciate behavioural factors associated with budgeting;
6. guide the development of standard costs and compute variances for management control reports;
7. understand variable and absorption costing principles, and prepare income statements in accordance with those principles; and
8. determine and analyse relevant information for management decision making.

## TOPICS

	Description	Weighting (%)
1.	The management accounting environment and cost terminology	5.00
2.	Cost behaviour and estimation, and cost-volume-profit analysis;	9.00
3.	Job costing	9.00
4.	Activity based costing	9.00
5.	Cost allocation issues and techniques	8.00
6.	Process costing	9.00
7.	Master budget and responsibility accounting: Part 1	8.00
8.	Master budget and responsibility accounting: Part 2	9.00
9.	Flexible budgets, variances and management control: Part 1	9.00
10.	Flexible budgets, variances and management control: Part 2	8.00
11.	Variable and absorption costing	9.00
12.	Relevant information for decision making	8.00

## TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

NB Computer Hardware/Software requirements are set out in the Introductory Book.

Horngren, CT, Foster, G & Datar, SM 2003, *Cost accounting: a managerial emphasis*, Prentice Hall, Upper Saddle River, New Jersey.

(International 11th edition)

## REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Barfield, JT, Raiborn, CA & Kinney, MR 2002, *Cost accounting: traditions and innovations*, 5th edn, Thomson/South-Western, Mason, Ohio.

Hansen, DR & Mowen, MM 2003, *Management accounting*, 6th edn, Thomson Learning/South-Western, Australia.

Langfield-Smith, K, Thorne, H & Hilton, RW 2003, *Management accounting: an Australian perspective*, 3rd edn, McGraw Hill, Sydney.

## STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Assessment	40.00
Directed Study	56.00
Private Study	69.00

## ASSESSMENT DETAILS

Description	Marks out of	Wtg(%)	Due date
CMA TEST 1	100.00	0.00	15 Aug 2005
CMA TEST 2	100.00	0.00	12 Sep 2005
ASSIGNMENT	15.00	15.00	16 Sep 2005
CMA TEST 3	100.00	0.00	24 Oct 2005
3 HOUR EXAMINATION	100.00	85.00	END S2 (see note 1)

### NOTES

1. The examination is scheduled to be held in the end-of-semester examination period. Students will be advised of the official examination date after the timetable has been finalised.

## IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:  
If you are an international student in Australia, you are advised to attend all classes at your campus. For all other students, there are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.
- 2 Requirements for students to complete each assessment item satisfactorily:  
To complete the assignment/s satisfactorily, students must attempt all assignment questions. To complete the examination satisfactorily, students must obtain at least 50% of the marks available for the examination.
- 3 Penalties for late submission of required work:  
If students submit assignments after the due date without prior approval then a penalty of 20% of the total marks gained by the student for the assignment will apply for each working day late.
- 4 Requirements for student to be awarded a passing grade in the course:  
To be assured of receiving a passing grade a student must submit all of the summative assessment items, achieve at least 50% in the examination and at least 50% of the available weighted marks for the summative assessment items.
- 5 Method used to combine assessment results to attain final grade:  
The final grades for students will be assigned on the basis of the weighted aggregate of the marks obtained for each of the summative assessment items in the course.
- 6 Examination information:

This is a restricted examination. Candidates are allowed access to specific materials during the examination. The only materials that candidates may use in the restricted examination for this course are: writing materials (non-electronic and free from material which could give the student an unfair advantage in the examination); calculators which cannot hold textual information (students must indicate on their examination paper the make and model of any calculator(s) they use during the examination). Students are not permitted to take mobile telephones, pagers or other electronic means of communication into the examination room.

- 7 Examination period when Deferred/Supplementary examinations will be held:  
Any Deferred or Supplementary examinations for this course will be held during the next examination period.
- 8 University Regulations:  
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm>. Students should also read the Faculty of Business Guide to Policies and Procedures of the Faculty which can be found at the URL <http://www.usq.edu.au/handbook/current/buspolproc.html>.

## **ASSESSMENT NOTES**

- 1 Assignments: (i) The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the Examiner. (ii) If requested, students will be required to provide a copy of an assignment submitted for assessment purposes. This should be despatched to the USQ within 24 hours of receipt of a request being made. (iii) The Examiner may grant an extension of the due date of an assignment in extenuating circumstances. If students submit assignments after the due date and wish to claim extenuating circumstances then they shall provide validated documentary evidence with the assignment, explaining the circumstances. The Examiner shall consider the statement accompanying a late assignment and decide on the outcome. (iv) The Examiner will normally only accept assessments that have been written, typed or printed on paper-based media. (v) The Examiner will not accept submission of assignments by facsimile. (vi) Students who do not have regular access to postal services or who are otherwise disadvantaged by these regulations may be given special consideration. They should contact the Examiner of the course to negotiate such special arrangements. (vii) In the event that a due date for an assignment falls on a local public holiday in their area, such as a Show holiday, the due date for the assignment will be the next day. Students are to note on the assignment cover the date of the public holiday for the Examiner's convenience. (viii) Assignments are to be submitted in the appropriate assignment folders.
- 2 Course Weightings: Course weightings of topics should not be interpreted as applying to the number of marks allocated to questions testing those topics in an examination paper. The examination may test material already tested in assignments.
- 3 Deferred Work: Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination); IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

## **OTHER REQUIREMENTS**

- 1 Learning Resources: Prescribed text and materials (see above); prescribed reference materials (see above); Introductory Book, Study Book/s and Computer Managed Assessment Book; and course Website accessible via USQConnect.
  - 2 Computer/Software requirements are outlined in the Introductory Book for external students or will be outlined in the initial lecture for on-campus students.
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