



The University of Southern Queensland

## Course specification

<b>Description: Bachelor of Information Technology (Honours) Dissertation Part B</b>						
Subject	Cat-nbr	Class	Term	Mode	Units	Campus
CIS	4003	44597	2, 2005	ONC	2.00	Toowoomba

<b>Academic group:</b>	FOBUS
<b>Academic org:</b>	FOB005
<b>Student contribution band:</b>	2
<b>ASCED code:</b>	020399

### STAFFING

Examiner: Dave Roberts  
Moderator: Mark Toleman

### REQUISITES

Pre-requisite: CIS4002

### SYNOPSIS

This is the second of three courses that contribute towards the BIT (Hons) Dissertation. Students should maintain frequent contact with their supervisor.

### TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

Summers, J & Smith, B 2004, *Communication skills handbook: how to succeed in written and oral communication*, John Wiley & Sons, Milton, Queensland.  
(revised & updated edition)

### REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Existing theses in USQ and other libraries may be consulted.

2002, *The style manual for authors, editors and printers*, 6th edn, Wiley, Australia.

Davis, D 2000, *Business research for decision making*, 5th edn, Duxbury Press, Pacific Grove.

Emory, CW 1995, *Business research methods*, 5th edn, Irwin, Chicago.

Lester, JD 1999, *Writing research papers: a complete guide*, 9th edn, Longman, New York.

Lewing, F 1993, *Writing a thesis: a guide to its nature and organisation*, 4th edn, Australian National University, Canberra.

Roget, PM 1988, *Roget's thesaurus of English words and phrases*, Penguin, London.

Zikmund, WG 2003, *Business research methods*, 7th edn, Thomson/South-Western, Cincinnati, Ohio.

## STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Directed Study	340.00

## ASSESSMENT DETAILS

Description	Marks out of	Wtg(%)	Due date
THESIS	1.00	100.00	19 Jul 2005 (see note 1)

### NOTES

1. The Supervisor will advise the submission date.

## IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:  
It is the students' responsibility to attend and participate appropriately in all activities (such as lectures, tutorials, laboratories and practical work) scheduled for them, and to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.
- 2 Requirements for students to complete each assessment item satisfactorily:  
Not applicable.
- 3 Penalties for late submission of required work:  
Not applicable.
- 4 Requirements for student to be awarded a passing grade in the course:  
To obtain a final grade for the dissertation, students must obtain a Satisfactory Progress (SP) for all three courses: CIS4002, CIS4003 and CIS4004, and the dissertation must be certified by two Examiners as satisfactory for the award of the degree of Bachelor of Information Technology (Honours). Depending on progress, a grade of Satisfactory Progress (SP) or Result Not Available (RN) will be awarded in this course. Upon receipt of a grade of Satisfactory Progress (SP) for this second course, students must enrol in the third course CIS4004 BIT (Hons) Dissertation Part C to continue their dissertation.
- 5 Method used to combine assessment results to attain final grade:  
Upon successful completion of all three courses, the student's final grade for the dissertation will be based on the reports of the two Examiners. A grade of HD, A, B, C or F will be awarded and this will be recorded in CIS4002.
- 6 Examination information:  
There is no examination in this course.

- 7 Examination period when Deferred/Supplementary examinations will be held:  
Not applicable.
- 8 University Regulations:  
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm>. Students should also read the Faculty of Business Guide to Policies and Procedures of the Faculty which can be found at the URL <http://www.usq.edu.au/handbook/current/buspolproc.html>.