



The University of Southern Queensland

## Course specification

### Description: Management Accounting I

Subject	Cat-nbr	Class	Term	Mode	Units	Campus
ACC	2113	54096	2, 2006	ONC	1.00	Wide Bay

<b>Academic group:</b>	FOBUS
<b>Academic org:</b>	FOB008
<b>Student contribution band:</b>	2
<b>ASCED code:</b>	080101

### STAFFING

Examiner: Claire Beattie

Moderator: Erle Stower

### REQUISITES

Pre-requisite: ACC1101

### SYNOPSIS

This course focuses on the provision and use of management accounting information for planning, control and decision making. The course encourages an understanding of the management accounting function within an organisation by taking a business value chain perspective. The process of budgeting (operational and financial) and standards as an aid to management in planning and controlling business activities is explored. Also included is an analysis of cost behaviour, absorption and variable costing, a study of the principles of job and process costing systems, the application of activity based costing, as well as other facets of management accounting which support decision making.

### OBJECTIVES

The course objectives define the student learning outcomes for a course. The assessment item(s) that may be used to assess student achievement of an objective are shown in parentheses after each objective. On successful completion of this course, students should be able to:

1. understand the role of management accounting in the management process (Assignment, Examination)
2. analyse cost behaviour, and cost-volume-profit relationships (Assignment, Examination)
3. understand the issues and techniques associated with cost allocation generally and activity based costing principles and techniques in particular (Assignment, Examination)
4. accumulate costs for (and determine the costs of) products/services in job and process cost environments (Assignment, Examination)
5. prepare operating and financial budgets and appreciate behavioural factors associated with budgeting (Examination)
6. guide the development of standard costs and compute variances for management control reports (Examination)

7. understand variable and absorption costing principles, and prepare income statements in accordance with those principles (Examination)
8. determine and analyse relevant information for management decision making (Examination).

## TOPICS

	Description	Weighting (%)
1.	The management accounting environment and cost terminology	5.00
2.	Cost behaviour and estimation, and cost-volume-profit analysis;	9.00
3.	Job costing	9.00
4.	Activity based costing	9.00
5.	Cost allocation issues and techniques	8.00
6.	Process costing	9.00
7.	Master budget and responsibility accounting: Part 1	8.00
8.	Master budget and responsibility accounting: Part 2	9.00
9.	Flexible budgets, variances and management control: Part 1	9.00
10.	Flexible budgets, variances and management control: Part 2	8.00
11.	Variable and absorption costing	9.00
12.	Relevant information for decision making	8.00

## TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

NB Computer Hardware/Software requirements are set out in the Introductory Book.

ACC2113 study package available from the USQ Bookshop.

Horngren, CT, Foster, G & Datar, SM 2006, *Cost accounting: a managerial emphasis*, Prentice Hall, Upper Saddle River, New Jersey.

(International 12th edition)

## REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Barfield, JT, Raiborn, CA & Kinney, MR 2002, *Cost accounting: traditions and innovations*, 5th edn, Thomson/South-Western, Mason, Ohio.

Hansen, DR & Mowen, MM 2005, *Management accounting*, 7th edn, Thomson/South-Western, Mason, Ohio.

Langfield-Smith, K, Thorne, H & Hilton, RW 2003, *Management accounting: an Australian perspective*, 3rd edn, McGraw Hill, Sydney, New South Wales.

## STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Assessment	20.00
Lectures	26.00
Private Study	93.00
Tutorials	26.00

## ASSESSMENT DETAILS

Description	Marks out of	Wtg(%)	Due date
CMA TEST 1	100.00	0.00	21 Aug 2006
CMA TEST 2	100.00	0.00	18 Sep 2006
ASSIGNMENT	15.00	15.00	22 Sep 2006
CMA TEST 3	100.00	0.00	30 Oct 2006
3 HOUR EXAMINATION	100.00	85.00	END S2 (see note 1)

### NOTES

1. The examination is scheduled to be held in the end-of-semester examination period. Students will be advised of the official examination date after the timetable has been finalised.

## IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:  
It is the students' responsibility to attend and participate appropriately in all activities (such as lectures, tutorials, laboratories and practical work) scheduled for them, and to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.
- 2 Requirements for students to complete each assessment item satisfactorily:  
To satisfactorily complete an individual assessment item a student must achieve at least 50% of the marks. (Depending upon the requirements in Statement 4 below, students may not have to satisfactorily complete each assessment item to receive a passing grade in this course.)
- 3 Penalties for late submission of required work:  
If students submit assignments after the due date without prior approval then a penalty of 20% of the total marks gained by the student for the assignment will apply for each working day late.
- 4 Requirements for student to be awarded a passing grade in the course:  
To be assured of receiving a passing grade a student must submit all of the weighted assessment items, achieve at least 50% in the examination, and at least 50% of the total weighted marks available for the course.

- 5 Method used to combine assessment results to attain final grade:  
The final grades for students will be assigned on the basis of the aggregate of the weighted marks obtained for each of the summative assessment items in the course.
- 6 Examination information:  
This is a restricted examination. Candidates are allowed access to specific materials during the examination. The only materials that candidates may use in the restricted examination for this course are: writing materials (non-electronic and free from material which could give the student an unfair advantage in the examination); calculators which cannot hold textual information (students must indicate on their examination paper the make and model of any calculator(s) they use during the examination). Students are not permitted to take mobile telephones, pagers or other electronic means of communication into the examination room.
- 7 Examination period when Deferred/Supplementary examinations will be held:  
Any Deferred or Supplementary examinations for this course will be held during the next examination period.
- 8 University Regulations:  
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm>. Students should also read the Faculty of Business Guide to Policies and Procedures of the Faculty which can be found at the URL <http://www.usq.edu.au/handbook/current/buspolproc.html>.

## **ASSESSMENT NOTES**

- 1 Assignments: (i) The due date for an assignment is the date by which a student must deposit the assignment in the assignment slot located at the administration building (A-Block) of the Wide Bay campus. It must be lodged by 5:00PM on the due date. Students must retain a copy of each assignment submitted for assessment. This must be produced within 24 hours if required by the Examiner. (ii) The Examiner may grant an extension of the due date of an assignment in extenuating circumstances. If students submit assignments after the due date and wish to claim extenuating circumstances then they shall provide validated documentary evidence with the assignment, explaining the circumstances. The Examiner shall consider the statement accompanying a late assignment and decide on the outcome. (iii) The Examiner will normally only accept assessments that have been written, typed or printed on paper-based media. (iv) The Examiner will not accept submission of assignments by facsimile. (v) In the event that a due date for an assignment falls on a local public holiday in their area, such as a Show holiday, the due date for the assignment will be the next day. Students are to note on the assignment cover the date of the public holiday for the Examiner's convenience. (vi) Assignments are to be submitted with the appropriate assignment cover.
- 2 Course weightings: Course weightings of topics should not be interpreted as applying to the number of marks allocated to questions testing those topics in an examination paper. The examination may test material already tested in assignments.
- 3 Deferred work: Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination); IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

## **OTHER REQUIREMENTS**

- 1 Learning resources: Prescribed texts and materials (see above); recommended reference materials (see above); printed Introductory Book\*, Study Book/s\* and Computer Managed Assessment Book\*; and course Website accessible via USQConnect. \*part of the study package available from the USQ Bookshop
  - 2 Computer/Software requirements are outlined in the introductory book for external students or will be outlined in the initial lecture for on-campus students.
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