



The University of Southern Queensland

## Course specification

<b>Description: Business Project A</b>						
Subject	Cat-nbr	Class	Term	Mode	Units	Campus
BUS	8101	51289	1, 2006	EXT	1.00	Toowoomba

<b>Academic group:</b>	FOBUS
<b>Academic org:</b>	FOBUSN
<b>Student contribution band:</b>	2
<b>ASCED code:</b>	080399

### STAFFING

Moderator: Ronel Erwee

### SYNOPSIS

This course involves a review of the literature associated with a project selected for study. Students will nominate a substantial project that will incorporate significant theoretical issues as well as providing practical experiences relevant to their career development. The project may be sponsored by the student's employer. The literature review will identify the major issues associated with the project and provide a theoretical and conceptual basis for the project. Enrolment in this course is subject to the availability of a supervisor.

### TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

Summers, J & Smith, B 2006, *Communication skills handbook: how to succeed in written and oral communication*, 2nd edn, John Wiley & Sons, Milton, Queensland.

### REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

### STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Directed Study	170.00

## ASSESSMENT DETAILS

Description	Marks out of	Wtg(%)	Due date
PROJECT	100.00	100.00	07 Mar 2006 (see note 1)

### NOTES

1. The Supervisor will advise the submission date.

## IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:  
If you are an international student in Australia, you are advised to attend all classes at your campus. For all other students, there are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.
- 2 Requirements for students to complete each assessment item satisfactorily:  
To complete the project satisfactorily, students must obtain at least 50% of the marks available for the project.
- 3 Penalties for late submission of required work:  
Progress to be acceptable to the supervisor.
- 4 Requirements for student to be awarded a passing grade in the course:  
To be assured of receiving a passing grade a student must achieve at least 50% for the project.
- 5 Method used to combine assessment results to attain final grade:  
The final grades for students will be assigned on the basis of the marks obtained for the project.
- 6 Examination information:  
There is no examination in this course. The completed project will normally be examined by the supervisor. Where a student is enrolled in the Postgraduate Diploma in Business Research, the completed project will be examined by the supervisor and one other examiner, normally appointed from staff in the Faculty of Business. At least one of the examiners will hold a PhD qualification.
- 7 Examination period when Deferred/Supplementary examinations will be held:  
Not applicable.
- 8 University Regulations:  
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm>. Students should also read the Faculty of Business Guide to Policies and Procedures of the Faculty which can be found at the URL <http://www.usq.edu.au/handbook/current/buspolproc.html>.