



The University of Southern Queensland

## Course specification

| <b>Description: Honours Dissertation B</b> |         |       |         |      |       |           |
|--|---------|-------|---------|------|-------|-----------|
| Subject                                    | Cat-nbr | Class | Term    | Mode | Units | Campus    |
| HMT  | 4002    | 55104 | 2, 2006 | ONC  | 2.00  | Toowoomba |

|                                   |        |
|-----------------------------------|--------|
| <b>Academic group:</b>            | FOART  |
| <b>Academic org:</b>              | FOA003 |
| <b>Student contribution band:</b> | 1      |
| <b>ASCED code:</b>                | 090300 |

### STAFFING

Examiner: Peter Wicks

Moderator: Libby Connors

### REQUISITES

Pre-requisite: Students must be enrolled in Program: BAHN

### SYNOPSIS

This 2 unit course enables students enrolled in the Honours Program to complete their dissertation under supervision. This course is a continuation of the work commenced in HMT4001 Honours Dissertation A. The dissertation shall be 12,000 - 15,000 words in length.

### OBJECTIVES

On successful completion of this course, students should be able to:

1. research and report autonomously in written form on a sustained topic in the relevant disciplinary field; (All Assessment Items refer)
2. devise, develop and sustain lengthy but sound argument; (All Assessment Items refer)
3. print, edit and present in publishable form a completed dissertation ready for submission to the dissertation examiners. (All Assessment Items refer)

### TOPICS

|    | Description  | Weighting (%) |
|----|--|---------------|
| 1. | Data Collection/selection                                | 33.00         |
| 2. | Data presentation, analysis and discussion               | 33.00         |
| 3. | Summarising, drawing conclusions, making recommendations | 34.00         |

## **TEXT and MATERIALS required to be PURCHASED or ACCESSED**

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

## **REFERENCE MATERIALS**

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

## **STUDENT WORKLOAD REQUIREMENTS**

| ACTIVITY                | HOURS  |
|-------------------------|--------|
| Private Study           | 325.00 |
| Supervisor Consultation | 13.00  |

## **ASSESSMENT DETAILS**

| Description              | Marks out of | Wtg(%) | Due date    |
|--------------------------|--------------|--------|-------------|
| 1ST DRAFT THESIS         | 999.00       | 0.00   | 01 Sep 2006 |
| ORAL PRESENTATION        | 999.00       | 0.00   | 15 Sep 2006 |
| COMPLETE & SUBMIT THESIS | 100.00       | 100.00 | 16 Oct 2006 |

## **IMPORTANT ASSESSMENT INFORMATION**

- 1 Attendance requirements:  
It is the students' responsibility to attend and participate appropriately in all activities (such as workshops and consultation with supervisors) scheduled for them, and to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration. For this course, normal attendance consists of regular consultations with supervisor.
- 2 Requirements for students to complete each assessment item satisfactorily:  
To complete each of the assessment items satisfactorily, students must obtain at least 50% of the marks available for each assessment item.
- 3 Penalties for late submission of required work:  
If students submit Dissertations/Projects after the due date without prior approval or documented medical circumstances, then a fail grade will be given.
- 4 Requirements for student to be awarded a passing grade in the course:  
To be assured of a passing grade, students must meet the requirements of designated examiners.
- 5 Method used to combine assessment results to attain final grade:  
Method used to combine assessment results to attain final grade for Part 2 of Dissertation/Project courses (where IIP is a possible temporary grade for Part 1) - If

the progress reports are deemed satisfactory by the student's supervisor and the course examiner, the student will be awarded an interim grade of IIP, indicating satisfactory performance in the course. When the Dissertation/Project has been assessed in its entirety, the grade of IIP for the first part of the Dissertation/Project will be changed to the final grade. For example, if the student received an HD for his/her dissertation/project at the completion of Dissertation/Project 2, then the grade of IIP for the first part would be changed to an HD.

6 Examination information:

There is no set exam for this course. However the Dissertation/Project will be examined under the conditions set out for the program.

7 Examination period when Deferred/Supplementary examinations will be held:

Given the details under (6) above, there are no deferred exams for this course. However, if any deferred/makeup work is granted, it would have to be submitted by a date set by the examiner.

8 University Regulations:

Students should read USQ Regulations 5.1 Definitions, 5.6 Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm> or in the current USQ Handbook.

## **ASSESSMENT NOTES**

- 9 (a) The due date for an assignment is the date by which a student must lodge the assignment at the USQ. (b) All Faculty of Arts assignments must be lodged in the Faculty Assessment Centre on the Ground Floor of Q Block no later than 12 noon on the due date. (c) Students must retain a copy of each item submitted for assessment. This must be despatched to USQ within 24 hours if requested by the Examiner. (d) In accordance with University's Assignment Extension Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the due date of an assignment in extenuating circumstances such as documented ill-health. (e) Students who have undertaken all of the required assessments in the course but who have failed to meet some of the specified objectives of the course within the normally prescribed time may be awarded the temporary grade: IM Incomplete-Makeup). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study. (f) Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or sit for an examination at the scheduled time, may apply to defer an assessment in the course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination; IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).
- 10 The dissertation shall be typed and bound and shall conform with the Faculty of Arts style guide for the presentation of theses and dissertations.