



The University of Southern Queensland

## Course specification

The current and official versions of the course specifications are available on the web at  
<<http://www.usq.edu.au/coursespecification/current>>.  
Please consult the web for updates that may occur during the year.

### Description: Professional Experience 5

Subject	Cat-nbr	Class	Term	Mode	Units	Campus
ECP	3001	84236	3, 2008	EXT	0.00	Toowoomba

<b>Academic group:</b>	FOEDU
<b>Academic org:</b>	FOE004
<b>Student contribution band:</b>	National Priority Teaching
<b>ASCED code:</b>	070103

### STAFFING

Examiner: Karen Noble  
Moderator: Leisa Holzheimer

### REQUISITES

Pre-requisite: ECP2001 and ECP2002 and Students must be enrolled in the BEEC or BECH program and have completed or currently enrolled in ECE3019 and ECE4104

### OTHER REQUISITES

State law in Queensland (Australia) requires that all adults working/undertaking professional experience/researching with children under the age of 18, in the state of Queensland are required to possess a current suitability card (Blue Card). (See "Other Requirements" for further information.) Also see: <http://www.childcomm.qld.gov.au/employment/bluecard/informationSheets.html>.

### RATIONALE

Pre-service teachers require first-hand experience in order to connect theory with practice. Making connections underpins an understanding of teaching and learning processes. Through placement in professional settings, early childhood pre-service teachers have first-hand opportunities to develop effective understandings of the decision making and actions required to optimise children's learning. Each professional experience builds upon previous experience and provides contexts whereby pre-service teachers can further develop their skills and understandings of the expectations and requirements of day to day teaching. The broader a pre-service teacher's knowledge of early years' classroom practices, the better informed he/she will be in formulating quality programs and appropriate learning and teaching experience for children.

### SYNOPSIS

This course provides pre-service early childhood teachers with opportunities to apply their knowledge of teaching and learning in the early years of school. Students will be required to develop, implement and evaluate a range of learning and teaching opportunities. Capitalising on their scholarship, students will put into practice a range of experiences based upon theories

developed during their study program. Students will examine their own ideas in order to appreciate the complexities of management, organisation and teaching in the early years' classroom.

## OBJECTIVES

The course objectives define the student learning outcomes for a course. The assessment item(s) that may be used to assess student achievement of an objective are shown in parenthesis. On completion of this course students will be able to:

1. recognise young children's literate behaviours in a variety of forms;
2. assess literacy progress in young children
3. select strategies appropriate for the development of individual learners;
4. prepare rich literacy environments for children 4 to 8 years;
5. plan for individuals and groups through using an emergent curriculum for young literacy learners;
6. analyse emerging curriculum priorities and policies related to P-3
7. develop integrated programs based on P-3 curriculum documents
8. design motivating, challenging and creative early learning programs
9. reflect on their own professional development in working with, and planning for, children in the early years of school
10. modify environments to facilitate inclusion of children with disabilities and gifts
11. use written communication effectively and appropriately
12. demonstrate competence in and appropriate use of language and literacy, including spelling, grammar, punctuation and bibliographic referencing.

## TOPICS

Description	Weighting (%)
1. Professional experience	100.00

## TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

2008, ECP2001 Professional experience 3 booklet , USQ, Toowoomba.

2008, ECP3001 Professional experience 6 booklet, USQ, Toowoomba

## REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Curriculum documents: Education Queensland syllabus materials for the 8 key learning areas.  
Education Queensland - Available: <http://education.qld.gov.au> Queensland studies authority - Available <http://www.qsa.qld.edu.au>

Whether you are on, or off campus, the USQ Library is an excellent source of information  
<http://www.usq.edu.au/library/> . The gateway to education resources is here...  
<http://www.usq.edu.au/library/faculties/education/default.htm>

Curriculum Corporation 1996, *Part of a pattern: years 2-3*, Curriculum Corporation, Carlton, Vic.

Department of Education 1997, *The year 2 diagnostic net*, Department of Education, Brisbane, Qld.

(Kit)

McClelland, A 1997, *Handwriting masters: Queensland modern cursive: teaching handwriting skills across the curriculum*, Prim-Ed Publishing, Greenwood, WA.

Rodd, J 1996, *Understanding young children's behaviour: a guide for early childhood professionals*, Allen & Unwin, St Leonards, NSW.

Wood, B & Jorgensen, G 1996, *Spotlight on multiple intelligences for teachers and children too*, Heads Together, Dalby, Qld.

## STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Private Study	40.00
Professional Experience	80.00

## ASSESSMENT DETAILS

Description	Marks out of	Wtg (%)	Due date
PROFESSIONAL EXPERIENCE FOLDER	1.00	100.00	30 Jan 2009 (see note 1)
PROFESSIONAL EXPERIENCE	1.00	1.00	30 Jan 2009 (see note 2)

### NOTES

1. Professional Experience folder is due immediately following Professional Experience completion date. Students, a value of one (1) indicates you have passed the Professional Experience folder. A value of zero (0) indicates you have not passed the Professional Experience folder. The examiner will advise the due dates for the assessment items.
2. Professional Experience dates as per Professional Experience timetable. Students, a value of one (1) indicates you have passed the Professional Experience component. A value of zero (0) indicates you have not passed the Professional Experience component. The weighting of 1% is used for administrative purposes only and is NOT included in the overall weighting for this course.

## IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:  
Students must complete 10 days of Professional Experience to pass this course and as partial fulfilment of the Board of Teacher Registration/Department of Communities requirements for registration. Any day missed must be made up.
- 2 Requirements for students to complete each assessment item satisfactorily:

To complete Professional Experience satisfactorily, students must complete the required hours as organised by the Professional Experience Unit and obtain a satisfactory standard on the Professional Experience Summative Assessment Form thus gaining the 1 mark for Professional Experience. The Professional Experience Folder must receive a Pass (1) and must be presented in a professional manner with correct use of spelling, punctuation and grammar.

- 3 Penalties for late submission of required work:  
If students submit required assignments late without the approval of the Examiner, they can expect to be given a Fail grade for the course.
- 4 Requirements for student to be awarded a passing grade in the course:  
To be assured of receiving a passing grade a student must achieve at least 50% of the total weighted marks available for the course and must satisfactorily complete the sector-based professional experience.
- 5 Method used to combine assessment results to attain final grade:  
As P is the only passing grade available for this course, all students who are qualified for a passing grade as in 4 above, will be given a grade of P. Other students will be given either a Failing grade or an Incomplete grade.
- 6 Examination information:  
There is no examination in this course.
- 7 Examination period when Deferred/Supplementary examinations will be held:  
There will be no Deferred or Supplementary examinations in this course.
- 8 University Regulations:  
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm> or in the current USQ Handbook.

## **ASSESSMENT NOTES**

- 1 The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the examiner.
- 2 Students must retain a copy of each item submitted for assessment. This must be produced within twenty-four (24) hours of receipt of request being made by the examiner. The student must retain this copy until the grade for this course has been finalised.
- 3 In accordance with the University's assignment extension policy (Regulation 5.6.1), the examiner may grant an extension of the due date of an assignment in extenuating circumstances.
- 4 The Faculty will normally only accept assessments that have been written, typed or printed on paper-based media. The Faculty will NOT accept submission of assignments by facsimile. Students who do not have regular access to postal services or who are otherwise disadvantaged by these regulations may be given special consideration. They should contact the examiner of the course to negotiate such special arrangements.
- 5 In the event that a due date for an assignment falls on a local public holiday in their area, the due date for the assignment will be the next working day. Students are to note on the assignment cover the date of the public holiday for the examiner's convenience.
- 6 Students who have undertaken all of the required assessments in a course but who have failed to meet some of the specified objectives of a course within the normally prescribed

- time may be awarded the temporary grade: IM (Incomplete - Make up). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study.
- 7 Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded IDS (Incomplete - Deferred Examination); IDM (Incomplete - Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).
  - 8 When there is more than one marker for a single item of assessment, the distributed patterns and means for the different markers will be compared and marks adjusted if necessary.
  - 9 Marking criteria are provided in course material as mark sheets/guides or as part of assignment specifications.
  - 10 As P is the only passing grade available for this course summative assessment items will receive a grade of P, F or IDM (Incomplete Deferred Make-up). Any ungraded assessment requirement will receive a Pass, Fail or Incomplete.

## **OTHER REQUIREMENTS**

- 1 Students will require access to e-mail and Internet access to USQConnect for this course.
  - 2 Students are to use a recognised referencing system as specified by the examiner.
  - 3 Professional Experience folder is due immediately following Professional Experience completion date. Students, a value of one (1) indicates you have passed the Professional Experience folder. A value of zero (0) indicates you have not passed the Professional Experience folder.
  - 4 Professional Experience dates as per Professional Experience timetable. Students, a value of one (1) indicates you have passed the Professional Experience component. A value of zero (0) indicates you have not passed the Professional Experience component.
  - 5 Results for this course will not be released until Professional Experience has been successfully completed, the Folder assessed and all documentation processed.
  - 6 **IMPORTANT NOTE: Working with Children: State law in Queensland requires that all adults (including university students, pre-service educators, trainers, vocational teachers, industry educators) working with children under the age of 18, in the State of Queensland\*, obtain approval before commencing such work. Many education courses include a practical component (professional experience, project work, research, assessment etc.) that may require engagement with children under the age of 18. It is your responsibility to ensure that you possess a current suitability card (Blue Card) before commencing any practical components of this course. DO NOT PARTICIPATE IN ANY PRACTICAL EXPERIENCE WITH CHILDREN UNDER 18 UNLESS YOU POSSESS A CURRENT 'BLUE CARD'. For further information:**  
<http://www.childcomm.qld.gov.au/employment/bluecard/informationSheets.html> \*If you are undertaking practical experience outside the State of Queensland, Australia you should check local requirements.
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