



The University of Southern Queensland

Course specification

The current and official versions of the course specifications are available on the web at <http://www.usq.edu.au/coursespecification/current>.
Please consult the web for updates that may occur during the year.

Description: Introduction to Community Welfare and Development

Subject	Cat-nbr	Class	Term	Mode	Units	Campus
CDS	1000	96275	3, 2009	EXT	1.00	Toowoomba

Academic group:	FOART
Academic org:	FOA003
Student contribution band:	1
ASCED code:	090515

STAFFING

Examiner: Ian Richards
Moderator: Nathan Beel

REQUISITES

Co-requisite: CMS1000 or EDC1100

SYNOPSIS

This course is an introduction to key issues and principles in the community work environment recognizing trends to increased competition for funding, demands for accountability, demand for services, responsiveness to social and cultural diversity, enhanced administrative, management, liaison and advocacy capabilities. Many of the fundamental skills and attitudes and much of the basic knowledge required is common for workers in varied social settings and various community services including carers, workers with Indigenous, refugee or immigrant communities; workers in women's shelters; youth workers and self-help groups. Emerging initiatives covered include principles of rights based development, empowerment, community rather than individual approaches, enhancing social capital and giving voice to the disadvantaged through advocacy. The course provides students with insights across a range of disciplines and sectors preparing them to contribute effectively to responsive, trans-disciplinary teams and adapt to emerging initiatives in working in community organisations or community development work with marginalized groups in Australian society.

OBJECTIVES

On completion of this course students will be able to:

1. Demonstrate oral and written communication in the analysis and discussion of key principles and issues of community welfare and development
2. Critically analyse social, economic, cultural and political contexts as they pertain to the community sector
3. Define community development and distinguish between various modes of response to marginalized groups
4. Demonstrate knowledge of relevant aspects of Australian social policy

5. Demonstrate competence in various academic and professional literacy and other skills including preparing submissions, accessing resources, publicity and lobbying strategies, volunteer involvement, developing strategies and solutions to address community problems.
6. Evaluate a range of community development strategies appropriate to a context
7. Display a grasp of the role and scope of NGOs and community organisations in society
8. Demonstrate ethical research and enquiry skills by accessing resources for use in course assignments and adhering to norms of academic integrity.

TOPICS

	Description	Weighting (%)
1.	Contexts of Welfare and Development	14.00
2.	Social Policy	13.00
3.	Areas of community organisations' operations	13.00
4.	NGOs, community organisations and civil society	12.00
5.	Resources, grants and funding sources	10.00
6.	Modes of response: welfare, empowerment, advocacy	10.00
7.	"Tools" of CD: information, awareness-raising, advocacy, self-help, networking, service provision, participation, resource provision	13.00
8.	Volunteer involvement in governance and operations	15.00

TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

Kenny, Susan 2006, *Developing communities for the future: community development in Australia*, 3rd edn, Nelson Thomson Learning Australia, South Melbourne.

REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

Butler, Paul, Cass, Shirley 1993, *Case studies of community development in health*, Centre for Development and Innovation in Health, Victoria.

Giddens, Anthony 1994, *Beyond left and right: the future of radical politics*, Polity Press, Cambridge, UK.

Henderson, Paul, Thomas, David 2002, *Skills in neighbourhood work*, 3rd edn, Routledge, Abingdon, UK.

- Hill, Michael 1995, *Social policy: a comparative analysis*, Prentice Hall/Harvester Wheatsheaf, Hertfordshire.
- Ife, Jim 2002, *Community development: creating community-based alternatives in an age of globalisation*, 2nd edn, Pearson Education Australia, Frenchs Forest, NSW.
- Jones, Andrew, May, John 1992, *Working in human service organisations: a critical introduction*, Longman Cheshire, Melbourne.
- Kaplan, Allan 1996, *The development practitioner's handbook*, Pluto Press, London.
- Kirst-Ashman, Karen, Hull, Grafton Jr 2005, *Generalist practice with organizations and communities*, 3rd edn, Wadsworth/Thomson Learning, Belmont, CA.
- Pease, B, Fook, J (eds) 1999, *Transforming social work practice: postmodern critical perspectives*, Allen & Unwin, St Leonards, NSW.
- Rubin, Herbet, Rubin, Irene 2001, *Community organizing and development*, Allyn & Bacon, Needham Heights, MA.
- Sarkissian, Wendy & Perlgut, Donald (eds) 1994, *The community participation handbook: resources for public involvement in the planning process*, 2nd edn, Institute for Science and Technology Policy, Murdoch University.
- Spicker, Paul 1995, *Social policy: themes and approaches*, Prentice Hall/Harvester Wheatsheaf, Hertfordshire.
- Taylor, J, Wilkinson, D & Cheers, B 2008, *Working with communities in health and human services*, Oxford, South Melbourne.
- Twelvetrees, Alan 2002, *Community work*, 3rd edn, Palmgrave, Basingstoke, UK.

STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Directed Study	39.00
Private Study	126.00

ASSESSMENT DETAILS

Description	Marks out of	Wtg (%)	Due date
CASE STUDY	100.00	30.00	14 Dec 2009 (see note 1)
CMA TEST 1	10.00	5.00	21 Dec 2009 (see note 2)
MEDIA JOURNAL	20.00	10.00	11 Jan 2010 (see note 3)
PROJECT PROPOSAL	100.00	40.00	01 Feb 2010 (see note 4)
CMA TEST 2	10.00	5.00	08 Feb 2010 (see note 5)
DISCUSSION CONTRIBUTIONS	50.00	10.00	12 Feb 2010 (see note 6)

NOTES

1. This assessment is aligned with Objectives 1, 3, 6, 7 and 8
2. This assessment is aligned with Objectives 2, 3 and 4.
3. This assessment is aligned with Objectives 1, 2, 6 and 7.
4. This assessment is aligned with Objectives 1, 5, 6, 7 and 8
5. This assessment is aligned with Objectives 5, 6 and 7.
6. This assessment item must be completed throughout the semester. This assessment is aligned with Objectives 1,2,3,4,6,7 and 8.

IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:
This course contains a discussion forum where students' participation is formally assessed and successful participation in that discussion group is required to complete the requirements to be awarded a passing grade in the course. There are no other attendance requirements for this course. However, it is the students' responsibility to study all material provided to them, or required to be accessed by them, to maximise their chances of meeting the objectives of the course and to be informed of course-related activities and administration.
- 2 Requirements for students to complete each assessment item satisfactorily:
To successfully complete an individual assessment item, a student must achieve at least 50% of the marks or a grade of at least C-. This statement must be read in conjunction with Statement 4 below.
- 3 Penalties for late submission of required work:
If students submit assignments after the due date without extenuating circumstances and without prior approval, then a penalty of a maximum of 5% of the assigned mark may apply for each working day late, up to a maximum of 10 working days, at which time a mark of zero can be recorded for that assignment.
- 4 Requirements for student to be awarded a passing grade in the course:
To be assured of receiving a passing grade, a student must achieve at least 50% of the total weighted marks available for the course.
- 5 Method used to combine assessment results to attain final grade:

- The final grades for students will be assigned on the basis of the aggregate of the weighted marks obtained for each of the summative assessment items in the course.
- 6 Examination information:
There is no exam for this course.
 - 7 Examination period when Deferred/Supplementary examinations will be held:
Given the details under (6) above, there are no deferred exams for this course. However, if any deferred/makeup work is granted, it would have to be submitted by a date set by the examiner.
 - 8 University Regulations:
Students should read USQ Regulations 5.1 Definitions, 5.6 Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL
<http://www.usq.edu.au/corporateservices/calendar/part5.htm>

ASSESSMENT NOTES

- 9 (a) The due date for an assignment is the date by which a student must either submit online or despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the Examiner. Online submission must be made by 12 midnight on the due date. (b) Students must retain a copy of each item submitted for assessment. This must be despatched to USQ within 24 hours if requested by the Examiner. (c) In accordance with University's Assignment Extension Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the due date of an assignment in extenuating circumstances such as documented ill-health. (d) In the event that a due date for an assignment falls on a local public holiday in their area, such as a Show holiday, the due date for the assignment will be the next day. Students are to note on the assignment cover the date of the public holiday for the examiner's convenience. (e) Students who do not have regular access to postal services or who are otherwise disadvantaged by these regulations may be given special consideration. They should contact the examiner of the course to negotiate such special arrangements. (f) Students who have undertaken all of the required assessments in the course but who have failed to meet some of the specified objectives of the course within the normally prescribed time may be awarded the temporary grade: IM (Incomplete-Makeup). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study. (g) Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or sit for an examination at the scheduled time, may apply to defer an assessment in the course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination; IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).
- 10 Students will require access to email and have internet access to UConnect for this course.
- 11 In this course students may use either Harvard (AGPS) or the APA referencing systems. Students should consistently use one of these systems in their assignments to format details of the information sources they have cited in their work. The USQ library provides advice on how to format information sources using these systems.
http://www.usq.edu.au/library/help/ehelp/ref_guides/apastyle/default.htm
http://www.usq.edu.au/library/help/ehelp/ref_guides/harvard.htm
http://www.usq.edu.au/library/help/ehelp/ref_guides/harvardonline.htm