



The University of Southern Queensland

Course specification

The current and official versions of the course specifications are available on the web at <http://www.usq.edu.au/coursespecification/current>.
Please consult the web for updates that may occur during the year.

Description: Supervised Project 1

Subject	Cat-nbr	Class	Term	Mode	Units	Campus
EDU	4351	86384	1, 2009	EXT	1.00	Toowoomba

Academic group:	FOEDU
Academic org:	FOE002
Student contribution band:	National Priority Teaching
ASCED code:	070303

STAFFING

Examiner: Dorothy Andrews
Moderator: Marian Lewis

OTHER REQUISITES

State law in Queensland (Australia) requires that all adults working/undertaking professional experience/researching with children under the age of 18, in the state of Queensland are required to possess a current suitability card (Blue Card). (See "Other Requirements" for further information.) Also see: <http://www.childcomm.qld.gov.au/employment/bluecard/informationSheets.html>.

RATIONALE

It is recognised that students completing an Honours program need the opportunity to explore or investigate a topic of their own choosing in order to more closely link their professional interests or needs to their course of studies. Project units are designed to provide such an opportunity.

SYNOPSIS

Students will, under the guidance of a member of staff, pursue an in-depth study of a topic relevant to the field of education, and in particular to the focus of the student's major study area. The type of study need not necessarily involve research but should include a substantial investigating component leading to the submission of a written report. All student project proposals would be the subject of a critical review and final topics may be the result of extensive lecturer-student negotiation. However, if a student completing this course is an Honours student, this course will form the joint component of their major studies completed in EDU5351.

OBJECTIVES

The course objectives define the student learning outcomes for a course. The assessment item(s) that may be used to assess student achievement of an objective are shown in parenthesis. On successful completion of the project the students will have:

1. demonstrated the ability to plan, conduct, and report on an investigation or other such scholarly activity focused on an issue or topic of significance in the field of education. (Both assessment items)
2. demonstrate competence in and appropriate use of language and literacy, including spelling, grammar, punctuation and bibliographic referencing (Both assessment items).

TOPICS

Description	Weighting (%)
1. The topic of the project will be developed in collaboration with an academic supervisor approved and appointed by the course team leader.	100.00

TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

Depending on the nature of the study to be completed, students may be required to purchase reference material.

REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

In most studies, supervisors provide students with a reference list and assist them in developing their own list.

Whether you are on, or off campus, the USQ Library is an excellent source of information <http://www.usq.edu.au/library/> . The gateway to education resources is here... <http://www.usq.edu.au/library/faculties/education/default.htm>

STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Project Work	90.00
Report Writing	75.00

ASSESSMENT DETAILS

Description	Marks out of	Wtg (%)	Due date
PROJECT PROPOSAL	1.00	1.00	23 Mar 2009 (see note 1)
6000-8000 WORD PAPER/REPORT	999.00	100.00	12 Jun 2009 (see note 2)

NOTES

1. APA style is the referencing system required in this course. Students should use APA style in their assignments to format details of the information sources they have cited in their work. The USQ library provides advice on how to format information sources using this system. http://www.usq.edu.au/library/help/ehelp/ref_guides/apastyle/default.htm A mark of one (1) indicates you have passed the project proposal component - a mark of zero (0) indicates you have not passed the project proposal component. The weighting of 1% is used for administrative purposes only and is NOT included in the overall weighting for this course.
2. Letter grades will be used in this course and displayed in the notes section in Gradebook.

IMPORTANT ASSESSMENT INFORMATION

- 1 Attendance requirements:
There are no attendance requirements for this course.
- 2 Requirements for students to complete each assessment item satisfactorily:
To complete each of the assessment items satisfactorily, students must obtain at least 50% of the marks available for each assessment item.
- 3 Penalties for late submission of required work:
If students submit assignments after the due date without (prior) approval then a penalty of 2 Equivalence Points gained by the student for the assignment will apply for each working day late.
- 4 Requirements for student to be awarded a passing grade in the course:
To be assured of receiving a passing grade a student must achieve at least 50% of the total weighted marks available for the course.
- 5 Method used to combine assessment results to attain final grade:
The course examiner is responsible for awarding grades. Projects developed for EDU4351 will be examined initially by the student's supervisor. The supervisor will make a recommendation of a grade to the course examiner who will normally accept the recommended grade once all the requirements for the course are completed. Where the course examiner has any doubts about the appropriateness of the grade recommended by the supervisor, the project is assessed by a second assessor nominated by the course examiner. The course examiner will then decide the grade taking into account both grades. Honours students who successfully complete this course will have an IIP result recorded at this stage. If EDU5351 is completed then students will be awarded the Honours grade for work completed in EDU4351 and EDU5351.
- 6 Examination information:
There is no examination in this course.
- 7 Examination period when Deferred/Supplementary examinations will be held:

As there are no examinations in this course, there will be no Deferred or Supplementary examinations.

8 University Regulations:

Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm> or in the current USQ Handbook.

ASSESSMENT NOTES

- 1 The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the examiner.
- 2 Students must retain a copy of each item submitted for assessment. This must be produced within twenty-four (24) hours of receipt of request being made by the examiner. The student must retain this copy until the grade for this course has been finalised.
- 3 In accordance with the University's assignment extension policy (Regulation 5.6.1), the examiner may grant an extension of the due date of an assignment in extenuating circumstances.
- 4 The Faculty will normally only accept assessments that have been written, typed or printed on paper-based media. The Faculty will NOT accept submission of assignments by facsimile. Students who do not have regular access to postal services or who are otherwise disadvantaged by these regulations may be given special consideration. They should contact the examiner of the course to negotiate such special arrangements.
- 5 In the event that a due date for an assignment falls on a local public holiday in their area, the due date for the assignment will be the next working day. Students are to note on the assignment cover the date of the public holiday for the examiner's convenience.
- 6 Students who have undertaken all of the required assessments in a course but who have failed to meet some of the specified objectives of a course within the normally prescribed time may be awarded the temporary grade: IM (Incomplete - Make up). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study.
- 7 Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded IDS (Incomplete - Deferred Examination); IDM (Incomplete - Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).
- 8 When there is more than one marker for a single item of assessment, the distributed patterns and means for the different markers will be compared and marks adjusted if necessary.
- 9 Marking criteria are provided in course material as mark sheets/guides or as part of assignment specifications.
- 10 Summative assessment items will receive one of the following letter grades: HD+, HD, HD-, A+, A, A-, B+, B, B-, C+, C, C-, F or I. Any ungraded assessment requirement will receive a Pass, Fail or Incomplete.
- 11 Student workload requirements are as required for the completion of the study and as negotiated between student and supervisor.

OTHER REQUIREMENTS

- 1 Students will require access to e-mail and Internet access to USQConnect for this course.
 - 2 Students are to use a recognised referencing system as specified by the course examiner.
 - 3 **IMPORTANT NOTE: Working with Children: State law in Queensland requires that all adults (including university students, pre-service educators, trainers, vocational teachers, industry educators) working with children under the age of 18, in the State of Queensland*, obtain approval before commencing such work. Many education courses include a practical component (professional experience, project work, research, assessment etc.) that may require engagement with children under the age of 18. It is your responsibility to ensure that you possess a current suitability card (Blue Card) before commencing any practical components of this course. DO NOT PARTICIPATE IN ANY PRACTICAL EXPERIENCE WITH CHILDREN UNDER 18 UNLESS YOU POSSESS A CURRENT 'BLUE CARD'. For further information:**
<http://www.childcomm.qld.gov.au/employment/bluecard/informationSheets.html> *If you are undertaking practical experience outside the State of Queensland, Australia you should check local requirements.
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