



The University of Southern Queensland

Course specification

The current and official versions of the course specifications are available on the web at
<<http://www.usq.edu.au/coursespecification/current>>.
Please consult the web for updates that may occur during the year.

Description: English for Academic Purposes

Subject	Cat-nbr	Class	Term	Mode	Units	Campus
UNP	7340	96007	3, 2009	ONC	1.00	Toowoomba

Academic group:	ELEPC
Academic org:	ELEPC
Student contribution band:	1
ASCED code:	091501

STAFFING

Examiner: Shirley Munks
Moderator: Robyn Pigozzo

OTHER REQUISITES

Pre-requisite: English Proficiency equivalent to IELTS Band 5.5 plus completion overseas or in Australia of Senior High School or Post-secondary diploma or first year degree or equivalent work experience.

RATIONALE

Since 1988 at University of Southern Queensland, the need has been recognised for students from non-English speaking backgrounds to gain skills in English for academic purposes to equip them for undergraduate study with an Australian university. The skills particularly of reading, writing, listening and speaking require specialised attention.

SYNOPSIS

There are three parts to the course; each part is conducted simultaneously. Students develop reading skills by processing a range of texts typical of undergraduate reading styles. They also develop academic expository writing skills. The section on listening and speaking develops skills in participating in tutorial presentations at first year university level.

OBJECTIVES

On completion of this course students will be able to:

1. read with comprehension and have knowledge of the written structure a range of articles and other texts; (Reading Assessment Items 1, 2, 3, 4 & Final Test)
2. write stylistically appropriate paragraphs, short and extended essays; (Writing Assessment Items 1, 2 & Final Test)
3. speak English appropriately on a range of issues for university tutorial audiences.(Speaking/Listening Assessment Items 1, 2, 3 & Final Test)

TOPICS

	Description	Weighting (%)
1.	Reading Modules 1-3: paragraph structure, accessing textbooks, referencing, efficient reading strategies, logical relationships in text	20.00
2.	Reading Modules 4-6: structure of analytical expository texts, application of text structure in reading and note making; skill development through set activities	25.00
3.	Writing Modules 1-2: topic sentences, explanatory and supporting details, concluding and linking sentences, paragraphs	5.00
4.	Writing Modules 3-5: essay structure	10.00
5.	Writing Modules 6-8: planning and writing assignment and examination essays and referencing	20.00
6.	Speaking Modules 1-4: listening to and speaking about social and educational issues with partners, in groups and to a larger audience, using spoken language and non-verbal communication to present clearly structured talks	20.00

TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at <http://bookshop.usq.edu.au> click 'Semester', then enter your 'Course Code' (no spaces).

UNP7430 Study package available from USQ bookshop

REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

STUDENT WORKLOAD REQUIREMENTS

ACTIVITY	HOURS
Directed Study	117.00
Private Study	70.00
Test	4.00

ASSESSMENT DETAILS

Description	Marks out of	Wtg (%)	Due date
READING: REVIEW TEST	1.00	0.00	20 Nov 2009 (see note 1)
SPEAKING: TALK 2	20.00	5.00	04 Dec 2009 (see note 2)
SPEAKING: TALK 1	1.00	0.00	11 Dec 2009 (see note 3)
WRITING: ESSAY STRUCTURE	20.00	10.00	24 Dec 2009 (see note 4)
WRITING: PARAGRAPH STRUCTURE	15.00	5.00	08 Jan 2010 (see note 5)
LISTENING: NOTE TAKING	20.00	5.00	15 Jan 2010 (see note 6)
READING: NOTEMAKING	15.00	5.00	22 Jan 2010 (see note 7)
READING: TEXT ANALYSIS	50.00	10.00	29 Jan 2010 (see note 8)
READING: SKILL DEVELOPMENT	10.00	5.00	05 Feb 2010 (see note 9)
FINAL TEST WRITING	40.00	20.00	12 Feb 2010 (see note 10)
FINAL TEST SPEAKING	30.00	10.00	12 Feb 2010 (see note 11)
FINAL TEST READING	50.00	25.00	12 Feb 2010 (see note 12)

NOTES

1. Due by end of week 9
2. Due by end of week 8
3. Due by end of week 3
4. Due by end of week 11
5. Due by end of week 5
6. Due by end of week 10
7. Due by end of week 12
8. Due by end of week 6
9. Due by end of week 13
10. Due by end of week 14
11. Due by end of week 14
12. Due by end of week 14

IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:

Students are required to attend at least 80% of the scheduled class sessions and ensure their attendance is registered with the staff member in charge of the activity. An exception to this attendance level may be made by the university where the student can produce

- documentary evidence that clearly demonstrates compassionate and compelling circumstances. In this case attendance of at least 70% of the scheduled class sessions will be acceptable. It is the students' responsibility to access information regarding course-related activities and administration.
- 2 Requirements for students to complete each assessment item satisfactorily:
To satisfactorily complete an assessment item a student must achieve at least 50% of the marks. Students do not have to satisfactorily complete each assessment item to be awarded a passing grade in this course. Refer to Statement 4 below for the requirements to receive a passing grade in this course. All assignment items must be received prior to the start of the examination period for the semester in which the course is offered. Students may be required to resubmit an assignment that is unsatisfactory.
 - 3 Penalties for late submission of required work:
If students submit assignments after the due date without an approved extension of time then a penalty of 5% of the total marks available for the assignments may apply for each day late.
 - 4 Requirements for student to be awarded a passing grade in the course:
To be assured of receiving a passing grade a student must complete all of the summative assessment items, achieve at least 50% in each examination and at least 50% of the total weighted marks available for the course. Students who do not qualify for a Passing grade may, at the discretion of the Examiner, be awarded a Supplementary Examination and/or assigned additional work to demonstrate to the Examiner that they have achieved the required standard. It is expected that such students have gained at least 40% of the total weighted marks available for the course.
 - 5 Method used to combine assessment results to attain final grade:
The final grades for students will be assigned on the basis of the weighted aggregate of the marks obtained for each of the summative assessment items in the course.
 - 6 Examination information:
There are three (3) examinations in this course. The Reading and Writing examinations are Closed Examinations. Candidates are allowed to bring only writing instruments into these examinations. The Speaking examination is an Open Examination. Candidates may have access to any material during the examination.
 - 7 Examination period when Deferred/Supplementary examinations will be held:
Any Deferred or Supplementary examinations for this course will be held within four weeks following the examination period by arrangement with the examiner.
 - 8 University Regulations:
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL <http://www.usq.edu.au/corporateservices/calendar/part5.htm> or in the current USQ Handbook.

ASSESSMENT NOTES

- 1 Students must retain a copy of each item submitted for assessment during the course of study. This must be produced within 24 hours if required by the Examiner. In accordance with the University's Assignment Extension Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the due date of an assignment in extenuating circumstances.