USQ **** THE STRONG MODE NOW AUSTRALIA

University of Southern Queensland

REQUEST FOR REPLACEMENT TESTAMUR

Return Original Form & Payment (No faxed or emailed copies) to:
Graduations Office

University of Southern Queensland West Street, Toowoomba, QLD, Australia 4350

Ph: +61 7 4631 1647 e-mail: gradceremonies@usq.edu.au

USQ collects personal information to assist the University in providing tertiary education and related ancillary services and to be able to contact you regarding enrolment, assessment and associated USQ services. The information may be made available to Commonwealth and State agencies and the ESOS Assurance Fund Manager pursuant to obligations under the Education Services for Overseas Students Act 2000 and National Code or other legislative requirements. Personal information will not be disclosed to third parties other than a USQ approved agent, partner or any organisation who provides sponsorship to you for your studies, without your consent unless required by law.

CRICOS Provider No. 00244B QLD | 02225M NSW

STUDENT NUMBER:	DATE OF BIRTH:
SURNAME:	GIVEN NAMES:
FORMER NAME:	
(if applicable)	
NAME AS YOU WISH IT TO APPEAR ON YOUR TEST	
(Supporting documentation must be attached in the form of a certificate a certificate issued by the Registry of Births, Deaths and Marriages of	
if requesting a different name to that used when enrolled with USQ).	
ADDRESS:	
	POST CODE:
TELEPHONE:	EMAIL:
PROGRAM 1:	Year Graduated:
PROGRAM 2 (if applicable):	Year Graduated:
Replacement Testamur will take approximately five (5) working days to process a) REPLACEMENT OF ORIGINAL TESTAMUR – AUD60.00	
Lost or stolen (a statutory declaration witnessed by a Justice of the Peace must be attached. Original	
form must be posted. – Faxed or emailed copies are not acceptable.)	
Original damaged (the damaged Testamur must be attached and returned with this form).	
Change of Name (a certified copy, witnessed by a Justice of the Peace of your passport, or a certificate issued by the Registry of Births, Deaths and Marriages and the original certificate must be attached and returned with this form) USQ records will be updated to reflect name change.	
b) REPLACEMENT OF DDIAE/UCSQ TESTAMUR BY USQ- AUD60.00 This replacement will include a notice with the words "The original of this Award was issued by the Darling Downs Institute of Advanced Education/University College of Southern Queensland (whichever is applicable) on relevant date) of which the University of Southern Queensland, pursuant to the University of Southern Queensland Act 1989, is the legal successor".	
Lost or stolen and wish to have DDIAE/UCSQ Testamur replaced with a USQ Testamur (statutory declaration witnessed by a Justice of the Peace must be attached. Original form must be posted. – Faxed or emailed copies are not acceptable).	
Original DDIAE/UCSQ Testamur is damaged and to be replaced with USQ Testamur (damaged testamur must be attached and returned with this form).	
DDIAE/UCSQ Testamur to be updated with a USQ Testamur (original testamur must be attached and returned with this form).	
Payment Details: Send cheque or money order made payable to USQ with the form, pay by credit card to our Finance Department on +61 7 4631 2583 or email usqdebt@usq.edu.au .	
SIGNATURE:	DATE:
	Amount: Date Processed: