Professional Experience Placement Request

EDUCATION

USQ

This form is to be submitted by students intending to complete their professional experience placement at a site local to a USQ campus (less than 50km from Toowoomba, Springfield, or Fraser Coast).

Forms are due for submission during the first week of semester and should be submitted to the campus closest to your planned placement location.

Student Details

STUDENT NAME:		STUDENT NUMBER:
STUDENT UMAIL: @umail.usq.edu.au		STUDENT PHONE:
LOCAL CAMPUS:	PROGRAM:	SPECIALISATION:

Placement Details

The Professional Experience Calendar is available from the Placement process page of the Professional Experience Website. Placements are five days per week, full time, during the set calendar dates with no part days and no variations. Make-up days are required for any absences due to public holidays, student free days, or illness and you should negotiate these with your mentor and site coordinator. For insurance and administration purposes, you will not be able to begin your placement until you have submitted your placement dates to the Professional Experience Office.

COURSE CODE:	No DAYS:	STARTING DATE:	FINISHING DATE:

Are you a GDTL student who is planning two placements this semester? ☐ Yes ☐ No

Return Placement

COURSE CODE:	No DAYS:	STARTING DATE:	FINISHING DATE:

Placement Information

YOUR HOME BASE DURING PLACEMENT:	POSTCODE:

TRAVEL RESTRICTIONS:

Students are expected to travel up to 50km from their home base during placement. Do you have any exceptional circumstances that would prevent you from doing this?

APPROVED TEACHING AREAS:

For students with a secondary specialisation.
Teaching Areas approval forms should be submitted by GDTL students with their original application and by EDC1400 students at the beginning of the semester.

RELIGIOUS AFFILIATION:

Some denominational schools require a signed Faith Statement and / or an interview. Would you be happy to do this if required? Are there other religious considerations or preferences you would like taken into account for your placement?

CONFLICT OF INTEREST: ☐ I do not have a conflict of interest with any of the schools in the local area ☐ I believe I may have a conflict of interest with one or more local schools and I have provided details below

USQ students are not to complete professional experience at sites where their children attend or where they are employed in any capacity. Queensland College of Teachers advice on conflict of interest is that a preservice teacher in a paid role as teacher aide, or who has a spouse / partner employed at a school, cannot complete their professional experience in that school and will be deemed as not meeting the requirements of that experience.

Working with children

USQ students seeking placement in Queensland must have a current Blue Card registered with the Faculty of Education.

☐ I have a current Blue Card that is registered with USQ Faculty of Education.

BLUE CARD NUMBER:	BLUE CARD EXPIRY DATE:

Professional conduct and site expectations

☐ I agree to demonstrate professionalism in all aspects of this placement and will accept the site's expectations for ethos, cultural awareness or teaching philosophy.

Special considerations

If you have any special circumstances you believe would affect your placement or that you would like us to take into account when seeking a suitable placement for you, please give details below.

USQ PRESERVICE EDUCATOR'S NAME:	
USQ PRESERVICE EDUCATOR'S SIGNATURE:	DATE:

Form submission

This form may be submitted by email or printed and forwarded by fax or post to the Professional Experience Office at your local USQ campus.

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