University of Southern Queensland

(CRICOS Provider No. 00244B|QLD/02225M NSW)

Guidelines for Accreditation of Research Higher Degree Supervisors

The University of Southern Queensland recognises that quality supervision is an essential component of providing a high quality program for research higher degree students. The University must ensure high quality supervision to all of its research higher degree students, which will lead to successful learning outcomes and completion within the University's timeframes. As part of ensuring high quality supervision the University will maintain a list of Accredited Supervisors and Provisionally Accredited Supervisors for USQ academic staff only. Accreditation may be provided at the Doctoral and/or the Masters level(s) and at the principal supervisor and/or associate supervisor level. Full accreditation will be for a period of three years, after which time application will need to be made for reaccreditation. The following outlines the process for accreditation of Supervisors for research higher degree students.

Full Accreditation

In order to gain full accreditation applicants must meet the following criteria.

Research Qualifications

It is expected that accredited Supervisors will normally hold a qualification at the same or higher level at which they will be supervising. If the held research degree is at the lower level, staff may be permitted to be associate supervisor at the higher level as part of a Faculty's mentoring and staff development program.

RASM status

A Supervisor will normally be Research Active Academic Staff as defined by the University.

Training

Applicants must have undertaken the University's Research Supervisor Workshops. At the time of reaccreditation, applicants who have previously attended all three workshops are only required to attend Supervisor Accreditation 1.

USQ Workshops

Supervisor Accreditation 1: Navigating policy and procedures of RHD candidature
Supervisor Accreditation 2: Developing positive research supervision relationships
Supervisor Accreditation 3: Guiding your candidate to dissertation completion

Provisional Accreditation

Where provisional accreditation is sought the applicant must meet the criteria for accreditation, but with the following exceptions.

Training

Applicant has not completed the mandatory training but agrees to complete within 12 months of provisional accreditation.

Non Research Active

Deans may recommend that non research active staff but with a proven track record be granted provisional accreditation pending eligibility for research active status.

Special Circumstances

In exceptional circumstances the Faculty Dean may recommend accreditation (with supporting documentation) where the above criteria have not been met.