

PLEASE TICK THE PURPOSE OF THIS APPLICATION

Applying to USQ for the first time

Application to transfer to a different program

USQ Student No.

1. Personal Details (Please PRINT capital letters)

Preferred Title (Mr / Mrs / Ms / Miss / Dr) _____ Family Name (as per Passport) _____

Given Name/s _____ Preferred Name _____

Date of Birth (dd/mm/yy) ____/____/____ Gender Male Female Citizenship _____

Country of Birth _____ Email Address _____

Telephone (Day) _____ (Mobile) _____

(Home) _____ Fax No _____

Mailing Address

Number and Street _____

Home Address

Number and Street _____

City _____ City _____

State _____ Postcode _____ State _____ Postcode _____

Country _____ Country _____

Note: If you apply through an approved USQ Representative, all correspondence will be forwarded through the representative office.

Do you have a disability, impairment or long term medical condition which may affect your studies? Yes No

USQ Agent/USQ Education Partner

2. Preferred Academic Program

Please note that you may not be able to study at some locations due to faculty conditions

On-campus Toowoomba Fraser Coast Springfield

OR

Off-campus Overseas Within Australia

Study mode Full-time Part-time

Faculty _____

Proposed commencement semester _____

(Semester, Year)

Have you discussed your intentions with a USQ staff member? Yes No

If so, with whom? _____

Select the program of study you wish to undertake (one program only per application).

Doctor of Philosophy (DPHD)

Doctor of Education (DEDU)

Engineering Doctorate (ENGD)

Doctor of Business Admin Research (DBAR)

Other Doctorate Program

Master of Business Research (MBSR)

Master of Science Research (MSCR)

Master of Engineering Research (MENR)

Master of Spatial Science Research (MSSR)

Other Masters Program

Applied OR Advanced

3. English Language Proficiency

Have you successfully completed an 'A' Level secondary school program which consisted of 2 years full-time study within the last 2 years from an institute either in Australia, New Zealand, USA, UK or Canada where English was the mode of instruction.

Yes No

If you answered YES to the above question, please attach certified evidence from the institution confirming the language of instruction.

If you answered NO to both of the above questions, you need to supply certified evidence of your English Language Proficiency:

TOEFL - Test of English as a Foreign Language _____ Your score _____

- Test of Written English _____ Your score _____

IELTS - International English Language Testing Service _____ Your score _____

GCE A/O Level General Paper (English) _____ Your score _____

Other (please specify) _____

Student Signature _____ Date _____

OFFICE USE ONLY

App No: _____

4. Further Studies after High School/Year 12 Studies

(Including Bridging Preparatory Studies, English Language Programs, Tertiary Studies, Certificate/Advanced Certificate/Trade/Traineeship or other studies, or Post-Secondary Qualifications.)

Name of Program/ Qualification	Start Date (mm/yy)	Completion Date (mm/yy)	Institution	Country	Language of Instruction

To ensure your application is processed without delay, please attach certified photocopies of academic transcripts and certificates (i.e. signed by a teacher, lawyer, your local USQ representative or other person in authority). If your documents are not in English, please attach certified English translated versions of your documents. **Do not send original documents.** Failure to include attachments may delay the processing of your application.

5. Employment Experience *(if applicable)*

Start Date	Finish Date	Full-time or Part-time	Occupation Title	Main tasks or duties usually performed by you	Name of Employer

6. How I heard about USQ

- Recommended by friend/relative
 Exhibition/Seminar
 Referral agent in my country
 I met a USQ representative in my country
 Internet
 Newspaper
 Other _____
(please specify)

7. Preliminary Research Project Outline

Proposed Principal Supervisor: _____

Proposed Associate Supervisor(s): _____

Instructions: This preliminary proposal establishes a broad framework for the research project which will develop during the first twelve months of your candidature leading to the submission of a peer-reviewed dissertation proposal. The length of the proposal should be about 4-5 pages, line spacing 1.5.

A. Project Title:

B Project Aims:

Present in dot points the key aims and/or research questions of the project

C. Project Significance

Please provide information on how this project leads to significant advances in the field of study.

D. Background / Description of Project (including key references)

Please provide a general introduction of the topic; briefly review the current status-quo in the field; highlight own research experience in this field; highlight any preliminary work on this project;

E. Proposed Approach

In outlining the approach, please provide also information on the following issues: access to research laboratories; detail of field work; access to computing facilities other than desktop PC; any possible animal and human ethics clearance;

F. Proposed Timetable and Milestones

The overall plan should be discussed with your potential supervisor and a summary provided here if possible. If you have been unable to discuss this with a potential supervisor, please summarise your thoughts on how the research would progress over your candidature.

G. Possible Funding of Project Activities

Indicate how this study is to be funded; name scholarships applied or planned for; research grants that assist the project; etc.

H. Supervisor Statement

Ask your proposed supervisory team to briefly comment on this proposal in terms of feasibility; support for the project; and confirm willingness to supervise this project. The supervisors should show how the project is linked to the University's strategic research agenda; how it links to national and international research activities in this field; is the project linked to research conducted in a national research organisation (e.g. CSIRO)

Student Signature _____

Date ____/____/____

Proposed Supervisor Signature _____

Date ____/____/____

Proposed Associate Supervisor Signature _____

Date ____/____/____

8. Terms and Conditions *Please read the following terms and conditions and then sign this form.*

I declare that the information supplied by me in this form and relevant attachments is true and correct. I understand that the University may vary or terminate its offer of a place at USQ or any subsequent agreement regarding study at USQ if any of the information provided by me is shown to be incorrect. I have read and accept the University's fees, charges and refund policy (www.usq.edu.au/international). I understand that there are limited places available and that early submission of this application will give me a better chance of obtaining a place in the program of my choice. I am aware of the applicable tuition fees and understand that I do not have to pay until I return the Acceptance of Offer Form included in the letter of offer from the University.

USQ collects personal information to assist the University in providing tertiary education and related ancillary services and to be able to contact you regarding enrolment, assessment and associated USQ services. The information may be made available to Commonwealth and State agencies and the ESOS Assurance Fund Manager pursuant to obligations under the Education Services for Overseas Students Act 2000 and National Code or other legislative requirements. Personal information will not be disclosed to third parties other than a USQ approved agent, partner or any organisation who provides sponsorship to you for your studies, without your consent unless required by law.

USQ may publish details of your name, project title, supervisory team, and dissertation proposal presentation schedule on a University website. If you do not wish your details to be published, please tick this box .

Signature _____

Date ____/____/____

Lodging your Application

USQ does not charge an application fee.

Lodge your application and supporting documentation with your local USQ Agent, USQ Educational Partner, or directly to USQ International Admissions

Declaration *Please complete and sign this section or delays will be experienced in processing your application.*

International applicants must pay tuition fees unless they are scholarship recipients. If you are to be a sponsored candidate, please attach an official statement from your sponsor.

If you intend to conduct the research at your place of employment, please attach a document stating the resources made available to you during the candidature.

I accept that if my project involves human, animal or biosafety experimentation, including social/psychological research, it must conform to all applicable National and University of Southern Queensland Guidelines and that ethical clearance for the project will be required from the relevant USQ Ethics Committee.

I hereby also give written consent to the University to provide details of my enrolment to government agencies as required.

Signature _____ Date ____/____/____

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