2012 International Distance Guide





fulfilling lives





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ONLINE EDUCATION WITH REAL SUPPORT

For over 40 years, we've been driven by personal support, understanding, and respecting each and every student's goals.

USQ were the pioneers of distance education in Australia – in fact, UNESCO (the United Nations Educational and Scientific and Cultural Organization) used us as a demonstration unit – and everything that we have learnt on our journey, we've put back into our distance education.

Our programs can accommodate even the most hectic lives. USQ lecturers stay up-to-date with the constantly changing face of industry, and our programs have been developed so you can make the most of your university experience.

We are one of Australia's leading providers of distance (online) education, with three campuses located in Southern Queensland, support offices in Fiji, Germany and South Africa, and Education Partners around the world.

No matter where you live, we will do our best to keep you connected to your future ambitions.

So, whether you are studying towards your first career, want to improve your current situation or are looking to broaden your horizons and study something you love, we're ready to work alongside you to see your goals fulfilled.

This brochure has been designed to answer some of your immediate questions, but if you have other questions, please contact us. We would love to talk to you, and help you reach your goals.

Email international@usq.edu.au

Phone +61 7 4631 5543 (outside Australia)

1800 105 359 (within Australia)

Skype usq.international



THE DISTANCE EDUCATION EXPERTS

Gaining a USQ international university degree is a great chance for you to develop and grow as an individual and to gain an advantage over other university graduates.

For some people it is not possible to attend an overseas university. This may be because it costs too much, they have to work full-time – or maybe they have family commitments.

That's where USQ distance education comes in.

Studying online provides you with the opportunity to study, regardless of your location. It allows you to continue to fulfil other life commitments, such as work, family or travel.

Studying online means you can vary the number of courses you take each semester to suit your circumstances. You can choose to study part of your program at home by distance education and part on-campus at our Toowoomba, Springfield or Fraser Coast campuses.

We provide specialised online programs designed to make your distance education experience a rewarding one.

USQ has been providing distance education programs for many years, and is an international leader in off-campus or distance education.

Many of our students study online, and we provide distance education for students in over 80 countries. USQ was also the inaugural winner of the International Council for Open and Distance Learning (ICDE) prize for institutional excellence for its global education initiatives and expertise in providing flexible learning opportunities around the world.

At USQ, our goal is to make your university experience a fulfilling one, regardless of whether you are studying oncampus or by distance education. University will be what you make of it and, with motivation, determination, support and effort, you will succeed, and we'll be there to help you!

Why study online?

With over 18 000 students choosing to study through distance education with us each year, you can be assured you will receive excellent support.

There are other advantages to studying by distance education, such as:

- you can study from your own home no matter where that is
- · you can study at times that suit you
- · you can keep your day (or night) job
- you may be able to switch between on-campus or online study if your situation changes
- you study the same courses with the same lecturers as oncampus students.

How does online study work?

Studying online means you are provided with all your study materials for each semester, either through the mail or online.

These materials are divided into comprehensive weekly portions, keeping your studies in line with what's happening on-campus – but you are in control and have the flexibility to tailor these materials so that you can study at your own pace during the semester. As a distance education student, you will have access to a high level of support, making sure you succeed in your studies.

Other resources you can use include:

- access to UConnect (our online study environment)
- free email accounts
- USQ dial-in Internet access
- online access to USQ library resources.

As a distance education student, the cost of study materials is included in your fees; however, you will normally need to purchase the specified textbook(s) for each course. These textbooks are available online through the USQ Bookshop.

Assessment is normally in the form of assignments and exams, just like on-campus students. You can mail your assignments to USQ or submit them online through UConnect at: www.uconnect.usq.edu.au. You can sit for your exams in an exam centre close to your home. If you live further than 100 kilometres from one of our designated examination centres, special arrangements can be made just for you.

WILL I FEEL LIKE A PART OF THE UNIVERSITY?

At USQ, studying online doesn't mean that you have to feel separate to everyone else. We provide a high level of individual support and assistance, and the Internet means your study community is as close as your computer. Contacting lecturers is as easy as sending an email or fax, or picking up the telephone.

Although studying online means you aren't able to meet with other students in lectures and tutorials, there are ways in which you can create a network of friends and study partners.

To help you feel connected, you will have access to the online USQStudyDesk, where you can be part of discussion groups, as well as having access to further materials, often in audio or video forms.

Depending on the course you are studying, Residential Schools may be available. They provide you with an opportunity to gather on-campus to liaise with lecturers and other students and access all campus facilities. Attendance is often optional, depending on your area of study. These classes are included in the price of the course; however, personal travel, meals and accommodation are your responsibility.

Can I use the campus facilities?

If you are an international student living in Australia, you are welcome to use the Library, computers and other facilities located on each of our three campuses.



WHAT SUPPORT WILL I GET?

At USQ, we pride ourselves in providing high levels of support for all our students – on-campus and online students alike. In fact, our international students rated us number one in Australia for the overall support experience they received from USQ.

■ The Learning Centre

The Learning Centre provides academic support, no matter where you are studying from. The services they offer include consultation and workshops, online resources, and study tips. The Learning Centre also runs programs to help you through courses that have been identified as the most challenging, as well as courses catering for those who are returning to study or studying for the first time. There are also Learning Skills Workshops, and even courses in how to use scientific calculators!

Further information about The Learning Centre is available at: www.usq.edu.au/learningcentre

Off-Campus Library Services

At USQ, our Off-Campus Library Services give you access to extensive resources and assistance wherever you are. In fact, our Library has been ranked as the best in Australia by InSync Library Client Satisfaction Survey, in both 2008 and 2010.

Our Off-Campus Library Services offer:

- loans and photocopy services using 'DocEx' to request loans and photocopies of library material to be delivered via postal or web delivery
- borrowing information about how, what and for how long you can borrow items
- research advice services assisting you through the maze of online databases and information sources
- e-Books (electronic books) this provides the full-text of over 60,000 books through services, such as eBrary and NetLibrary
- online resources (online) such as full-text journal articles and websites recommended by your faculty librarian.

The USQ Library has extensive online and print collections available for their students. The collections include books, journals, encyclopaedias, statistical sources and standards in print and electronic format.

An extensive audio-visual collection of videos and compact discs (CDs) is also available.

For more information regarding USQ's Off-campus Library, please visit: www.usq.edu.au/library/services/offcampus

Off-campus Bookshop

The latest information on price and availability of textbooks required for all your studies is provided by the Bookshop at: http://bookshop.usq.edu.au

Student Services

Student Services' professionally accredited staff provide support designed to enhance the university experience and personal resources of students.

We are here to assist you with your learning journey, career path options, adjusting to university life and supporting your personal and health needs.

Help with the following services will be available to you as a USQ student through Student Services:

- career counselling, employment information and education
- personal counselling
- future students' career enquiries.

Student Relationship Officers

Our Student Relationship Officers (SROs) are available to help you with general enquiries, such as assignment submission, examinations, contacting lecturers, systems access, study materials, enrolment, and much more. If your enquiry can't be answered immediately, our support staff will know who can help you. We're here to help you achieve your goals, get you through the challenging spots and celebrate your successes.

How can we help you?

- · navigating UConnect
- enrolment and re-enrolment
- eCoE extensions and assistance with visa renewals
- applying for exemptions/transfer credits
- · submitting assignments
- assignment extensions
- contacting lecturers
- applying to new programs.

So talk to us. We'll be right there with you.

For more information about our SROs, please visit:

www.usq.edu.au/sro

USQAssist

USQAssist is a web-based self-serve facility that helps you to find answers to common questions in your own time 24/7. You can find specific and related answers to your questions by accessing answers to questions previously asked by other students, or you can ask a question or submit a request. USQAssist has been designed to provide you with fast, accurate support and assistance, and is available at:

http://usqassist.usq.edu.au

STUDY OPTIONS

You will require a certain level of English before you can begin your studies with USQ. This will depend on the program you choose.

Once you have the required level of English, you have a choice of qualifications ranging from diplomas, associate and bachelor degrees, postgraduate certificates and diplomas through to master degrees and PhDs. It all depends on what you have already studied and your individual interests and career aspirations.

All USQ programs are registered with the Australian Government and meet their strict requirements so you can be assured of the quality of education you will receive.

You can choose your degree program from one of the following areas of study:

- English Language and Pathways
- Business and Law
- Creative Arts
- Education
- Engineering and Spatial Science
- Health
- Humanities and Communication
- Information Technology
- Sciences
- Research.



PROGRAMS OFFERED BY DISTANCE EDUCATION/ONLINE

You can choose to study the following programs by distance education or online study:

Undergraduate programs

	DELIVER	Y MODE	DURATIO	N (YEARS)		START	APPROX. FULL-TIM	
PROGRAM	DISTANCE	ONLINE	FULL-TIME	PART-TIME	UNITS	DATE	UNIT	ANNUAL
FOUNDATION DIPLOMAS	1						1	
Diploma of Business Foundations (DOBF)		✓	1	3	8	Mar, Jul	1800 – 1820	14 480
Diploma of Engineering and Spatial Science Foundations (DESF)		✓	1	3	8	Mar, Jul	1820 – 2530	17 400
Diploma of Science Foundations (DOSF)		✓	1	3	8	Mar, Jul	1820 – 2470	14 840 – 16 680
Diploma of Social Studies Foundations (DSSF)		✓	1	3	8	Mar, Jul	1820	14 560
BUSINESS AND LAW								
Diploma of Business Administration (DPBA)	✓		1	3	8	Mar, Jul, Nov	1800	14 400
Bachelor of Business (BBUS)	✓		3	6	24	Mar, Jul, Nov	1800	14 400
Bachelor of Business Administration (BBAD)	✓		3	6	24	Mar, Jul, Nov	1800	14 400
Bachelor of Commerce (BCOM)	✓		3	6	24	Mar, Jul, Nov	1800	14 400
Bachelor of Laws (BLAW)	✓		4	8	32	Mar, Jul, Nov	1800	14 400
CREATIVE ARTS								
Bachelor of Arts (BART)	✓		3	6	24	Mar, Jul, Nov	1820	14 560
Bachelor of Creative Arts (BCRA)	✓		3	6	24	Mar	1820	14 560
Bachelor of Creative Arts (Honours) (BCAH)	✓		1	2	8	Mar	1820	14 560
EDUCATION								
Bachelor of Early Childhood (BECH)		✓	3	7	24	Mar, Jul, Nov	1850	14 800
Bachelor of Education (BEDU)		✓	4	9	32	Mar, Jul, Nov	1850	14 800
Bachelor of Vocational Education & Training (BVET)		✓	3	7	24	Mar, Jul, Nov	1850	14 800
ENGINEERING AND SPATIAL SCIENCE								
Associate Degree of Construction (ADCN) ²	✓		2	4	16	Mar, Jul, Nov	2530	20 240
Associate Degree of Engineering (ADNG) ²	✓		2	4	16	Mar, Jul	2530	20 240
Associate Degree of Spatial Science (ADSS) ²	✓		2	4	16	Mar, Jul	2530	20 240
Bachelor of Construction (BCON) ²	✓		4	8	32	Mar, Jul, Nov	2530	20 240
Bachelor of Engineering (BENG) ²	✓		4	8	32	Mar, Jul	2530	20 240
Bachelor of Engineering Technology (BETC) ²	✓		3	6	24	Mar, Jul, Nov	2530	20 240
Bachelor of Spatial Science (BSPS) ²	✓		4	8	32	Mar, Jul, Nov	2530	20 240
Bachelor of Spatial Science Technology (BSST) ²	✓		3	6	24	Mar, Jul	2530	20 240

					Mar Jul		14 560 -
Diploma of Arts (DART)	✓	1	2	8	Mar, Jul, Nov	1820 - 2530	20 240
Diploma of Community Welfare and Development (DCWD)	✓	1	2	8	Mar, Jul, Nov	1820	14 560
Bachelor of Arts (BART)	✓	3	6	24	Mar, Jul, Nov	1820	14 560
Bachelor of Communication (BCMM)	✓	3	6	24	Mar, Jul, Nov	1820	14 560
Bachelor of Human Services (BHMS)	✓	3	6	24	Mar, Jul, Nov	1820	14 560
Bachelor of General Studies (BGEN)	✓	3	6	24	Mar, Jul, Nov	1820	14 560
Bachelor of Social Science (BSSC)	✓	3	6	24	Mar, Jul, Nov	1820	14 560
Bachelor of Arts (Honours) (BAHN)	✓	1	2	8	Mar, Jul	1820	14 560
INFORMATION TECHNOLOGY							
Bachelor of Information Technology (BITC)	✓	3	6	24	Mar, Jul, Nov	1840	14 720
SCIENCES							
Bachelor of Science (BSCI)	✓	3	6	24	Mar, Jul, Nov	1890 – 2470	15 120 – 19 760
Bachelor of Technology (Wine) (BTWN)	✓	3	6	24	Mar	1890 – 2470	15 120 – 19 760
Bachelor of Science (Honours) (BSCH)	✓	1	2	8	Mar, Jul	1890 – 2470	15 120 - 19 760
COMBINED/DOUBLE DEGREES							
Bachelor of Arts and Bachelor of Business (BABZ)	✓	4	8	32	Mar, Jul, Nov	1800 – 1840	14 400 – 14 720
Bachelor of Arts and Bachelor of Laws (BALW)	✓	5	10	40	Mar, Jul, Nov	1800 – 1820	14 400 – 14 560
Bachelor of Arts and Bachelor of Science (BABS)	✓	4	8	32	Mar, Jul, Nov	1820 – 2470	14 560 – 19 760
Bachelor of Business and Bachelor of Information Technology (BBIT)	✓	4	8	32	Mar, Jul, Nov	1800 – 1840	14 400 – 14 720
Bachelor of Business and Bachelor of Laws (BBLA)	✓	5	10	40	Mar, Jul, Nov	1800	14 400
Bachelor of Commerce and Bachelor of Business (BCBZ)	✓	4	8	32	Mar, Jul, Nov	1800	14 400
Bachelor of Commerce and Bachelor of Laws (BCLA)	✓	5	10	40	Mar, Jul, Nov	1800	14 400
Bachelor of Commerce and Bachelor of Science (BCSC)	✓	4	8	32	Mar, Jul, Nov	1800 – 2470	14 400 - 19 760
Bachelor of Engineering and Bachelor of Business (BEBB) ³	✓	5	8	40	Mar, Jul	1800 – 2530	14 400 - 20 240
Bachelor of Engineering and Bachelor of Information Technology (BEBT) ³	✓	5	8	40	Mar, Jul	1840 – 2530	14 720 - 20 240
iniormation recimology (BEB1)							

¹ Based on 8 units per year.





Chee Yen Lim

Master of Professional Studies

The best thing about my USQ program was the flexibility of the courses, as this allowed international mobility. The course materials were written by subject matter experts and were easy to follow. USQ lecturers and tutors were always very helpful and prompt in providing responses to student queries. I am currently a senior manager at my workplace and have extensive experience in serving clients in various industries such as banking and capital markets, insurance and investment management, real-estate, hospitality manufacturing and construction.

² External students are required to attend a number of residential schools during this program to undertake the requirements of practice courses. These are normally conducted at the Toowoomba campus, and at the end of semester 3 (February), or during the mid-semester recess in semester 2 (September/October).

³ Faculty of Engineering and Surveying combined degrees require 16 units of exemptions upon admission in order to enable study via distance education.

Postgraduate programs

DISTANCE ONLINE FULL-TIME PART-TIME ONLINE UNIT ANNUAL BUSINESS AND LAW	PROGRAM	DELIVER	Y MODE	DURATIO	N (YEARS)	UNITS	START	APPROX. FULL-	
Production of Publishers (PCBS) V 0.5 2 4 Marr, Jul. 2010 8040	PROGRAM	DISTANCE	ONLINE	FULL-TIME	PART-TIME	ONITS	DATE	UNIT	ANNUAL
Presignation Pres	BUSINESS AND LAW								
Foodured Deformand Business (FDBS) Assert of Business (AMIS) Assert of Business Administration (MBAD) Assert of Business Administration (AMIS) Assert of Business Administration (AMIS) Assert of Business Administration (AMIS) Assert of Business Administration and Assert of Amis (AMIS) Assert of Professional Accounting (MBAD) Assert of Amar, Jul, 2080 Assert o	Graduate Certificate in Business (GCBS)	✓		0.5	2	4		2010	8040
Adapter of Business (MBIS)	Postgraduate Certificate in Business (PCBS)	✓		0.5	2	4		2010	8040
Master of Business (MBIS)	Graduate Diploma of Business (GDBS)	✓		1	4	8		2010	16 080
waster of broises Administration (MRAU) Waster of Business Administration and Master of Professional Accounting (MRPA) Waster of Management (MMNT) 1	Master of Business (MBIS)	✓		1.5	6	12		2010	16 080
Master of Professional Accounting (MBPA)	Master of Business Administration (MBAD)	✓		1.5	6	12		2010	16 080
Master of Professional Accounting IMP12 1.5 - 2 6 12 Mar. Jul. 2010 16 680		✓		2	6	16		2010	16 080
### Agrater of Professional Accounting Extended ### 2 6 16 Mar. Jul. 2010 16 080 MPAEL of Professional Accounting Extended ### 2 6 16 Mar. Jul. 2010 16 080 MPAEL of Professional Studies (IMPRS)	Master of Management (MMNT)	✓		1	4	8		2010	16 080
Master of Project Management (MPRM)	Master of Professional Accounting (MP12)	✓		1.5 – 2	6	12		2010	16 080
Master of Project Management and Master of Project Management Maker of Arts (MSTA)		✓		2	6	16		2010	16 080
Master of Project Management and Master of Business Administration (MBAPI) 2010 16 080	Master of Project Management (MPRM)	✓		1	4	8		2010	16 080
Business Administration (MBAP) V 3 6 24 Mar, Jul. 2010 16 080 CREATIVE ARTS Master of Applied Linguistics (MAPL) Waster of Learning and Development (MLAD) Waster of Learning an	Master of Professional Studies (MPRS)	✓		1.5	3	8	Mar, Jul	2010	16 080
CREATIVE ARTS		✓		2	8	14		2010	16 080
Paster of Arts (MSTA) 1		✓		3	6	24		2010	16 080
Designatuate Certificate in Tertiary Teaching	CREATIVE ARTS								
Postgraduate Certificate in Tertiary Teaching	Master of Arts (MSTA)	✓		1	2	8	Mar, Jul	2190	17 520
R. Learning (PGTT) 0.3 3 4 Nov 2080 8320 Postgraduate Certificate in Applied V 0.5 2 4 Mar, Jul., Nov 2080 8320 Postgraduate Certificate in Education (PGCE) V 0.5 2 4 Mar, Jul., Nov 2080 8320 Postgraduate Certificate in Learning & V 0.5 2 4 Mar, Jul., Nov 2080 8320 Postgraduate Certificate in Learning & V 0.5 2 4 Mar, Jul., Nov 2080 8320 Postgraduate Certificate in Learning and Teaching (GDTO) ³ V 1 4 8 Mar, Jul., 2080 16 640 GOTLI ³ Diploma of Learning and Teaching (GDTO) ³ V 1 5 8 Mar, Jul., 2080 16 640 Master of Applied Linguistics (MAPL) V 1 5 8 Mar, Jul., Nov 2080 16 640 Master of Education (8 Units) (MEDI) V 1 4 8 Mar, Jul., Nov 2080 16 640 Master of Learning an	EDUCATION								
Postgraduate Certificate in Education [PGCE] V V 0.5 2 4 Mar, Jul. 2080 8320² 20° and to provide the foliation of the foli		✓		0.5	3	4		2080	8320 ²
Postgraduate Certificate in Education (PGLE) V V 0.5 2 4 Mar, Jul, 2080 8320 Saraduate Diploma of Teaching (GDTO) ³ ✓ 1 4 8 Mar, Jul 2080 16 640 GDTLI ³ Graduate Diploma of Eaching and Teaching V 1 4 8 Mar, Jul 2080 16 640 Master of Applied Linguistics (MAPL) Waster of Applied Linguistics (MAPL) Waster of Education (8 Units) (MED1) Waster of Education (8 Units) (MED1) Waster of Learning and Development (MLAD) Waster of Learning and Development (MLAD) Waster of Learning and Development (MLAD) GCNS) GRADUAL Certificate in Engineering Science GCNS) Graduate Certificate in Engineering Waster of Learning Engineering Waster of Learning Science GCNS) Graduate Certificate in Engineering Waster of Learning Science GCNS) Graduate Certificate in Engineering Waster of Learning Science Waster of Learning Science Waster of Learning Science GCNS) Graduate Certificate in Engineering Waster of Learning Science Waster of Engineering Science Waster of Engineering (MENC) Waster of Engineering (MENC) Waster of Engineering Ecience (MEPR) Waster of Engineering Technology (MEST)		✓	✓	0.5	2	4		2080	8320
Development (PGLD)	Postgraduate Certificate in Education (PGCE)	✓	✓	0.5	2	4		2080	8320 ²
Straduate Diploma of Teaching (GDTO) 3		✓	✓	0.5	2	4		2080	8320
Master of Applied Linguistics (MAPL)	· · · · · · · · · · · · · · · · · · ·		✓	1	4	8	Mar, Jul	2080	16 640
Master of Applied Linguistics (MAPL) V 1 5 6 Nov 2080 18 840 Master of Education (8 Units) (MEDI) V 1 4 8 Mar, Jul, Nov 2080 16 640 Master of Learning and Development (MLAD) V 1 5 8 Mar, Jul, Nov 2080 16 640 ENGINEERING AND SPATIAL SCIENCE Straduate Certificate in Engineering Science GCNS) 1 4 Mar, Jul 2530 10 120 Graduate Certificate in Engineering Science (Eechnology (GCST) V 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Spatial Science (Eechnology (GCST) V 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Engineering Processer V 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Engineering Science (MEDR) V 0.5 1 4 Mar, Jul 2530 10 120 Graduate Diploma of Engineering Science (MENC) <td></td> <td></td> <td>✓</td> <td>1</td> <td>4</td> <td>8</td> <td>Mar, Jul</td> <td>2080</td> <td>16 640</td>			✓	1	4	8	Mar, Jul	2080	16 640
Master of Learning and Development (MLAD) ✓ 1 5 8 Mar, Jul. Nov 2080 16 640 ENGINEERING AND SPATIAL SCIENCE Graduate Certificate in Engineering Science ✓ 0.5 1 4 Mar, Jul. 2530 10 120 Graduate Certificate in Engineering Perchology (GCEN) ✓ 0.5 1 4 Mar, Jul. 2530 10 120 Graduate Certificate in Spatial Science Technology (GCST) ✓ 0.5 1 4 Mar, Jul. 2530 10 120 Postgraduate Certificate in Engineering Postgraduate Certificate in Engineering Postgraduate Certificate in Engineering Postgraduate Certificate in Engineering Postgraduate Diploma of Engineering Science GDNS) √ 0.5 1 4 Mar, Jul. 2530 10 120 Graduate Diploma of Engineering Science GDNS) ✓ 1 2 8 Mar, Jul. 2530 20 240 Graduate Diploma of Spatial Science Technology (GDST) ✓ 1 2 8 Mar, Jul. 2530 20 240 Master of Engineering Practice (MEPR) ✓ 1.5 - 2 8 Mar, Jul. Nov. 2530 20 240 Master of Engineering Science (MENS) ⁴ ✓ 2 4 16 M	Master of Applied Linguistics (MAPL)	✓	✓	1	5	8		2080	16 640
ENGINEERING AND SPATIAL SCIENCE Graduate Certificate in Engineering Science	Master of Education (8 Units) (MED1)	✓	✓	1	4	8		2080	16 640
Graduate Certificate in Engineering Science (GCNS) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Certificate in Engineering Technology (GCEN) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Certificate in Spatial Science Technology (GCST) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Engineering Prostgraduate Certificate in Engineering Certificate in Engineering Science (GDNS) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Diploma of Engineering Science (GDNS) ✓ 1 2 8 Mar, Jul 2530 20 240 Graduate Diploma of Spatial Science (GDNS) ✓ 1 2 8 Mar, Jul 2530 20 240 Master of Engineering (MENC) ✓ 1.5 – 2 8 Mar, Jul, Nov 2530 20 240 Master of Engineering Science (MENS) ✓ 2 4 16 Mar, Jul 2530 20 240 Master of Engineering Technology (METC) ✓ 1.5 3 12 Mar, Jul 2530 20 240 Master of Engi	Master of Learning and Development (MLAD)	✓	✓	1	5	8		2080	16 640
Graduate Certificate in Engineering Science (GCNS) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Certificate in Engineering Technology (GCEN) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Certificate in Spatial Science Technology (GCST) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Engineering Prostgraduate Certificate in Engineering ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Diploma of Engineering Science (GDNS) ✓ 1 2 8 Mar, Jul 2530 20 240 Graduate Diploma of Spatial Science (GDNS) ✓ 1 2 8 Mar, Jul 2530 20 240 Master of Engineering (MENC) ✓ 1.5 – 2 8 Mar, Jul, Nov 2530 20 240 Master of Engineering Science (MENS) ✓ 2 4 16 Mar, Jul 2530 20 240 Master of Engineering Technology (METC) ✓ 1.5 3 12 Mar, Jul 2530 20 240 Master of Engineering Technology (MSST) ✓	ENGINEERING AND SPATIAL SCIENCE								
Graduate Certificate in Engineering Technology (GCEN) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Certificate in Spatial Science Technology (GCST) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Engineering PGCN) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Diploma of Engineering Science GDNS) ✓ 1 2 8 Mar, Jul 2530 20 240 Genatuate Diploma of Spatial Science Fechnology (GDST) ✓ 1 2 8 Mar, Jul 2530 20 240 Master of Engineering (MENC) ✓ 1.5 - 2 8 Mar, Jul, Nov 2530 20 240 Master of Engineering Practice (MEPR) ✓ 1.5 - 2 8 Mar, Jul, Nov 2530 20 240 Master of Engineering Science (MENS) ✓ 2 4 16 Mar, Jul, Nov 2530 20 240 Master of Engineering Technology (METC) ✓ 1.5 3 12 Mar, Jul, 2530 - 2700 20 240 Master of Spatial Science Technology (METC) ✓ 1.5 3	Graduate Certificate in Engineering Science	✓		0.5	1	4	Mar, Jul	2530	10 120
Graduate Certificate in Spatial Science ✓ 0.5 1 4 Mar, Jul 2530 10 120 Postgraduate Certificate in Engineering (PGCN) ✓ 0.5 1 4 Mar, Jul 2530 10 120 Graduate Diploma of Engineering Science (GDNS) ✓ 1 2 8 Mar, Jul 2530 20 240 Graduate Diploma of Spatial Science ✓ 1 2 8 Mar, Jul 2530 20 240 Graduate Diploma of Spatial Science ✓ 1 2 8 Mar, Jul 2530 20 240 Master of Engineering (MENC) ✓ 1.5 - 2 8 Mar, Jul, Nov 2530 20 240 Master of Engineering Practice (MEPR) ✓ 3 12 Mar, Jul, Nov 2530 20 240 Master of Engineering Technology (METC) ✓ 1.5 3 12 Mar, Jul, 2530 - 2700 20 240 Master of Spatial Science Technology (MSST) ✓ 1.5 3 12 Mar, Jul, 2530 - 2700 20 240	Graduate Certificate in Engineering	✓		0.5	1	4	Mar, Jul	2530	10 120
Postgraduate Certificate in Engineering PGCN) Postgraduate Certificate in Engineering Dostgraduate Certificate in Engineering Dostgraduate Certificate in Engineering Dostgraduate Diploma of Engineering Science Dostgraduate Diploma of Engineering Dostgraduate Dostgraduate Dostgraduate Dostgraduate Dostgraduate Dos	Graduate Certificate in Spatial Science	✓		0.5	1	4	Mar, Jul	2530	10 120
Graduate Diploma of Engineering Science (GDNS) ✓ 1 2 8 Mar, Jul. 2530 20 240 20 240 2530 20 240 20	Postgraduate Certificate in Engineering	✓		0.5	1	4	Mar, Jul	2530	10 120
Graduate Diploma of Spatial Science Technology (GDST) ✓ 1 2 8 Mar, Jul. 2530 20 240	Graduate Diploma of Engineering Science	✓		1	2	8	Mar, Jul	2530	20 240
Master of Engineering (MENC) ✓ 1.5 - 2 8 Mar, Jul, Nov 2530 20 2400 Master of Engineering Practice (MEPR) ✓ 3 12 Mar, Jul, Nov 2530 20 2400 Master of Engineering Science (MENS) ⁴ ✓ 2 4 16 Mar, Jul 2530 20 240 Master of Engineering Technology (METC) ✓ 1.5 3 12 Mar, Jul 2530 - 2700 20 240 Master of Spatial Science Technology (MSST) ✓ 1.5 3 12 Mar, Jul 2530 - 2700 20 240	Graduate Diploma of Spatial Science	✓		1	2	8	Mar, Jul	2530	20 240
Master of Engineering Practice (MEPR) ✓ 3 12 Mar, Jul, Nov 2530 20 240 240 2530 20 240 20 24	-	✓			1.5 – 2	8		2530	20 240 ²
Master of Engineering Science (MENS) ⁴ ✓ 2 4 16 Mar, Jul 2530 20 240 Master of Engineering Technology (METC) ✓ 1.5 3 12 Mar, Jul 2530 - 2700 20 240 21 600 Master of Spatial Science Technology (MSST) ✓ 1.5 3 12 Mar, Jul 2530 - 2700 20 240	Master of Engineering Practice (MEPR)	✓			3	12	Mar, Jul,	2530	20 240 ²
Master of Engineering Technology (METC) 1.5 3 12 Mar, Jul 2530 - 2700 21 600	Master of Engineering Science (MENS) ⁴	✓		2	4	16		2530	20 240
Master of Spatial Science Technology (MSST) 15 3 12 Mar Jul 2530 - 2700 20 240	Master of Engineering Technology (METC)	✓		1.5	3	12	Mar, Jul	2530 - 2700	20 240 - 21 600
	Master of Spatial Science Technology (MSST)	✓		1.5	3	12	Mar, Jul	2530 - 2700	20 240 -

HEALTH							
Graduate Certificate in Alcohol and Drug Studies (GCAD)	✓		1 – 2	4	Mar, Jul	2000	8000 ²
Graduate Diploma of Psychological Studies (GDPS)	✓	1	2	8	Mar, Jul	2000	16 000
Master of Nursing (MNRS)	✓	1	4	8	Mar, Jul, Nov	2000	16 000
HUMANITIES AND COMMUNICATION							
Graduate Certificate in Editing and Publishing (GCEP)	✓		1	4	Mar	2190	8760 ²
Graduate Diploma of Journalism (GDJN)	✓		2	8	Mar, Jul, Nov	2190	17 520
Master of Arts (MSTA)	✓	1	2	8		2190	17 520
Master of Public Relations (MPRL)	✓	1.5	3	8	Mar, Jul	2190	17 520
INFORMATION TECHNOLOGY							
Graduate Diploma of Information Technology (Faculty of Sciences) (GDTI)	✓	1	3	8	Mar, Jul, Nov	2000	16 000
Master of Computing (MCOP)	✓	1.5	3 – 4.5	12	Mar, Jul	2000	16 000
Master of Computing Technology (MCOT)	✓	1.5	3 – 4.5	12	Mar, Jul	2000	16 000
Master of Computing Technology (Extended) (MCTE)	✓	2	4 – 6	16	Mar, Jul	2000	16 000
Master of Information Systems and Master of Project Management (MSPM)	✓	2	8	16	Mar, Jul, Nov	2010	16 080
Master of Information Systems (MIST)	✓	1.5 – 2	6	12	Mar, Jul, Nov	2010	16 080
Master of Information Systems Extended (MISX)	✓	2	6	16	Mar, Jul, Nov	2010	16 080
SCIENCES							
Graduate Certificate in Climate Adaptation (GCCA)	✓		1	4	Mar, Jul	2740	10 960 ²
Graduate Certificate in Science (GCSC)	✓	0.5	1	4	Mar, Jul	2000 – 2740	8000 - 10 960 ²
Postgraduate Certificate in Sustainability Science (PCSS)	✓		1	4	Mar, Jul	2000 - 2740	8000 - 10 960 ²
Graduate Diploma of Mathematics (GDMA)	✓	1	2	8	Mar, Jul	2000	16 000
Master of Science (MSCC)	✓	1	4	8	Mar, Jul	2000 - 2740	16 000 – 21 920
Master of Sustainability Science (MSSC)	✓	1	4	8	Mar, Jul, Nov	2000 - 2740	16 000 - 21 920
RESEARCH							
Master of Business Research (MBSR)	✓	1.5	3	12	Mar	2350	18 800
Master of Engineering Research (MENR)	✓	1.5	3	12	Mar, Jul	2700	21 600
Master of Spatial Science Research (MSSR)	✓	1.5	3	12	Mar, Jul	2700	21 600
Doctor of Business Administration (DBAR)	✓		5 – 8	24	Mar	1810	14 480
Doctor of Education (DEDU)	✓	3	6	24	Mar, Jul, Nov	2080	16 640
Doctor of Philosophy (DPHD)	✓	3 – 4	5 – 8	24 - 40	Mar, Jul	1810 – 2610	14 480 - 20 880
Engineering Doctorate (ENGD)	✓		5 – 10	24	Mar, Jul, Nov	2610	20 880
PROFESSIONAL STUDIES							
Master of Professional Studies	✓	1.5	3	8	Mar, Jul	2090	16 720
Doctor of Professional Studies (DPST)	✓	3	6	24	Mar, Jul	2190	17 520

¹ Based on 8 units per year.

² Based on 4 units per year.

³ This program requires graduation from a previous degree for entry, but students do not study postgraduate courses as a part of the completion of this program.

⁴ External students are required to attend a number of residential schools during this program to undertake the requirements of practice courses. These are normally conducted at the Toowoomba campus, at the end of semester 3 (February), or during the mid-semester recess in semester 2 (September/October).

GLOSSARY

Approx. fee per unit	USQ's fees for international students are reviewed and adjusted on an annual basis. The revised fees apply from February of each year. The unit tuition fee for programs with a duration longer than one year may therefore be subject to an increase dependent on the new revised annual fees following 2012.
	The estimated fee per course may also vary, dependent on the student's pattern of enrolment. For instance, a student may choose to enrol in electives or core courses offered by a different faculty with a different unit price th courses offered by their own faculty.
Approx. annual fee	Normally full-time study requires you to study a minimum of 4 units in each semesters 1 & 2 making a total of 8 units in a year. Therefore the approximate annual fee for your degree program is calculated by multiplying the Approx. Fee per Unit x 8. For example: Bachelor of Business = Fee per Unit [AUD1800] x 8 = Approx. Annual Fee [AUD14 400]
	For more details on fees per unit, please refer to the following website: www.usq.edu.au/international/fees
Course	A subject of study, defined by a course specification, for which students may be awarded a grade.
Duration	The length to time it would normally take to complete a degree program when studying full-time, i.e. 8 units per year.
Program	A combination of units, the successful completion of which, in accordance with the relevant requirements, will fulfil the prescribed elements for a particular award.
	For example, to complete the Bachelor of Business Administration, there are 24 units that need to be completed.
	These 24 units make up the degree's program of study.
Normal number of units	Normally full-time study is calculated at 4 units per semester during semesters 1 and 2.
studied per semester	Normally part-time study is calculated at 2 units per semester during semesters 1 and 2.
Normal number of units	Normally full-time study is calculated as 8 units per year during semesters 1 and 2.
studied per year	Normally part-time study is calculated as 4 units per year during semesters 1 and 2.
	Students wishing to study additional courses in Semester 3 may apply to do so.
	Note: students may wish to fast-track their program by studying extra units in semester 3. Not all courses are offered on-campus in semester 3 however. Please refer to the USQ handbook for up-to-date semester 3 offerings at: www.usq.edu.au/handbook
Start date	The month in which each semester begins.
Unit	A measure of the workload for a student. Students must gain a set number of units to complete a program. Most courses are equal to 1 unit however some postgraduate/research courses are equal to 2 units.
Disclaimer	All programs and fees listed were correct at time of printing. In the case of any discrepancy please refer to the USQ website: www.usq.edu.au/international/fees which is to be considered the most current version.

ENGLISH LANGUAGE REQUIREMENTS

TEST	CATEGORY 1	CATEGORY 2	CATEGORY 3
	Undergraduate	Undergraduate	
	All undergraduate programs except Bachelor of Education, Bachelor of Laws, Bachelor of Nursing	Bachelor of Education, Bachelor of Laws, Bachelor of Nursing	
	Postgraduate (Coursework)	Postgraduate (Coursework)	Postgraduate (Coursework) and
	Master of Information Systems,	All postgraduate coursework	Postgraduate (Research)
	Master of Information Systems and Master of Project Management, Master of Professional Accounting, Master of Computing Technology, Master of Computing Technology Extended, Graduate Diploma of Business	programs except those nominated in Categories 1 and 3	Master of Psychology (Clinical) and Graduate Diploma of Learning and Teaching
	Professional Development	Postgraduate (Research)	
	courses All courses	All master's and doctoral programs by research	
IELTS	6.0 (or better) (no component lower than 5.5)	6.5 (or better) (no component lower than 6.0)	7.0 (no component lower than 7.0)
TOEFL (paper-based)	550 (or better) (with minimum test of written English score of 4.5)	570 (or better) (with minimum test of written English score of 5)	600 (with minimum test of written English score of 5)
TOEFL (electronic)	213 (or better) (with minimum essay rating of 4.5)	230 (or better) (with minimum essay rating of 5)	250 (with minimum essay rating of 5
TOEFL (Internet-based)	80 (or better) (with minimum of 19 in all bands)	90 (or better) (with minimum of 20 in all bands)	95 (or better) (with minimum of 22 in all bands)
Singapore, Hong Kong, British 'O' Level English	'C' or better	'C' or better	'C' or better

UNDERGRADUATE ENTRY REQUIREMENTS

Previous academic qualifications are recognised for standard entry and are based on comparisons with Australian Year 12 level examinations.

You should note that specific degree programs may have additional entry requirements, such as a level of pre-requisite knowledge in a particular course area.

STANDARD UNDERGRADUATE ENTRY BY COUNTRY

COUNTRY	QUALIFICATION	MINIMUM ENTRY REQUIREMENTS
Australia	Year 11 & 12 Senior Certificate OR Preparatory/ Foundation course in appropriate subjects	
Bahrain	Successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Bangladesh	Higher Secondary Certificate OR Intermediate Certificate	60% overall grade in best 4 academic subjects
Botswana	GCE A Levels	2 x D levels OR equivalent
Brunei	GCE A Levels	2 x D levels OR equivalent
Canada	Provincial High School Diploma OR Ontario Secondary School Diploma	Above average pass = 60% Successful completion of 6 OACs with 60% average
China	Senior High School Certificate	70% OR equivalent
Denmark	Senior High School (Studentereksamen)	Average grade of 8.0 on 11-point scale
Ethiopia	GCE A Levels	2 x D OR equivalent
Fiji	NCEA (42 points) OR NZ Uni Bursaries Exam OR Fiji Form 6 and Form 7	Credit/pass/level 3 with aggregate 75 in best 5 subjects OR aggregate 270 in best 4 subjects and aggregate 250 – maximum of 4 subjects
France	Baccalaureate de le'enseignement du second degré	Successful completion – 10/20
Germany	Senior High School (Abitur) OR equivalent	Successful completion GPA 4
Ghana	GCA A Levels OR West African Senior School Certificate	2x D levels OR equivalent with aggregate of 25 in best 6 subjects
Hong Kong	GCE A levels OR HKALE A levels OR HKDSE A levels	2 x D levels OR equivalent
India	Higher Secondary Certificate OR Indian School Certificate OR All India Senior School Certificate	60% overall grade in best 4 academic subjects 60% overall grade in best 4 academic subjects 60% overall grade in best 4 academic subjects
Indonesia	Completion of SMA3 Levels OR GCE A Levels OR Secondary School Certificate of Graduation SKHUN/ STK) OR Secondary School Certificate of Completion (Ijazah formerly STTB)	GPA of 7.5 for 5 academic subjects OR 2 x D OR equivalen OR average score of 6 plus a minimum score of 5 in each subject.
International Baccalaureate- All countries	IB Diploma	Successful completion with minimum score 24
Iran	Successful completion of the Iranian Higher Diploma OR successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Iraq	Successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Japan	Upper Secondary School Certificate (Kotogakko)	GPA 3.0 (5-point scale) – overall grade – 80
Jordan	The General Secondary Education Certificate	Overall average of 80% with passes in 3 academic subjects
Kenya	GCE A Levels	2 x D levels OR equivalent
Korea	Senior High School OR Upper Secondary School	80% (B average) 80% (B average)
Kuwait	Successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Libya	Successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Malaysia	GCE A levels OR UEC OR STPM	2 x D levels OR equivalent OR at least 6 subjects with a score of B5 or better in at least 5 of these subjects (cannot include more than one of Chinese Language or Bahasa Malaysia) OR GPA 2.0 or better for best 4 principal subjects, including Bahasa Malaysia and General Knowledge Paper Mauritius GCE A levels 2 x D levels OR equivalent

Myanmar	Intermediate Certificate	'A' List (overall grade average 60%)
Nepal	Proficiency/Intermediate Certificate – will be assessed on a case-by-case basis for direct entry OR successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	60% overall grade in best 4 academic subjects
Netherlands	Diploma of Pre- university OR Voobereidend Wetenschappelijk Onderwijs (VWO Diploma)	Grade average of 6.0
New Zealand	Completion of Form 7 and successful completion of the National Certificate of Education Achievement (NCEA)	
Nigeria	GCE A Levels OR WACE	2 x D levels OR equivalent with aggregate 22 in best 6 subjects
Norway	Senior High School	GPA 3.5 (6 point scale)
Oman	Successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Pakistan	GCE A levels OR Higher Secondary School Intermediate Certificate	2 x D levels OR equivalent with 60% overall grade in best 4 academic subjects
Philippines	Year 12 equivalent + SAT OR successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	Composite minimum score of 1250
Papua New Guinea	Satisfactory completion of PNG HSC from Port Moresby International School (POMIS) (ACT Curriculum) OR equivalent	
Russia	Certificate of Secondary Education (Svidetel'stvo Srednem Obrazovanii OR Attestat ob okoncahnii olnoj srednej shkoly OR Attestat Zrelosti) OR Certificate of Secondary (Complete) Education (Attestat o Srednem (polnom) Obschem Obrazovanii) awarded on completion of general secondary schooling	
Saudi Arabia	The General Secondary Education Certificate awarded by the Ministry of Education in any stream after three years of full-time study OR successful completion of a recognised one-year pre-university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
Singapore	GCE A levels	2 x D levels OR equivalent
South Africa	GCE A Levels	2 x D levels OR equivalent
Sri Lanka	Sri Lankan GCE A levels	Passing in 3 Academic subjects with 3 'S' passes
Sweden	Student Examen OR Avgangsbetyg Leaving Certificate	Pass Grade
Taiwan	Senior High School Diploma	B average (70%)
Tanzania	GCE A Levels	2 x D levels OR equivalent
Thailand	Matayom 6	GPA of 3.0 (4 point scale)
Turkey	High School Diploma	B – Good
UAE	Successful completion of a recognised one-year pre- university program OR successful completion of one year of study at a recognised tertiary institution in addition to completion of High School studies	
UK	GCE A levels	2 x D levels OR equivalent
USA	High School Diploma + SAT	SAT Composite Score 1250
Vietnam	Satisfactory completion of Senior Secondary School	
Zambia	GCE A levels	2 x D levels OR equivalent
Zimbabwe	GCE A levels	2 x D levels OR equivalent

Special entry professional qualifications

Individual consideration will be given if you do not satisfy the entry requirements, but possess professional qualifications gained through examinations. You must provide certified documentary evidence of these qualifications and documents providing an outline of course content. Work experience only is not normally a basis for special entry.

■ Further information

Some programs have additional entry requirements. Please refer to the USQ website at: www.usq.edu.au/international/apply/standardentry

BEFORE APPLYING TO STUDY

Prior to applying to study at USQ, it is recommended that you first select a program that meets your career objectives, then check the English language entry requirements and other information provided below, as well as the important dates at the back of this guide.

English language requirements

To be admitted to academic programs at USQ, you must demonstrate your proficiency in the use of English language with one of the following:

 Successful completion of one of the English language tests shown in the table below.

0R

- Successful completion (over a period of at least two years of full-time study) of one of the following in which English was the language of instruction:
 - high/secondary school or college equivalent
 - 'A' level
 - any post secondary program.

Note: this does not apply to students wishing to study a Bachelor of Nursing, Graduate Diploma of Learning and Teaching or Doctorate (PhD) Degree.

OR

3. Successful completion of a foundation studies program offered by an Australian university or equivalent.

Note: any of the above must have been completed within the previous two years and the most recent demonstration of English proficiency will be used.

If you do not meet USQ's English language entry requirements, you should consider undertaking a USQ pathway program.

Credit for past study

Course exemptions

- For the partial fulfilment of program requirements, USQ will consider your relevant studies, work experience and job training deemed equivalent in objectives, standard and/or content.
- Exemptions may be granted for relevant studies successfully completed in the past five years. In some circumstances, exemptions may be considered for studies successfully completed in the past 10 years.
- Exemptions are subject to any existing agreements with education partners, or on an individual case by case basis.

Notes on exemptions

- Any change to exemption policy is not retrospective.
 Any exemptions already processed will not be subject to change, and any new applications will be considered on the basis of the policy at that time.
- Assessment of the relative standing of overseas academic qualifications will be obtained from the National Office of Overseas Skills Recognition (NOSR), Canberra. The decision of this office will be regarded as final.
- 3. For awards from private and commercially accredited tertiary institutions, assessment will be made on an individual basis. You should provide as much information as possible, including entry standard, duration of program, method of assessment, structure of program and any recognition by other tertiary institutions or professional bodies.

Australians living overseas

If you are an Australian Citizen, Australian Resident or New Zealand Citizen living overseas, you can still study one of USQ's many distance programs.

Regardless of your location, distance students receive the same support and access to resources as on-campus students. As an Australian Citizen, you are able to access Commonwealth Supported places and defer payment of fees through the Australian Government's HECS-HELP and FEE-HELP programs.

With over 40 years experience in delivering internationally awarded distance education – USQ prides itself on the support we offer you. Communication and support between lecturers and students is available via email, online discussions and chat facilities and telephone. Distance students have access to the same online facilities and resources that on-campus students have. On-campus, online, in Australia, or anywhere in the world, as a USQ student you get the same support, regardless of your location.

For more information, please refer to:

www.usq.edu.au/distance-online-study

HOW TO APPLY

Follow the steps below to help ensure your application is processed without any delays.

1. Prior to applying

Prior to applying to study at USQ, it is recommended that you do the following:

- 1. Select a program that meets your career objectives.
- 2. Check:
 - · English entry requirements
 - program-specific entry requirements
 - standard undergraduate entry requirements by country (undergraduate students only)
- 3. Check the important dates.

2. Submitting your application

You can submit your application via USQ's online application system: http://icon.usq.edu.au. Simply register your details and follow the steps through the application process. Once your application has been submitted, it will be assessed by one of our friendly USQ staff.

3. Accepting your offer

Once you have received your Offer Letter, you will need to return your signed Acceptance of Offer form directly to USQ International Admissions, or through your USQ representative (recruitment agent or education partner).

4. Payment

Along with your Acceptance of Offer, you will need to provide payment.

■ Need help?

Remember, we are here to help you fulfil your goals. So please, contact us if you would like to discuss your study options, or have any questions or queries at any time. We would love to hear from you. You can contact us via email at: international@usq.edu.au or call us on: +61 7 4631 5543

Application deadlines

Entry to USQ academic programs is highly competitive, with the University receiving thousands of applications each year; so you are encouraged to apply well in advance of your preferred start date. Please refer to important dates and fees for more information.

Many courses have student quotas which may be filled before the start of semester. If you apply after these quotas are filled, you may not be able to study your first preference. You should ensure that you apply in time to meet visa requirements.

Semester start dates are as follows:

- Semester 3 14 November 2011
- Semester 1 27 February 2012
- Semester 2 16 July 2012

Tuition fees

How do I pay my tuition fees?

You have the option of paying fees by telegraphic transfer, bank draft or credit card. USQ accepts Bankcard, MasterCard, Visa or American Express.

Please note that your first semester of tuition fees needs to be paid in advance of receiving your eCOE (electronic Confirmation of Enrolment).

What if I change my mind?

Full refunds are available; however, time limit conditions apply.

If you are applying directly, you are strongly advised to consult the USQ International Student Refunds outlined in this guide to ensure that you have an appropriate reason for requesting a refund

Please note: refunds referred to in this guide are relevant only to those students applying directly to the University.

If you are applying through a USQ Education Partner or agent, you will need to liaise with their office.

Please note: international students studying on-campus in Australia are charged on-campus fees; regardless of whether the student has enrolled in individual courses by distance education or online.

USQ CONTACTS

POTENTIAL STUDENT CONTACT	AFTER YOUR APPLICATION HAS BEEN SUBMITTED	ENQUIRIES REGARDING ACCEPTANCE OF OFFER OR eCOES
Phone: +61 7 4631 5543	Phone: +61 7 4631 2146	Phone: +61 7 4631 1569
Fax: +61 7 4635 9225	Fax: +61 7 4636 2211	Fax: +61 7 4636 9225
Email: international@usq.edu.au	Email: ioadmissions@usq.edu.au	Email: ioacceptoffer@usq.edu.au

REFUNDS

Tuition fees

1. Total refunds

- 1.1. In the event that an offer of a place is withdrawn or the institution is unable to provide the course, all tuition fees paid for the semester are fully refundable. In the case of a student transferring providers, the USQ Refund Policy may not apply. Please refer to the appropriate USQ policy at the time of request to transfer.
- 1.2. A student who fails to meet degree/diploma progression rules and who is thus not permitted to re-enrol will be eligible for a refund of fees if paid in advance of notification of exclusion.
- 1.3. A notice of withdrawal due to exceptional circumstances (see 2 below) may be accepted as grounds for a total refund of tuition fees paid for the semester.

2. Grounds for refunds

A notice of withdrawal due to exceptional circumstances may be accepted as grounds for either a total or partial refund of fees, subject to the provision of acceptable documentary evidence in support of the application for a refund, including:

- i. illness or disability
- ii. death of the student or a close family member (parent, sibling, spouse or child)
- iii. political, civil or natural event that prevents full payment of fees.

3. No refunds

A student who withdraws from a course after the census date (see Important Dates) for whatever reason shall not be eligible for a refund.

4. Payment of refunds

- 4.1 Request for a refund must be in writing.
- 4.2 If a student is transferring to another recognised educational institution within Australia, then applicable refund due may be transferred to that institution. Otherwise, all refunds will be made in the student's home country, except in exceptional circumstances.
- 4.3 Refunds will be made payable to the student, unless authorised otherwise by the student in writing. It is not permissible to transfer funds directly from the student's own account to that of another student.
- 4.4 The student can request the refund to be in their preferred currency. If this information is not provided, or where USQ is unable to transfer the preferred currency due to international banking limitations or where the cost of transfer would result in excessive international bank charges for either party, USQ will select the most appropriate foreign currency. This will be made in the student's home country, except in exceptional circumstances.

Appeals process related to fee refunds

There is a clearly defined appeals process relating to the refund of fees, whereby the institution's decisions regarding fee refunds can be appealed if the student believes that the institution has not honoured its stated fee refunds policy, or not all of the relevant information has been taken into account. For more information, refer to section 3.9 of the Enrolment policy at:

http://policy.usq.edu.au/portal/custom/detail/enrolment



6. Alternative remedies

- 6.1 Where a student agrees to the terms of the USQ Refund Policy, such agreement does not remove the right to take further action under Australia's consumer protection laws.
- 6.2 The University's resolution processes (set out in clause 6 above) do not circumscribe the student's right to pursue other remedies.

7. Payment of refund to be made within in a timely manner

Any refund of 'cleared funds' due and payable to a student under these provisions will be processed in a timely manner from when the request is received in writing at the international office of the University of Southern Queensland.

8. Provider Default

Students are advised that a default by the registered provider (the University) cannot be covered by a written agreement between the provider and the student. Such situations are covered by the provisions of the ESOS Act 2000 and the ESOS Regulations 2001.

Non-tuition fees refund procedures

Residential schools accommodation refunds and cancellations

If your application is received after all rooms have been filled, your payment will be refunded in full.

All cancellations will incur a \$27.50 administration fee. The only exception to this rule is where a faculty alters or cancels the program in circumstances beyond the control of the student. In these circumstances, please advise the Accommodation Officer, in writing, and provide relevant documentation.

Any student who cancels their booked accommodation less than 24 hours prior to their arrival will receive a refund less the cancellation fee and one night's accommodation. If you change your arrival date, please advise us of this at least 24 hours prior to the original date of arrival. If vacating early, at least 24 hours notice of the cancellation is required to be able to receive a refund. Refund claims cannot be considered for students who do not arrive and have not advised of cancellation prior to the commencement of Residential School

No refund claims will be considered for accommodation cancelled whilst at Residential Colleges unless a written claim is received before the completion of the accommodation period booked. Any requests for a refund will only be considered upon receipt of a written claim.

Further information

For specific information, please refer to the Refund of Fees Policy at: http://policy-dev.usq.edu.au/portal/default/detail/policy-on-refund-of-fees



IMPORTANT DATES

2012	2013	UNIVERSITY DATES
Semester 1		
15 – 19 February	20 - 24 February	Recommended arrival date for international students
20 – 24 February	25 February – 1 March	Orientation program for semester 1
27 February	4 March	Semester 1 starts
2 March	8 March	Last date for USQ to receive a request to add courses without academic penalty or financial penalty
23 March	28 March	Last date for USQ to receive a request to drop courses without incurring fees
20 April	26 April	Last date for USQ to receive a request to drop courses without a failing grade
2 – 13 April	1 – 12 April	Mid-semester recess
2 – 13 April	1 – 12 April	Residential schools
11 – 22 June	17 – 28 June	Semester 1 examination period
25 June – 13 July	1 – 22 July	Recess (through to semester 2)
Semester 2		
4 – 8 July	10 - 14 July	Recommended arrival date for international students
9 – 13 July	15 – 19 July	Orientation program for semester 2
16 July	22 July	Semester 2 starts
20 July	26 July	Last date for USQ to receive a request to add courses without academic penalty or financial penalty
10 August	16 August	Last date for USQ to receive a request to drop courses without incurring fees
7 September	13 September	Last date for USQ to receive a request to drop courses without a failing grade
10 - 21 September	23 September – 4 October	Mid-semester recess
10 – 21 September	23 September – 4 October	Residential schools
29 October – 9 November	4 – 15 November	Semester 2 examination period
12 November – 1 March 2013	18 November – 28 February 2014	Recess (through to semester 1)
Semester 3		
3 – 6 November	9 – 12 November	Recommended arrival date for international students
7 – 9 November	13 – 15 November	Mini orientation program for semester 3
12 November	18 November	Semester 3 starts
9 November	15 November	Last date for USQ to receive a request to add courses without academic penalty or financial penalty
30 November	6 December	Last date for USQ to receive a request to drop courses without incurring fees
21 December	27 December	Last date for USQ to receive a request to drop courses without a failing grade
28 January – 8 February 2013	3 – 14 February 2014	Semester 3 examination period
2012	2013	PUBLIC HOLIDAY
2 January		
2 January 26 January	1 January 26 January (28 January: holiday)	New Years Day Australia Day
To be confirmed	To be confirmed	Toowoomba Show Holiday
6 April	29 March	Good Friday
7 April	30 March	Easter Saturday
9 April	1 April	Easter Monday
25 April	25 April	Anzac Day
7 May	6 May	Labour Day
11 June	10 June	Queen's Birthday
		•
25 December (27 December: holiday)	25 December	Christmas Day Holiday

International Distance Guide

Want to know more?

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The information contained in this brochure is correct at time of printing: 05 2011.

However, you should check details are still correct before enrolling.

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