



## Documentation Requirements Disability Resources

In order to register for supports with Disability Resources you will need documentation that meets the following guidelines:

Your documentation must:

- comprehensively state your disability, mental health or medical condition/s
- be from an appropriately qualified medical/health professional (please refer to following page)
- clearly identify your health professional and their credentials
- indicate whether your disability is permanent, temporary, or fluctuating
- be legible, dated, signed and contain the professional's stamp or provider number

Age of Documentation:

- no more than two weeks old for temporary conditions
- no more than six months old for fluctuating conditions
- no more than three years old for a learning disability (see further information below)
- unrestricted for a permanent disability

It is also of benefit if your documentation:

- recommends reasonable accommodations
- outlines the likely impact of your disability/condition on your studies
- highlights any other relevant information regarding your disability

### Additional Specific Documentation Requirements

#### Psychological Disability

A diagnosis must be provided by a registered psychologist or psychiatrist in order for students to receive long term comprehensive support from Disability Resources. Only interim support will be available if your General Practitioner makes a diagnosis of depression, anxiety, schizophrenia, bipolar and other conditions.

#### Learning Disability

Documentation must include evidence of completion of relevant standardised assessment to diagnose learning disability. Documentation should be no more than 3 years old unless the assessment and report has been conducted in adulthood. In some situations an updated assessment may be requested if circumstances have changed in relation to the person's condition. For further information on assessment of learning disability go to: <http://www.adcet.edu.au/oao/>

#### Attention Deficit Hyperactivity Disorder (ADHD) / Attention Deficit Disorder (ADD)

Documentation must provide evidence of ADHD / ADD based on the Diagnostic and Statistical Manual of Mental Disorders IV and must confirm that the condition currently impacts on study or participation at university.

#### Temporary Disability / Condition

Students with a temporary disability or condition which is impacting on studies must provide a medical certificate from an appropriately qualified professional who is familiar with their medical history.

This documentation should specify:

- the timeframe for which the student is expected to be affected by the condition;
- the nature of the condition and limitations on the student's performance.

This documentation will only be valid for the timeframe specified on the medical certificate. If further supports are required the student will need to organise an updated medical certificate.

## **Medical and Health Professionals**

To ensure that supports are able to be arranged please make sure you have documentation from the appropriate professional as listed below.

For students with **Psychological Conditions**

(Anxiety, Depression, Schizophrenia, Bi Polar and other Mood Disorders)  
Registered Psychologist;  
Psychiatrist;  
General Practitioner. (Not sufficient by itself to receive comprehensive support)

For students with a **Physical Disability:**

General Practitioner;  
Medical Specialist;  
Physiotherapist.

For students with **Vision Impairment:**

Ophthalmologist;  
Optometrist;  
General Practitioner.

For students with **Hearing Impairment:**

Audiologist;  
General Practitioner.

For students with a **Neurological Condition:**

Neurologist;  
General Practitioner;  
Psychiatrist;  
Neuro - psychologist.

For students with a **Medical Condition:**

General Practitioner;  
Medical Specialist.

For students with a **Learning Disability:**

Registered Psychologist;  
Educational Psychologist;  
Neuro - Psychologist.

For students with **Attention Deficit Hyperactivity Disorder:**

Registered Psychologist;  
Psychiatrist;  
General Practitioner. (Not sufficient by itself to receive comprehensive support)

For students with **Asperger's Syndrome:**

Paediatrician;  
Registered Psychologist;  
Psychiatrist.

For students with any **other conditions** please contact Disability Resources if you are unsure what documentation to provide.

**PLEASE NOTE:**

Without appropriate documentation, services and supports may not be available to you or may be restricted. In most cases at least interim support can be arranged. If after a period of one semester, appropriate documentation has not been sighted then support arrangements will be reviewed. In some cases Disability Resources may require further documentation during your studies if your circumstances change or to make decisions regarding specific aspects of your support.

If you have any questions in relation to documentation or the service please contact Disability Resources ph: +61 7 4631 2372.

If you are unable to attend your appointment please contact Student Services at your campus to re-schedule. For contact details or more information about Disability Resources go to: <http://www.usq.edu.au/student-services/disability-resources>