

ACADEMIC BOARD MEETING – 12 SEPTEMBER 2017

Academic Board and Academic Board Executive Committee Terms of Reference

The majority of discussion at this Academic Board meeting was a confidential discussion regarding the Terms of Reference of both Academic Board and Academic Board Executive Committee. When these discussions are complete, a proposed Terms of Reference for Academic Board and Academic Board Executive Committee will be available for university wide consultation. To ensure that this matter fully considered, Academic Board will convene for a Special Meeting to focus on this issue in October.

Definition of Examiner

Discussion was held regarding the definition for Examiner, as defined in the USQ Policy Library. A number of comments were put forward on this matter and it was recognised that it was a complex topic requiring significant debate. It was decided to request that Education Committee consider this matter and provide advice to Academic Board.

Program Re/Accreditation Approvals

The following program was endorsed by Academic Board at the 12 September 2017 meeting:

- Bachelor of Arts (Honours) (BAHN)

The Master of Professional Studies (MPST recoded to MPSR) and Graduate Certificate of Professional Studies (GCPS) program was also put forward for reaccreditation, however due to some concerns this program did not progress.

To ensure continuity for students currently enrolled in the program, the current Master of Professional Studies (MPST) and Graduate Certificate of Professional Studies (GCPS) program has had its current accreditation extended.

Next Meeting

The next meeting of the Academic Board is scheduled for 14 November 2017.

EDUCATION COMMITTEE and RESEARCH COMMITTEE

Release of Marks for Final Assessment items.

Education Committee has discussed this issuance of marks for final assessment items in courses where there is no exam. Discussion suggests that it is common practice for final marks to be withheld in courses where there is no final exam. A number of perspectives were discussed on this topic:

- Did this practice breached the Assessment Procedure? The Assessment Procedure states that "Assignments submitted by the deadline will be Marked and returned to the Students, together with appropriate feedback, normally within three weeks of the deadline".

- Would allowing the release of the final mark circumvent the role of the Board of Examiners?
- Is there an equity issue if some students could work out their final grade once they had received results of their last assessment, yet those with exams would not be able to?

A recommendation on this issue is expected to be provided to Academic Board at its next meeting.

HDR Supervision and Support Procedure

The HDR Supervision and Support Procedure was received and noted by the Research Committee.

Next Meeting

The next meeting for both Education Committee and Research Committee will be held on 19 October 2017.

Attendance at meetings of Academic Board and its standing committees.

Please note, attendance at the meetings of Academic Board and its standing committees is restricted to members, delegates nominated by *ex-officio* members and invited guests.

If you have any questions regarding the activities of Academic Board or its standing committees, please do not hesitate to contact academic.board@usq.edu.au.