



Terms of Reference

Social Justice Strategy Board

Trim Location	13/32008C
Responsible Officer	Deputy Vice-Chancellor (Students & Communities)
Approval Date	February 2014
Approval Authority	Deputy Vice-Chancellor (Students & Communities)

1 Role

The Social Justice Strategy Board is charged with the responsibility for ensuring the University's implementation of a Social Justice Strategy encompassing both the interests and needs of staff and students and principles of equity, social inclusion, and social justice are embedded in the University's planning and operations.

2 Functions

This Board shall report to the Vice-Chancellor and be responsible for:

1. Oversee the development and implementation of the Social Justice Strategy and ensure its ongoing alignment with the University's Strategic Plan;
2. Providing practical action, support and decision-making to progress initiatives arising from the Social Justice Strategy;
3. Making decisions on annual key priority areas;
4. Monitoring the allocation and expenditure of any funding associated with social justice, ensuring the value of social justice project investments;
5. Monitoring, reviewing and approving the principles, policies, guidelines and priorities for USQ's over-arching social justice agenda; and,
6. Contributing to high level planning for the sustainability of the social justice agenda at USQ.

3 Meetings

The Board shall meet three (3) times each year.

4 Membership

4.1 Membership Structure

Membership of the Committee will consist of:

1. Deputy Vice-Chancellor (Students & Communities) (Chair)
2. Senior Deputy Vice-Chancellor representing Springfield or nominee
3. Deputy Vice-Chancellor (Research and Innovation) or nominee
4. Deputy Vice-Chancellor (Academic Services) or nominee
5. Head, Centre for Australian Indigenous Knowledges
6. Executive Director (Human Resources)
7. Campus Executive Manager (Fraser Coast)
8. Director, Student Services & Social Justice
9. Director, Open Access College
10. Associate Dean (Students), Faculty of Business, Education, Law and Arts
11. Associate Dean (Students), Faculty of Health, Engineering and Sciences
12. One student elected by enrolled students of the University
13. Student Experience Coordinator who shall be Executive Officer to the Committee.

4.2 Board Membership

DEPUTY VICE-CHANCELLOR (STUDENTS AND COMMUNITIES) WHO SHALL BE EX OFFICIO CHAIR OF THE COMMITTEE Mr Carl Rallings	Ex officio
SENIOR DEPUTY VICE-CHANCELLOR REPRESENTING SPRINGFIELD or nominee Professor Janet Verbyla	
DEPUTY VICE-CHANCELLOR (RESEARCH AND INNOVATION) or nominee Professor Mark Harvey	
DEPUTY VICE-CHANCELLOR (ACADEMIC SERVICES) or nominee Professor Ken Udas	
HEAD, CENTRE FOR AUSTRALIAN INDEIGENOUS KNOWLEDGES or nominee Dr Kaye Price	
EXECUTIVE DIRECTOR (HUMAN RESOURCES) or nominee	

Mr John Pearson	
CAMPUS EXECUTIVE MANAGER, USQ FRASER COAST	Ex-officio
Mr B Langabeer	
DIRECTOR, STUDENT SERVICES & SOCIAL JUSTICE	Ex officio
Ms Christie White	
DIRECTOR, OPEN ACCESS COLLEGE	Ex officio
Mr David Bull	
ASSOCIATE DEAN (STUDENTS), FACULTY OF BUSINESS, EDUCATION, LAW AND ARTS	Ex officio
Associate Professor Jill Lawrence	
ASSOCIATE DEAN (STUDENTS), FACULTY OF HEALTH, ENGINEERING AND SCIENCES	Ex officio
Associate Professor Lyn Brodie	
ONE STUDENT ELECTED BY ENROLLED STUDENTS OF THE UNIVERSITY	Elected
Vacant	
STUDENT EXPERIENCE COORDINATOR WHO SHALL BE EXECUTIVE OFFICER TO THE COMMITTEE	Ex-officio
Ms Kathy Carey	

5 Secretary

The Student Experience Coordinator shall act as Secretary to the Board.

6 Review Of Terms Of Reference

These Terms of Reference will be reviewed annually by the Board to ensure the Terms remain consistent with the Board objectives and responsibilities.

Modification History

Date	Source	Details
21.02.2014		Updated to reflect change from Social Justice Committee to Social Justice Strategy Board