

COUNCIL BULLETIN

SEPTEMBER/OCTOBER 2019

SIGNIFICANT ITEMS APPROVED BY COUNCIL AT THE 9 SEPTEMBER AND 28 OCTOBER MEETINGS:

July/August 2019 Financial Statements | Amended 2020 Fee Schedules
USQ Reconciliation Action Plan | Conflict of Interest Policy
Investments and Cash Management Procedure | USQ 2020 Meeting Schedule

**The next meeting of the USQ Council is scheduled for Monday 16 December 2019
at the Queensland College of Wine Tourism (QCWT), Stanthorpe**

Recent meetings of Council were held on 9 September 2019 (USQ Springfield Campus) and 28 October (USQ Toowoomba Campus).

REPORTS

The Vice-Chancellor provided detailed reports on activities and issues since the previous meetings, including University Performance Reports for September and October 2019.

Council received a Strategic Education Report provided by Professor Karen Nelson, Deputy Vice-Chancellor (Academic). Specific priorities and strategies were noted, particularly in the academic area, and Council has expressed strong support for a number of proposed initiatives. Further consideration is to be given to these priorities and associated budget requirements at the December 2019 Council meeting.

A Strategic Research Report provided by Professor John Bell, Deputy Vice-Chancellor (Research and Innovation) was also well received, particularly the proposed priority area of improving the management of research information available through research systems.

Council continues to receive updates on work that is being done across the University to address the various components of the TEQSA Re-registration Condition. The Principles of Academic Delegations have been finalised and adopted, and the Academic Delegations Register and Academic Quality Policy and Procedure Matrix have now been published. In addition, Academic Board has approved a staged approach for implementation of the Academic Quality Framework.

Council received a final report on the recent External Review of USQ Corporate Governance and approved an action plan to address the various risks and opportunities for improvement identified from the review.

Council also received the following reports:

- Student Load Report
- Student Member Report
- Academic Board Self-Assessment Survey 2019 Report and Action Plan
- USQ Animal Ethics Committee Annual Report 2018
- Queensland College of Wine Tourism (QCWT) Annual Report 2018

- Risk Management Report
- TEQSA Provider Risk Assessment 2019
- USQ Annual Safety and Wellbeing Report for the period to 30 June 2019
- Policy and Procedure Status Report.

RESOLUTIONS PASSED

The following were approved by Council on 9 September 2019:

- USQ Reconciliation Action Plan (RAP) 2019-2021
- Conflict of Interest Policy (new)
- Investments and Cash Management Procedure (revised)
- July 2019 Financial Statements
- Amended Fees Schedule for 2020 - to include a fee for English for Academic Purposes (EAP) as part of a non-award program; and minor amendment to International Offshore fee for Postgraduate Sciences (Computational).
- USQ Corporate Governance Review 2019 Action Plan
- 2020 USQ Meeting Schedule.

The following were approved by Council on 28 October 2019:

- Amended Fees Schedule for 2020 - to include a reduction in the Ceremony Fee (Graduation) and to approve a minor amendment to the Fee Setting Delegations Register
- August 2019 Financial Statements
- Charter of University Governance (revised)
- Council Remuneration Schedule (revised)
- Updated Terms of Reference for the following Council Committees-
 - Finance and Facilities Committee
 - Audit and Risk Committee
 - Chancellor's Committee
 - Remuneration Sub-Committee.

Council also authorised the Vice-Chancellor to commit the University to a Whole of Government Large Market Electricity Agreement for a nine year period from January 2020. This agreement will provide significant savings in energy costs over the period.

All correspondence for University Council should be directed to USQGovernance.Office@usq.edu.au

Information on the University Council is available at:

<https://www.usq.edu.au/about-usq/governance-leadership/governance/usq-council>