

# Faculty of Health, Engineering and Sciences

This document is just a guide to assist with the completion of mandatory requirements prior to placement. All evidence should be uploaded to [InPlace](#) in line with the important dates and information provided on your Placement Community Site.

## FIT FOR PLACEMENT CHECKLIST ENGINEERING

Requirement	Handy Links and Forms for Application	Check
<b>Important Information – Assessment Summary Work Experience Flow Chart Professional Competency Document</b>	Refer to the Work Experience Studydesk for <a href="#">Guidelines on Contacting Staff</a> Refer to the Work Experience Studydesk for the <a href="#">Assessment Summary Information Work Experience Flow Chart Engineers Australia Stage 1 – Professional Competency Document</a>	<input type="checkbox"/>
<b>Previous or Current Work Experience Assessment</b>	<a href="#">Work Experience Evaluation Form</a> Refer to the Work Experience Studydesk for additional information on suitable previous <a href="#">work experience</a>	<input type="checkbox"/>
<b>Seeking Work Experience Placement  USQ Letter of Introduction</b>	Refer to the Work Experience Studydesk for suggestions for gaining a <a href="#">work experience placement</a> <a href="#">Sample USQ Letter of Introduction</a> Refer to the Work Experience Studydesk to submit a request for a <a href="#">personalised introductory letter</a>	<input type="checkbox"/>
<b>Future Work Experience Proposal</b>	<a href="#">Work Experience Proposal Form</a> Refer to the Work Experience <a href="#">Studydesk</a> to submit your Work Experience Proposal Form	<input type="checkbox"/>
<b>Student Placement Contract for UNPAID Future Work Experience</b>	Refer to the Work Experience Studydesk to access and submit the <a href="#">Student Placement Contract</a> if required after submission of Work Experience Proposal	<input type="checkbox"/>
<b>Recording / Reporting your Work Experience</b>	<a href="#">Work Experience Diary Template</a> <a href="#">Work Placement Summary Sheet</a> Refer to the Work Experience Studydesk for a <a href="#">Work Experience reporting example and submission</a>	<input type="checkbox"/>