



## 2020 Administration and Services Charges

Administration Item	Fee
Replacement of a Testamur or Award Certificate – hard copy	*\$120.00
Replacement of a Testamur or Award Certificate – digital copy	\$60.00
Official Academic Transcript – hard copy	*\$25.00
Official Academic Transcript – digital copy	\$15.00
Official AHEGS (Australian Higher Education Graduation Statement) statement – hard copy	*\$30.00
Official AHEGS (Australian Higher Education Graduation Statement) statement – digital copy	\$15.00
Extension of Time to Pay Fees application	\$175.00
Graduation Ceremony Fee	\$150.00
Letter of Completion	*\$20.00
All other customised letters	*\$20.00
Authentication of Graduation documents (any number in one transaction) including testamur, official Academic Transcript and AHEGS	*\$30.00
* Postage for all hard copy documents	
Standard post within Australia	\$10.00
Express registered post within Australia	\$15.00
International courier	\$30.00
Services Charges	Fee
Student Services and Amenities Fee	**\$38.50

\*\* The Student Services and Amenities Fee is charged per unit at the maximum rate determined by the Department of Education and Training and is indexed annually.