Description: Corporate Occupational Health and Safety

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-Nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT</td>
<td>8015</td>
<td>10321</td>
<td>1, 2002</td>
<td>WEB</td>
<td>1.00</td>
<td>TW MBA</td>
</tr>
</tbody>
</table>

Academic Group: FOBUS
Academic Org: FOB002
HECS Band: 2
ASCED Code: 061301

STAFFING
Examiner: Ian Eddington
Moderator: John Searle

RATIONALE
Firms may increase their profitability by managing for and achieving health and productivity benefits inherent in the human and physical capital in their employ. This challenge requires a sophisticated response from management which, in the Robins era, must be ever vigilant and astute its legal obligations under the duty of care. In particular management must develop the skill to enshrine policy, strategy, and job practice know how into the every day habit of business of life. This subject aims to build management skills in occupational health and safety.

SYNOPSIS
This subject first provides an introduction to fundamental principles and maxims of method in occupational health and safety management. It then discusses the state of the art from local, national and international perspectives. Using this knowledge as a backdrop the subject goes on to investigate a number of topics: law and the legal environment; principles and practice of industrial relations; policy strategy and know how in managing occupational health and safety; accidents and accident investigation and reporting; health and safety promotion and in service training.

OBJECTIVES
The successful completion of this course will enable students to:

- understand the occupational health and safety environment in which firms must operate in the Robens' era;
- enhance their ability to apply management practices and principles to the resolution of occupational health and safety problems in the workplace;
provide a cognitive basis from which to communicate in speech and writing with government scientists and administrators and private sector experts commissioned for problem solving;
provide a cognitive basis from which to write informative reports and interpret journal articles and other quasi technical reports and literature;
conduct accident investigations in a technically competent and professional manner;
be competent in the theory and practice of risk management;
ochtain the skills and knowledge to develop promotion and training programmes in safe job practice, hazard management and health/promotion;
develop an understanding of industrial relations processes and how these apply to occupational health and safety.

**TOPICS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduction and overview of principles and practices</td>
<td>5.00</td>
</tr>
<tr>
<td>2. The profession and state of the art, locally, nationally and internationally; introduction to risk management</td>
<td>5.00</td>
</tr>
<tr>
<td>3. Occupational health and safety, the law, and the legal environment</td>
<td>20.00</td>
</tr>
<tr>
<td>4. Principles and practice of industrial relations</td>
<td>10.00</td>
</tr>
<tr>
<td>5. Policy, strategy and know-how in managing occupational health and safety; risk management revisited</td>
<td>25.00</td>
</tr>
<tr>
<td>6. Accidents, accident investigation and reporting</td>
<td>20.00</td>
</tr>
<tr>
<td>7. Health and safety promotion and in service training</td>
<td>15.00</td>
</tr>
</tbody>
</table>

**TEXT and MATERIALS required to be PURCHASED or ACCESSED:**

Books can be ordered by fax or telephone. For costs and further details use the 'Book Search' facility at http://bookshop.usq.edu.au by entering the author or title of the text.

Workplace Health and Safety Act and Regulation for the State in which the student resides.


**REFERENCE MATERIALS**

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

STUDENT WORKLOAD REQUIREMENTS

ACTIVITY   
Private Study 85

ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks Out of</th>
<th>Wtg(%)</th>
<th>Required</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSESSMENT 1</td>
<td>15.00</td>
<td>15.00</td>
<td>Y</td>
<td>04 Mar 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(see note 1)</td>
<td></td>
</tr>
<tr>
<td>ASSESSMENT 2</td>
<td>30.00</td>
<td>30.00</td>
<td>Y</td>
<td>04 Mar 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(see note 2)</td>
<td></td>
</tr>
<tr>
<td>ASSESSMENT 3</td>
<td>55.00</td>
<td>55.00</td>
<td>Y</td>
<td>04 Mar 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(see note 3)</td>
<td></td>
</tr>
</tbody>
</table>

NOTES:
1. Further details about the due dates are detailed in the assessment section of the Course Specifications.
2. Further details about the due dates are detailed in the assessment section of the Course Specifications.
3. Further details about the due dates are detailed in the assessment section of the Course Specifications.

OTHER REQUIREMENTS

1. To be assured of a passing grade in this unit students will be required to obtain at least {50%} for each piece of assessment. Final grades for the unit will be determined by the addition of the marks obtained in each assessment item, weighted as in the Assessment Details and by considering the students' level of achievement of the objectives of the unit. To be assured of a B grade students will be required to obtain an {overall} mark of 65{%.} To be assured of an A grade students will be required to obtain an {overall} mark of 85{%.} To be assured of an HD grade students will be required to obtain an {overall} mark of {95%.}
2. The due date of an assignment is the date by which a student must despatch the assignment to the University, and is normally that defined in the relevant course specification. The onus is on the student to provide, if requested, proof of date of despatch.
3. Students should organise their affairs to ensure that they meet due dates for all assignments. Extensions will be granted only under exceptional extenuating circumstances, normally involving a significant medical condition.
4. Students may apply for an assignment extension either by application through DEC before the due date or by including application with the submitted assignment after the due date. Such applications should be in writing and include supporting documentary evidence. The authority for granting extensions rests with the relevant Course Leader.
5. All assignments despatched after due dates without appropriate extension approvals or after approved extension dates will be penalised up to a maximum of 20% of the assigned mark per work day.
5 Students must retain a copy of all assignments which must be provided if/when required by the Course Leader.

6 Course weightings of topics should not be interpreted as applying to the number of marks allocated to questions testing those topics in an examination paper.

7 Students must perform at a commensurate grade level in all pieces of assessment to achieve a particular grade.