The University of Southern Queensland

Course Specification

Description: NIA Business Ethics

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-Nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
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<tr>
<td>ADM</td>
<td>5000</td>
<td>20089</td>
<td>1, 2003</td>
<td>EXT</td>
<td>1.00</td>
<td>TW MBA</td>
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Academic Group: FOBUS
Academic Org: FOB008
HECS Band: 2
ASCED Code: 080301

OTHER-REQUISITES

Pre-requisite: Associate Level membership or above, of the National Institute of Accountants.

SYNOPSIS

The aim of this course is to introduce students to the formal study of ethics related to business practice. It hopes to sensitise them as practitioners to the range of issues they may face, and to offer them a method of practical reasoning to assist in the resolution of ethical conflicts. From general considerations of ethics in business it will proceed to a discussion of particular issues and actual cases which will highlight the ethical demands of professional practice.

TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
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<tbody>
<tr>
<td>1. Ethics - What It is and How It Functions</td>
<td>10.00</td>
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<tr>
<td>2. Business Ethics</td>
<td>10.00</td>
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<td>3. Ethical Decision Making</td>
<td>10.00</td>
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<tr>
<td>4. Human Resources</td>
<td>10.00</td>
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<td>5. Finance and Accounting</td>
<td>10.00</td>
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<td>6. Advertising and Marketing</td>
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<td>7. Business and the Environment</td>
<td>10.00</td>
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<td>8. Corporate Governance</td>
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<td>9. International Business Ethics</td>
<td>10.00</td>
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<tr>
<td>10. Codes of Ethics</td>
<td>10.00</td>
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TEXT and MATERIALS required to be PURCHASED or ACCESSED:

Books can be ordered by fax or telephone. For costs and further details use the 'Book Search' facility at http://bookshop.usq.edu.au by entering the author or title of the text.


REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.


ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks Out of</th>
<th>Wtg(%)</th>
<th>Required</th>
<th>Due Date</th>
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<tr>
<td>2 HOUR EXAMINATION</td>
<td>100.00</td>
<td>100.00</td>
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</table>

(see note)

NOTES:

- The examination is scheduled to be held in the end-of-semester examination period. Students will be advised of the official examination date after the timetable has been finalised.

IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:
   There are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   To complete each of the assessment item satisfactorily, students must obtain at least 50% for the examination.

3 Penalties for late submission of required work:
   Not applicable.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of receiving a passing grade a student must achieve at least 50% in the examination.

5 Method used to combine assessment results to attain final grade:
   Not applicable.

6 Examination information:
   This is a closed examination. Candidates are allowed to bring only writing and drawing instruments into the examination. Students are not permitted to take mobile telephones, pagers or other electronic means of communication into the examination room.

7 Examination period when Deferred/Supplementary examinations will be held:
   Any Deferred or Supplementary examinations for this course will be held during the next examination period.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6 Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL: http://www.usq.edu.au/SECARIAT/calendar/Part5/ or in the printed version of the current USQ Handbook. Students should also read The Guide to Policies and Procedures of the Faculty which can be found at the URL: http://www.usq.edu.au/handbook/2003/business/polproc/index.htm or in the printed version of the current USQ Handbook.
ASSESSMENT NOTES

1 Course weightings of topics should not be interpreted as applying to the number of marks allocated to questions testing those topics in an examination paper.