Rationale

While a career is a significant and integral part of the life of most people, the shape of careers is undergoing considerable change as the world of work changes from an industrial-based model to an information and service-based model. Career guidance and education are becoming more important than ever, as counsellors and teachers help prepare students to participate effectively in the new work environment.

Synopsis

This course will introduce students to the major theories of career development and associated practices that are relevant for persons training as school guidance officers, and others who are interested in the broad area of personal and social development. Emphasis will be given to integration of theory and practice within a school environment. Emerging theories and technologies will also be considered.

Objectives

On successful completion of this course students will be able to:

- Demonstrate an understanding of definitions and the complementary components of career guidance.
- Outline and provide an evaluation of the major theories of career development.
- Develop and justify an approach to career guidance and education which is particularly relevant to the school or college setting.
- Demonstrate an understanding of the changing nature of the world of work and the skills needed to develop a flexible career plan.
- Apply appropriate theories to the career guidance process.
- Develop a careers resource center.
• Demonstrate understanding of a range of vocational tests.
• Demonstrate understanding of a number of computerised career guidance programs.
• Write a program for a range of in-class exercises.
• Comment critically on a range of other practical issues affecting career guidance.

**TOPICS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
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<tr>
<td>1. Includes:</td>
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1.1. Importance of Career Guidance in Education

1.2. Definitions and Components of Career Guidance

1.3. Major Theories of Career Development: Trait and type theories; Development theories; Other major theories

1.4. Integration of Theories

1.5. The Changing World of Work

1.6. Application of Theories

1.7. Program Delivery/Practical Issues for Career Guidance in Education

1.8. Implementation Issues

1.9. Other Issues

**TEXT and MATERIALS required to be PURCHASED or ACCESSED:**

Books can be ordered by fax or telephone. For costs and further details use the 'Book Search' facility at http://bookshop.usq.edu.au by entering the author or title of the text.


REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.


STUDENT WORKLOAD REQUIREMENTS

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<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
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<tr>
<td>Assessment</td>
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<tr>
<td>Directed Study</td>
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<td>Private Study</td>
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ASSESSMENT DETAILS

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<tr>
<th>Description</th>
<th>Marks Out of</th>
<th>Wtg(%)</th>
<th>Required</th>
<th>Due Date</th>
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<td>ASSIGNMENT 2</td>
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IMPORTANT ASSESSMENT INFORMATION

1. Attendance requirements:
   There are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2. Requirements for students to complete each assessment item satisfactorily:
   To complete each of the assessment items satisfactorily, students must obtain at least 50% of the marks available (or at least a grade of C-) for each assessment item.

3. Penalties for late submission of required work:
   If students submit assignments after the due date without prior approval then a penalty of 1% of the total marks gained by the student for the assignment will apply for each working day late.

4. Requirements for student to be awarded a passing grade in the course:
   To be assured of receiving a passing grade a student must submit all of the summative assessment items and achieve at least 50% of the available weighted marks for those item
5 Method used to combine assessment results to attain final grade:
The final grades for students will be assigned on the basis of the weighted aggregate of the marks (or grades) obtained for each of the summative assessment items in the course.

6 Examination information:
There is no examination in this course.

7 Examination period when Deferred/Supplementary examinations will be held:
There will be no Deferred or Supplementary examinations in this course.

8 University Regulations:
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/SECARIAT/calendar/Part5/ or in the printed version of the current USQ Handbook.

ASSESSMENT NOTES

1 When there is more than one marker for a single item of assessment, the distributed patterns and means for the different markers will be compared and marks adjusted if necessary.

2 Marking criteria are provided in course material as mark sheets/guides or as part of assignment specifications.

3 All assessment items must be attempted/submitted with a pass overall gained.