Description: TV Production

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-Nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
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<td>MMS</td>
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<td>28246</td>
<td>3, 2003</td>
<td>ONC</td>
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Academic Group: FOART
Academic Org: FOA004
HECS Band: 1
ASCED Code: 100703

STAFFING
Examiner: John Hetherington
Moderator: Daryl Sparkes

PRE-REQUISITES
Pre-requisite: MMS1000

SYNOPSIS
This course provides students with an understanding of the basic skills of video and television production. Students will be introduced to production planning and elementary production techniques, both in the studio and on location. This course can not be taken as an Option or Elective.

OBJECTIVES
On successful completion of this course students should be able to:

- be familiar with the operational and safety equipment of: Location cameras and audio gear; Computers - utilising media processing software; Multi-media laboratory systems and data storage management; Multi-camera Television Studio;
- be conversant with and able to plan and execute, to a suitable standard, the coverage requirements of both single and multi-camera environments;
- demonstrate a clear understanding of the relationship between pre and post production requirements;
- demonstrate an ability to work equitably with others, while at the same time willingly provide and share ideas/creative input;
- demonstrate an ability to plan and manage resources/facilities, in order to meet deadlines and availability.
TOPICS

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>1. Production Management and Working Collectively</td>
<td>20.00</td>
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<td>2. Location Camera and Sound</td>
<td>20.00</td>
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<tr>
<td>3. TV Studio Operations</td>
<td>40.00</td>
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<tr>
<td>4. Editing and post-production</td>
<td>20.00</td>
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REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

A CURRENT REFERENCE LIST WILL BE SUPPLIED BY THE LECTURER.

STUDENT WORKLOAD REQUIREMENTS

<table>
<thead>
<tr>
<th>Activity</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Private Study</td>
<td>90</td>
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<tr>
<td>Tutorial</td>
<td>75</td>
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ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks Out of</th>
<th>Wtg(%)</th>
<th>Required</th>
<th>Due Date</th>
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<tr>
<td>LOCATION CAMERA &amp; SND EXERCISE</td>
<td>100.00</td>
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<td>POST PRODUCTION EXERCISE</td>
<td>100.00</td>
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<td>TV PRODUCTION EXERCISE</td>
<td>100.00</td>
<td>40.00</td>
<td>Y</td>
<td>11 Nov 2003</td>
</tr>
<tr>
<td>GROUP CONTRACT</td>
<td>100.00</td>
<td>20.00</td>
<td>Y</td>
<td>11 Nov 2003</td>
</tr>
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NOTES:

. Due date for this assessment will be advised at beginning of semester.

IMPORTANT ASSESSMENT INFORMATION

1. Attendance requirements:
   It is the student's responsibility to attend and participate appropriately in all activities (such as lectures, tutorials, laboratories and practical work) scheduled for them,
and to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   To complete each of the assessment items satisfactorily, students must obtain at least 50% of the marks available for each assessment item.

3 Penalties for late submission of required work:
   DEADLINES - EXTENSIONS WILL NOT BE GRANTED ON ANY GROUNDS.
   In fully documented cases of extreme medical disability, other production assignments of equivalent value will be set, ON CONDITION THAT the student fully informs the Examiner of such a need at the earliest convenient time.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of receiving a passing grade, students must demonstrate, via the summative assessment items, that they have achieved the required minimum standards in relation to the objectives of the course by submitting and passing all of the summative assessment items.

5 Method used to combine assessment results to attain final grade:
   The final grades for students will be assigned on the basis of the weighted aggregate of the marks (or grades) obtained for each of the summative assessment items in the course.

6 Examination information:
   There is no exam for this course.

7 Examination period when Deferred/Supplementary examinations will be held:
   Given the details under (6) above, there are no deferred exams for this course. However, if any deferred/makeup work is granted, it would have to be submitted by a date set by the examiner.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6 Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/SECARIAT/calendar/Part5/ or in the printed version of the current USQ Handbook.

ASSESSMENT NOTES

9 (a) The due date for an assignment is the date by which a student must lodge the assignment at the USQ. (b) Students must retain a copy of each item submitted for assessment. This must be produced within five days if required by the Examiner. (c) In accordance with University’s Assignment Extension Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the due date of an assignment in extenuating circumstances such as documented ill-health. (d) Students who have undertaken all of the required assessments in the course but who have failed to meet some of the specified objectives of the course within the normally prescribed time may be awarded the temporary grade: IM Incomplete-Makeup). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study. (e) Students who, for medical, family/personal, or
employment-related reasons, are unable to complete an assignment or sit for an examination at the scheduled time, may apply to defer an assessment in the course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination; IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

OTHER REQUIREMENTS

1 In planning group assignments which involve production, students will be responsible for booking equipment, facilities and studio time for their own assignments.

2 You are reminded that television production work is a GROUP activity. The success of some of your assignments will, therefore, depend upon your ability to work with, and through, a group of people. The development of that professional/social skill is a part of your training in this subject. In those kinds of assignments, therefore, a GROUP MARK will be awarded. However, it should be clearly understood that a student who, through default, causes a significant disadvantage to a group production, may NOT be awarded the group mark.