Description: Professional Studies 1

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-Nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
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<tbody>
<tr>
<td>NUR</td>
<td>5550</td>
<td>20484</td>
<td>1, 2003</td>
<td>EXT</td>
<td>1.00</td>
<td>TWMBA</td>
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Academic Group: FOSCI
Academic Org: FOS004
HECS Band: 1
ASCED Code: 060399

STAFFING
Examiner: Cath Rogers-Clark
Moderator: Jackie Doolan

RATIONALE
This Masters level course is designed to facilitate synthesis of knowledge from previous studies as the basis for addressing the learning needs of the student, through a learning contract.

SYNOPSIS
This course is based on a negotiated learning contract between students and the course leader. The learning contract requires that students draw on their previous learning and identify their current learning needs. The students, in consultation with the course leader will agree upon learning objectives, available resources, learning processes and methods of evaluation.

OBJECTIVES
On successful completion of this course students will be able to:

- develop a learning contract, which identifies own learning objectives, resources, learning processes and method/s of evaluation; and
- achieve a level of knowledge and skills as negotiated in the learning contract.

TOPICS

<table>
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<tr>
<th>Description</th>
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<tr>
<td>Weighting (%)</td>
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<tr>
<td>1. Introduction to course - overview of course.</td>
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<tr>
<td>2. Learning Contracts: learning contracts, scope and rationale; elements of a learning contract - timeline, objectives, strategies &amp; resources, what is to</td>
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be assessed, criteria for assessment; role of adviser in negotiated learning contracts; establishing a relevant learning need upon which to base a learning contract.

3. Addressing the Learning Needs of the Student: The student, in consultation and negotiation with the assigned staff adviser will, commencing in approximately week 3, address their learning needs according to the learning contract.

**TEXT and MATERIALS required to be PURCHASED or ACCESSED:**

Books can be ordered by fax or telephone. For costs and further details use the 'Book Search' facility at http://bookshop.usq.edu.au by entering the author or title of the text.

As the learning needs of each student are unique and addressed through individual contracts, there is no set text for the course.

**REFERENCE MATERIALS**

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.


**ASSESSMENT DETAILS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks Out of</th>
<th>Wtg(%)</th>
<th>Required</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEARNING CONTRACT</td>
<td>100.00</td>
<td>10.00</td>
<td>Y</td>
<td>28 Mar 2003</td>
</tr>
<tr>
<td>LEARNING CONTRACT REPORT</td>
<td>100.00</td>
<td>90.00</td>
<td>Y</td>
<td>23 Jun 2003</td>
</tr>
</tbody>
</table>

**IMPORTANT ASSESSMENT INFORMATION**

1 Attendance requirements:

   There are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:

   To complete each of the assessment items satisfactorily, students must obtain at least 50% of the marks available for each assessment item.

3 Penalties for late submission of required work:
If students submit assignments after the due date without prior approval then a penalty of 10% of the total marks gained by the student for the assignment will apply for each working day late.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of receiving a passing grade a student must achieve at least 50% of the available weighted marks for the summative assessment items.

5 Method used to combine assessment results to attain final grade:
   The final grades for students will be assigned on the basis of the weighted aggregate of the marks obtained for each of the summative assessment items in the course.

6 Examination information:
   There is no examination in this course.

7 Examination period when Deferred/Supplementary examinations will be held:
   There will be no Deferred or Supplementary examinations in this course.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/SECARIAT/calendar/Part5/ or in the printed version of the current USQ Handbook.

**ASSESSMENT NOTES**

9 The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the Examiner.

10 Students must retain a copy of each item submitted for assessment. This must be produced within five days if required by the Examiner.

11 The examiner may grant an extension of the due date of an assignment in extenuating circumstances.

12 The Faculty will NOT accept submission of assignments by facsimile.

**OTHER REQUIREMENTS**

1 If students are anticipating enrolling in the research component of their Masters Program, they need to discuss this with the Program Coordinator to determine the most suitable enrolment pattern.