Description: Presentation and Dissemination of Study

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU</td>
<td>9605</td>
<td>38177</td>
<td>3, 2004</td>
<td>EXT</td>
<td>4.00</td>
<td>TW MBA</td>
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Academic group: FOEDU
Academic org: FOE002
Student contribution band: 1
ASCED code: 070303

STAFFING
Examiner: Don Rice
Moderator: Shirley O'Neill

REQUISITES
Pre-requisite: EDU9604

RATIONALE
Courses EDU 9602 - EDU 9605 provide a significant opportunity for research which will allow educators to investigate professional practice problems at the doctoral level.

SYNOPSIS
Courses EDU 9602 - EDU 9605 provide a significant opportunity for research which will allow educators to investigate professional practice problems at the doctoral level.

OBJECTIVES
On the completion of this course students will be able to:
1. present a thesis or folio for external examination
2. select and use presentation methods that will promote the dissemination of knowledge
3. extend and expand the research base of professional practitioners in a selected area
4. demonstrate a high level of understanding of key issues and insights into professional leadership of a selected area of study.
TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
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<tbody>
<tr>
<td>Thesis/folio preparation and presentation</td>
<td>100.00</td>
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</table>

TEXT and MATERIALS required to be PURCHASED or ACCESSED:

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

REFERENCE MATERIALS:

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.


STUDENT WORKLOAD REQUIREMENTS:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Work</td>
<td>660.00</td>
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ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRESENTATION OF THESIS/FOLIO</td>
<td>999.00</td>
<td>100.00</td>
<td>09 Nov 2004</td>
</tr>
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</table>

(see note 1)

NOTES:

1. The examiner will advise the due date for this assessment item. Letter grades will be used in this course and displayed in the notes section.

IMPORTANT ASSESSMENT INFORMATION

1. Attendance requirements:
   There are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2. Requirements for students to complete each assessment item satisfactorily:
   Requirement as negotiated between student and supervisor.

3. Penalties for late submission of required work:
   Supervisor may decline to assess work submitted late.

4. Requirements for student to be awarded a passing grade in the course:
   To be assured of receiving a passing grade a student must satisfy the criteria as negotiated between the student and supervisor - see important assessment note 2 (above) - to the satisfaction of the supervisor(s).

5. Method used to combine assessment results to attain final grade:
   As P is the only passing grade available for this course, all students who are qualified for a passing grade, as in important assessment note 4 (above), will be given a grade of P. Other students will be given either an F (Failing grade) or an IDM (Incomplete - Deferred Make-up) grade.

6. Examination information:
   There is no examination in this course.

7. Examination period when Deferred/Supplementary examinations will be held:
   There will be no Deferred or Supplementary examinations in this course.

8. University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ Handbook.

ASSESSMENT NOTES

1. The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the examiner.
2 Students must retain a copy of each item submitted for assessment. This must be produced within twenty-four (24) hours of receipt of request being made by the examiner. The student must retain this copy until the grade for this course has been finalised.

3 In accordance with the University's assignment extension policy (Regulation 5.6.1), the examiner may grant an extension of the due date of an assignment in extenuating circumstances.

4 Student work, such as draft chapters, outlines, etc., to be submitted in a form and format indicated by the supervisor(s). The Faculty will normally only accept assessments that have been written, typed or printed on paper-based media.

5 The Faculty will NOT accept submission of assignments by facsimile.

6 Students who do not have regular access to postal services or who are otherwise disadvantaged by these regulations may be given special consideration. They should contact the examiner of the course to negotiate such special arrangements.

7 In the event that a due date for an assignment falls on a local public holiday in their area, such as a Show holiday, the due date for the assignment will be the next working day. Students are to note on the assignment cover the date of the public holiday for the examiner's convenience.

8 Students who have undertaken all of the required assessments in a course but who have failed to meet some of the specified objectives of a course within the normally prescribed time may be awarded the temporary grade: IM (Incomplete - Make up). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study.

9 Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded IDS (Incomplete - Deferred Examination); IDM (Incomplete - Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

10 When there is more than one marker for a single item of assessment, the distributed patterns and means for the different markers will be compared and marks adjusted if necessary.

11 Marking criteria are provided in course material as mark sheets/guides or as part of assignment specifications.

12 Each assessment item must be submitted with a pass overall gained.

13 Summative assessment items will receive one of the following letter grades: P, F or IDM (Incomplete Deferred Make-up).

**OTHER REQUIREMENTS**

1 Students will require access to e-mail and Internet access to USQConnect for this course.

2 Students are to use a recognised referencing system a specified by the examiner.