STAFFING
Examiner: Chris Lee
Moderator: Brian Musgrove

SYNOPSIS
This 2 unit course enables students enrolled in the Masters programme to commence their dissertation under supervision. The dissertation shall consist of a 12,000 - 15,000 word assignment on a topic chosen by the student and approved by the supervisor, and may be either the result of original investigation, or embody a critical appraisal or analysis of primary or secondary source material. This course will be followed by ENL8001 Masters Dissertation B.

OBJECTIVES
On completion of this course students will be able to:

- Develop a research proposal, including defining a topic, developing a research design, incorporating an annotated bibliography and justifying a methodology;
- Undertake independent research, under supervision, on a proposed topic;
- Review the literature relevant to a selected dissertation topic;
- Develop an annotated bibliography into a full literature review;
- Apply and justify methodology appropriate to a research topic.

TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
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<tbody>
<tr>
<td>1. Proposal</td>
<td>40.00</td>
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<tr>
<td>2. Literature Review</td>
<td>40.00</td>
</tr>
<tr>
<td>3. Methodology</td>
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</table>
TEXT and MATERIALS required to be PURCHASED or ACCESSED:
ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

REFERENCE MATERIALS:
Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

STUDENT WORKLOAD REQUIREMENTS:

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<th>ACTIVITY</th>
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<tr>
<td>Private Study</td>
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<td>Supervisor</td>
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<td>Consultation</td>
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ASSESSMENT DETAILS

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<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
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<tr>
<td>PRELIMINARY PROPOSAL</td>
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NOTES:
1. An initial proposal must be received and a supervisor allocated before students are confirmed into the Masters Dissertation Course. Students successfully completing this course will normally be awarded the result of IIP and proceed to ENL8001 Masters Dissertation B.
2. Proposal 2: Preliminary Proposal and Literature Review - Students who obtained an unsatisfactory progress report at this stage may be advised against proceeding further.
3. Written Presentation of Detailed Proposal
4. Proposal 3: Detailed proposal, literature review, and statement of methodology

IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:
   It is the students' responsibility to participate appropriately in all activities (such as consultation with supervisors) scheduled for them, and to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   Not applicable - see Note 5

3 Penalties for late submission of required work:
   If students submit Dissertations/Projects after the due date without prior approval or documented medical circumstances, then a fail grade will be given.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of a passing grade, students must meet the requirements of designated examiners.

5 Method used to combine assessment results to attain final grade:
   Method used to combine assessment results to attain final grade for Part 1 of a Dissertation/Project (where IIP is a possible grade) - If the research proposal and any possible ethics application are approved and the student's progress report is deemed satisfactory by the student's supervisor and the course examiner, the student will be awarded an interim grade of IIP, indicating satisfactory performance in the course. When the Dissertation/Project has been assessed in its entirety, the grade of IIP will be changed to the final grade.

6 Examination information:
   There is no set exam for this course. However the Dissertation/Project will be examined under the conditions set out for the program.

7 Examination period when Deferred/Supplementary examinations will be held:
   Given the details under (6) above, there are no deferred exams for this course. However, if any deferred/makeup work is granted, it would have to be submitted by a date set by the examiner.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ Handbook.

ASSESSMENT NOTES

9 (a) The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the Examiner. (b) Students must retain a copy of each item submitted for assessment. This must be despatched to USQ within 24
hours if requested by the Examiner. (c) In accordance with University's Assignment Extension Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the due date of an assignment in extenuating circumstances such as documented ill-health. (d) Students who have undertaken all of the required assessments in the course but who have failed to meet some of the specified objectives of the course within the normally prescribed time may be awarded the temporary grade: IM (Incomplete-Makeup). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study. (e) Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or sit for an examination at the scheduled time, may apply to defer an assessment in the course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination; IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

10 Early in the semester, the student and his/her supervisor must decide on specific objectives for the course. This would typically involve such activities as writing a first draft of the literature review, writing a first draft of the method section, completing data collection, or other research activities as specified by the supervisor.

11 The dissertation shall be typed and bound and shall conform with the Faculty of Arts style guide for the presentation of theses and dissertations.

12 It is imperative that Dissertation/Project students check with their supervisor(s) whether they need to obtain ethics clearance for their Dissertation/Project.

OTHER REQUIREMENTS

1 Students successfully completing this course will be awarded the result of IIP and proceed to ENL8001 Masters Dissertation B.