Description: Supervised Independent Study

Subject: FET
Cat-nbr: 5660
Class: 38155
Term: 3, 2004
Mode: WEB
Units: 1.00
Campus: TW MBA

Academic group: FOEDU
Academic org: FOE003
HECS band: 1
ASCED code: 070303

STAFFING
Examiner: Ben Kehrwald
Moderator: Shirley Reushle

RATIONALE
There are many potential areas of study and workplace professional activity which offer significant opportunities for learning appropriate to postgraduate education studies, but are not currently available in prepared formal courses. In recognition of this situation, this course is intended to enable students to undertake guided individual study of such an area or to gain credit recognition in their formal program of study, for appropriate demonstrated professional activity learning.

SYNOPSIS
This course is designed as a supervised independent study. This means that students working with a member of the academic staff are able to design a course of study appropriate to their particular learning needs and interests. In this course students may undertake one or two types of academic activities: (i) completing an independent reading program in an approved area of interest which leads to the preparation and development of a 2,000 to 5,000 word academic paper, or (ii) completing and documenting a significant project of value in their workplaces and preparing separately a 3,000 to 4,000 word paper that both discusses the relationship of relevant theories to the project processes and outcomes, and reflects on the learning they have achieved through completing the project. This course will operate on the basis of frequent individual consultation and feedback between the student and the staff member nominated as the study supervisor. Before enrolling in the course, students are advised to discuss the nature, processes and anticipated outcomes of the proposed study topic or activity with a Faculty member, who might act as their study supervisor.
OBJECTIVES

On successful completion of this course students will be able to:

- demonstrate the ability to locate, access, summarise and critically evaluate established theories and other creditable information relevant to a specialised topic, issue or workplace challenge in an education or training environment;
- demonstrate the ability to interpret and synthesise such theories and information and/or reflect on their application to professional practices;
- demonstrate an ability to communicate their interpretation and reflection in a form suitable for dissemination to their professional peers.

TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Project Developmental Work</td>
<td>30.00</td>
</tr>
<tr>
<td>2. Completed Project</td>
<td>70.00</td>
</tr>
</tbody>
</table>

TEXT and MATERIALS required to be PURCHASED or ACCESSED:

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click ' Semester', then enter your 'Course Code' (no spaces).

There are no prescribed texts in this course.

REFERENCE MATERIALS:

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

In most studies supervisors provide students with a reference list and assist them in developing their own lists.

STUDENT WORKLOAD REQUIREMENTS:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directed Study</td>
<td>40</td>
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<tr>
<td>Private Study</td>
<td>120</td>
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## ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROPOSAL</td>
<td>9.00</td>
<td>9.00</td>
<td>26 Nov 2004</td>
</tr>
<tr>
<td>PROGRESS REPORT</td>
<td>1.00</td>
<td>1.00</td>
<td>24 Dec 2004</td>
</tr>
<tr>
<td>COLLAB. REFINEMENT</td>
<td>20.00</td>
<td>20.00</td>
<td>28 Jan 2005</td>
</tr>
<tr>
<td>FINAL PROJECT</td>
<td>70.00</td>
<td>70.00</td>
<td>28 Jan 2005</td>
</tr>
</tbody>
</table>

**NOTES:**
1. The proposal is designed to provide early feedback to ensure students have an appropriate project for this course.

## IMPORTANT ASSESSMENT INFORMATION

1. **Attendance requirements:**
   There are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2. **Requirements for students to complete each assessment item satisfactorily:**
   To complete each of the assessment items satisfactorily, students must obtain at least a grade of C- (or Pass) for each assessment task.

3. **Penalties for late submission of required work:**
   Any late submissions are to be negotiated with the course examiner.

4. **Requirements for student to be awarded a passing grade in the course:**
   To be assured of a passing grade, students must achieve at least a grade of C- for the aggregate of the summative assessment items.

5. **Method used to combine assessment results to attain final grade:**
   The course examiner is responsible for awarding the final grade for this course. Studies undertaken/developed for this course will be examined initially by the student's supervisor. The supervisor will make a recommendation of a grade to the course examiner, who will normally accept the recommended grade once all the requirements for the course are completed. Where the course examiner has any doubts about the appropriateness of the grade recommended by the supervisor, and these doubts cannot be resolved with the supervisor and the student, the project will be assessed by a second assessor nominated by the course examiner in consultation with the supervisor. The course examiner will then decide the grade, taking into account both assessments.

6. **Examination information:**
   There is no examination in this course.

7. **Examination period when Deferred/Supplementary examinations will be held:**
   There will be no Deferred or Supplementary examinations in this course.

8. **University Regulations:**
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ Handbook.

ASSESSMENT NOTES

1. This course has been developed to support independent study through the creation of a community of learners which interacts online. The design includes elements of both independent study and peer collaboration. While much of your individual project will be developed independently, at various times during the term (particularly at the outset and again towards the end) you will be required to interact with a small group of peers. This peer collaboration will provide opportunities for the articulation, testing, explanation and clarification of ideas which provides you with critical feedback in the development of your independent project and the expertise which underpins it. Collaborative work is an ASSESSABLE component of this course.

2. Student workload requirements are as required for the completion of the study and as negotiated between student and supervisor in the early weeks of the course.

3. Letter grades will be used for assessments in this course.

OTHER REQUIREMENTS

1. Students will require access to e-mail and Internet access to USQConnect for this course, and must be prepared to engage in online peer collaboration.