Description: Doctor of Business Administration Dissertation E

Subject  Cat-nbr  Class  Term  Mode  Units  Campus
MGT  9605  31232  1, 2004  EXT  1.00  TWMBA

Academic group:  FOBUS
Academic org:  FOBUSN
Student contribution band:  2
ASCED code:  080399

STAFFING
Examiner: Ronel Erwee
Moderator: Diana Beal

REQUISITES
Pre-requisite: MGT8401 and MGT8402 and MGT8403 and MGT8404

SYNOPSIS
This course is a continuation of MGT9604 and a complement of MGT9606 that follows. In these courses the candidate should be at work on the basic substance of the dissertation itself. The fifth course in the eight-unit dissertation will normally focus on preliminary data gathering and analysis. Supervisors, course leader and candidate will consult on an ongoing basis during this period. Students will have submitted evidence of data analysis to the satisfaction of the supervisor, which will carry 100% of the course marks by Week 12 in the current semester of enrolment.

OBJECTIVES
On successful completion of this course students will be able to:

• demonstrate competence in data gathering and preliminary analysis.

TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Data gathering and preliminary analysis</td>
<td>100.00</td>
</tr>
</tbody>
</table>

TEXT and MATERIALS required to be PURCHASED or ACCESSED:
ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

REFERENCE MATERIALS:

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

The writing of the DBA dissertation is considered to be research in which, under the general advice of the supervisor and course leader, the candidate explores the existing materials. During the course of this activity the supervisor reads drafts, offers suggestions and apprises the candidate of the existence of prior contributions that might assist them and enrich their participation. It is the duty of the candidate to consider the suggestions made.

STUDENT WORKLOAD REQUIREMENTS:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directed Study</td>
<td>100.00</td>
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<tr>
<td>Private Study</td>
<td>60.00</td>
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ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRELIMINARY ANALYSIS</td>
<td>100.00</td>
<td>100.00</td>
<td>21 May 2004</td>
</tr>
</tbody>
</table>

IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:
   If you are an international student in Australia you are advised to attend all classes at your campus. Failure to attend may infringe the conditions of your student visa. For all other students, there are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   Refer to Assessment Note 2.

3 Penalties for late submission of required work:
   Refer to Assessment Note 2.
4 Requirements for student to be awarded a passing grade in the course:
The completed dissertation must be certified by two external Examiners as satisfactory for the award of the degree of Doctor of Business Administration.

5 Method used to combine assessment results to attain final grade:
A progress report will be required from the Principal Supervisor. Upon receipt of the progress report by the Examiner, a result of Satisfactory Progress (SP) will be awarded to allow the student to progress to the next course in this program. Other students will be given either a Failing grade or an Incomplete grade.

6 Examination information:
There is no examination in this course.

7 Examination period when Deferred/Supplementary examinations will be held:
Not applicable.

8 University Regulations:
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm. Students should also read the Faculty of Business Guide to Policies and Procedures of the Faculty which can be found at the URL http://www.usq.edu.au/handbook/2004/bus.html.

ASSESSMENT NOTES

1 (i) The due date for an assessment is the date by which a student must despatch the assessment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the Examiner. (ii) Students must retain a copy of each item submitted for assessment. This must be produced within five days if required by the Examiner. (iii) The Examiner may grant an extension of the due date of an assessment in extenuating circumstances. (iv) The Examiner will normally only accept assessments that have been written, typed or printed on paper-based media. (v) The Examiner will not accept submission of assessments by facsimile.

2 When the Examiner and Moderator are satisfied that the student has completed all requirements for this course, a grade of SP will be awarded to allow the student to progress to the next course in this program. A result of SP will indicate that the student has met the requirements of the course at a standard that, with editing and correcting, would be suitable for submission to external Examiners.