Description: Audio Production

<table>
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<tr>
<th>Subject</th>
<th>Cat-nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
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<td>MMS</td>
<td>2021</td>
<td>34880</td>
<td>2, 2004</td>
<td>ONC</td>
<td>1.00</td>
<td>TWMBAD</td>
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STAFFING

Examiner: Leonie Jones
Moderator: David Boreham

REQUISITES

Pre-requisite: MMS1001 or MMS1003

SYNOPSIS

This course has been devised to familiarise the student with the basic skills used in radio broadcasting and audio recording in the field. It aims to introduce the beginner to the language of radio and the characteristics of the medium. It is also designed to make students familiar with the use of sound recording studio equipment, the editing suite, and the field recording situation. This course can not be taken as an Option or Elective.

OBJECTIVES

On successful completion of this course the student will be able to demonstrate:

1. an understanding of the characteristics and the operational techniques of the radio medium;
2. an understanding of selective use of sound which the sound studio makes possible;
3. competence in the use of equipment in the sound recording studio, the editing suite, and in the field situation.

TOPICS

<table>
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<th>Description</th>
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<tbody>
<tr>
<td>Introduction - The characteristics and techniques of the medium:</td>
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2. Field Recording 10.00
3. Interviewing 10.00
4. Presentation Studio: Going live to air 10.00
5. The "production" studio 5.00
6. Editing 10.00
7. The basic conventions - continuity, scripting and presentation 10.00
8. Voice production 10.00
9. Planning and Constructing Programmes 5.00
10. Magazine Programmes 10.00
11. Soundscapes 10.00
12. The Producer's Role and Responsibilities 5.00

TEXT and MATERIALS required to be PURCHASED or ACCESSED:

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

Headphones and at least two high quality CDs. At least two (2) mini discs compatible with USQ equipment.

For this course, students are required to purchase an External 7200 rpm Hard Drive with Firewire. This hardware will be necessary for use over the duration of the three years of the degree course.

REFERENCE MATERIALS:

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

STUDENT WORKLOAD REQUIREMENTS:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
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<tr>
<td>Directed Study</td>
<td>61.00</td>
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<tr>
<td>Lectures</td>
<td>13.00</td>
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<td>Private Study</td>
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ASSESSMENT DETAILS

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<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
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<tr>
<td>WORKBOOK EXERCISES</td>
<td>100.00</td>
<td>30.00</td>
<td>20 Jul 2004</td>
</tr>
<tr>
<td>ORAL HISTORY/SOUNDSCAPE</td>
<td>100.00</td>
<td>35.00</td>
<td>20 Jul 2004</td>
</tr>
<tr>
<td>FINAL PRODUCTION EXERCISE</td>
<td>100.00</td>
<td>35.00</td>
<td>20 Jul 2004</td>
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NOTES:
1. Students will explore sound principles and techniques.
2. Students will produce an oral history project.
3. Students will produce a one (1) hour radio show to broadcast standards.

IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:
   There are no attendance requirements for this external course. However, it is the student's responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   To complete each of the assessment items satisfactorily, students must obtain at least 50% of the marks available for each assessment item.

3 Penalties for late submission of required work:
   If students submit assignments after the due date without prior approval, then a penalty of 10% of the total marks available for the assignment will apply for each of the first FIVE working days late, after which a zero mark will be given.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of a passing grade, students must demonstrate, via the summative assessment items, that they have achieved the required minimum standards in relation to the objectives of the course by obtaining at least 50% of the total weighted marks for all summative assessment.

5 Method used to combine assessment results to attain final grade:
The final grades for students will be assigned on the basis of the weighted aggregate of the marks (or grades) obtained for each of the summative assessment items in the course.

6 Examination information:
There is no exam for this course.

7 Examination period when Deferred/Supplementary examinations will be held:
Given the details under (6) above, there are no deferred exams for this course. However, if any deferred/makeup work is granted, it would have to be submitted by a date set by the examiner.

8 University Regulations:
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ Handbook.

ASSESSMENT NOTES

9 (a) The due date for an assignment is the date by which a student must lodge the assignment at the USQ. (b) Students must retain a copy of each item submitted for assessment. This must be produced within five days if required by the Examiner. (c) In accordance with University's Assignment Extension Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the due date of an assignment in extenuating circumstances such as documented ill-health. (d) Students who have undertaken all of the required assessments in the course but who have failed to meet some of the specified objectives of the course within the normally prescribed time may be awarded the temporary grade: IM Incomplete-Makeup). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study. (e) Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or sit for an examination at the scheduled time, may apply to defer an assessment in the course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination; IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

OTHER REQUIREMENTS

1 All assessment requirements will be submitted on sound recording mine discs, but students may be expected to submit supplementary scripts, prepared to comply with the conventions of the medium, together with written submissions relating to the organisation and production of all assessable items.