Description: Arts Management Project B

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>THS</td>
<td>8001</td>
<td>34006</td>
<td>2, 2004</td>
<td>EXT</td>
<td>1.00</td>
<td>TW MBA</td>
</tr>
</tbody>
</table>

Academic group: FOART
Academic org: FOA006
Student contribution band: 1
ASCED code: 100103

STAFFING
Examiner: Lawrence Bendle
Moderator: Kate Foy

SYNOPSIS
The course requires students to undertake an internship project with an arts organisation, as proposed in THS8000. The resulting reports will include a day-to-day journal of internship activities and an evaluation of the internship.

OBJECTIVES
On completion of this course students will be able to:
1. compile comprehensive reports on the internship
2. understand their professional development within an industry context

TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Completion of an internship project equivalent to 15 full days</td>
<td>40.00</td>
</tr>
<tr>
<td>2. Compilation of an internship journal documenting day to day activities</td>
<td>30.00</td>
</tr>
<tr>
<td>3. Evaluation of the internship activities and outcomes</td>
<td>30.00</td>
</tr>
</tbody>
</table>

TEXT and MATERIALS required to be PURCHASED or ACCESSED:
ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone
07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

Fitzgibbon, M & Kelly, A (eds) 1997, From maestro to manager: critical issues in arts and culture management, Oak Tree Press, Dublin.


REFERENCE MATERIALS:

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.


Hawkins, G 1993, From nimbin to mardi gras: constructing community arts, Allen & Unwin, St Leonards, NSW.


Radbourne, JJ & Fraser, M 1996, Arts management: a practical guide, Allen & Unwin, St Leonards, NSW.


STUDENT WORKLOAD REQUIREMENTS:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship</td>
<td>120.00</td>
</tr>
<tr>
<td>Self Directed</td>
<td>45.00</td>
</tr>
</tbody>
</table>

ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTERNSHIP RPT PT A JOURNAL</td>
<td>50.00</td>
<td>50.00</td>
<td>15 Nov 2004</td>
</tr>
<tr>
<td>INTERNSHIP RPT PTB EVALUATION</td>
<td>50.00</td>
<td>50.00</td>
<td>15 Nov 2004</td>
</tr>
</tbody>
</table>
IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:
There are no attendance requirements for this external course. However, it is the
student's responsibility to study all material provided to them or required to be
accessed by them to maximise their chance of meeting the objectives of the course
and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
To complete each of the assessment items satisfactorily, students must obtain at
least 50% of the marks available for each assessment item.

3 Penalties for late submission of required work:
If students submit Dissertations/Projects after the due date without prior approval
or documented medical circumstances, then a fail grade will be given.

4 Requirements for student to be awarded a passing grade in the course:
To be assured of a passing grade, students must meet the requirements of designated
examiners.

5 Method used to combine assessment results to attain final grade:
Method used to combine assessment results to attain final grade for Part 1 of a
Dissertation/Project (where IIP is a possible grade) - If the research proposal and
any possible ethics application are approved and the student's progress report is
deemed satisfactory by the student's supervisor and the course examiner, the student
will be awarded an interim grade of IIP, indicating satisfactory performance in the
course. When the Dissertation/Project has been assessed in its entirety, the grade
of IIP will be changed to the final grade.

6 Examination information:
There is no exam for this course.

7 Examination period when Deferred/Supplementary examinations will be held:
Given the details under (6) above, there are no deferred exams for this course.
However, if any deferred/makeup work is granted, it would have to be submitted
by a date set by the examiner.

8 University Regulations:
Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10
Academic Misconduct for further information and to avoid actions which might
contravene University Regulations. These regulations can be found at the URL
http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ
Handbook.

ASSESSMENT NOTES

9 (a) The due date for an assignment is the date by which a student must despatch
the assignment to the USQ. The onus is on the student to provide proof of the
despacht date, if requested by the Examiner. (b) Students must retain a copy of
each item submitted for assessment. This must be produced within five days if
required by the Examiner. (c) In accordance with University's Assignment Extension
Policy (Regulation 5.6.1), the examiner of a course may grant an extension of the
due date of an assignment in extenuating circumstances such as documented
ill-health. (d) Students who have undertaken all of the required assessments in the course but who have failed to meet some of the specified objectives of the course within the normally prescribed time may be awarded the temporary grade: IM (Incomplete-Makeup). An IM grade will only be awarded when, in the opinion of the examiner, a student will be able to achieve the remaining objectives of the course after a period of non-directed personal study. (e) Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or sit for an examination at the scheduled time, may apply to defer an assessment in the course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination; IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).