Description: Investments and Planning

<table>
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<tr>
<th>Subject</th>
<th>Cat-nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
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<td>FIN</td>
<td>5412</td>
<td>62165</td>
<td>1, 2007</td>
<td>EXT</td>
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<td>Toowoomba</td>
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Academic group: FOBUS
Academic org: FOB009
Student contribution band: 2
ASCED code: 081105

STAFFING

Examiner: Lujer Santacruz
Moderator: Boyd Scheuber

OTHER REQUISITES

Students are required to have access to a personal computer, e-mail capabilities and Internet access to USQConnect. Current details of computer requirements can be found at http://www.usq.edu.au/handbook/current/busgeninfo.html

RATIONALE

Personal financial planning (PFP) is becoming increasingly important, both to individuals and to professionals in their offering of services to the public. Governments have made it clear that the public sector will support retirees and the unemployed to a 'safety-net' standard only. In addition, people increasingly will be asked to choose where to invest their superannuation savings. Individuals will have more comfortable lives if they plan and manage their finances skillfully. The development of a financial plan becomes a necessity for just about everybody, covering details regarding wealth accumulation, retirement planning and insurance and estate planning issues.

SYNOPSIS

In this course students will consider in depth the financial planning process, the adoption of investment strategies, documentation, disclosure and the presentation of plans. Wealth creation will be dealt with in some detail by means of investments and superannuation savings. Taxation issues are covered. Planning for retirement, risk management and insurance, social security and estate planning issues are also covered briefly, in particular with respect to their relevance to the overall financial plan. Taxation, managed investments, personal risk management and superannuation are offered in specific courses if students wish to pursue those issues in further detail.
OBJECTIVES

The course objectives define the student learning outcomes for a course. The assessment item/s that may be used to assess student achievement of an objective is/are shown in parentheses after each objective. On successful completion of this course, students should be able to:

1. appreciate the range of available investments (Assignment, Examination)
2. appreciate the selection of appropriate investment strategies (Assignment, Examination)
3. understand fully the effect and implications of relevant taxation structures (Assignment, Examination)
4. appreciate the use of debt as an investment tool (Assignment, Examination)
5. understand the various issues relating to home ownership (Assignment, Examination)
6. appreciate the importance of superannuation together with some of the broader concepts relating to superannuation such as benefits and contributions (Assignment, Examination)
7. discuss the importance of managing risk and using insurance as an integral part of any financial plan (Assignment, Examination)
8. understand estate planning and related topics (Assignment, Examination)
9. understand social security provisions and the effects on income streams (Assignment, Examination)
10. understand the PFP process thoroughly (Assignment, Examination)
11. understand the role of advisers and disclosure requirements for remuneration (Assignment, Examination)
12. understand the skill requirements for advisers providing personal advice according to ASIC PS 146 which are necessary to enable the students to apply the knowledge learned in practical situations with a hypothetical client (Assignment, Examination).

TOPICS

<table>
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<th>Description</th>
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<tr>
<td>1. Asset classes and investment theory</td>
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<td>2. Tax for investors</td>
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<tr>
<td>3. Debt as an investment tool and home ownership</td>
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<tr>
<td>4. Superannuation</td>
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<td>5. Risk management and insurance</td>
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<td>6. The PFP process - documentation</td>
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<td>7. The PFP process - interviews</td>
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<tr>
<td>8. Estate planning</td>
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<td>9. Social security</td>
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TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

**REFERENCE MATERIALS**

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

**STUDENT WORKLOAD REQUIREMENTS**

<table>
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<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
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<tbody>
<tr>
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<td>Private Study</td>
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**ASSESSMENT DETAILS**

<table>
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<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
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<tr>
<td>ASSGNMNT - WRITTEN COMPONENT</td>
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<td>23 May 2007</td>
</tr>
<tr>
<td>ASSGNMNT - ROLE PLAY ACTIVITY</td>
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<td>EXAM PT A (MULTIPLE-CHOICE)</td>
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<tr>
<td>EXAM PT B (ESSAY&amp;SHORT ANSWER)</td>
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<td>49.00</td>
<td>END S1</td>
</tr>
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**NOTES**

1. The written component involves preparing a financial plan for a hypothetical client.
2. The role play activity involves going through interviews and presentations with a hypothetical client.
3. The examination is scheduled to be held in the end-of-semester examination period. Students will be advised of the official examination date for Exam (Parts A and B) after the timetable has been finalised. The total working time for Exam (Parts A and B) is 3 hours.

**IMPORTANT ASSESSMENT INFORMATION**

1. **Attendance requirements:**
   If you are an international student in Australia, you are advised to attend all classes at your campus. For all other students, there are no attendance requirements for this course. However, it is the students' responsibility to study all material provided to them or required to be accessed by them to maximise their chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2. **Requirements for students to complete each assessment item satisfactorily:**
To satisfactorily complete an individual assessment item a student must achieve at least 50% of the marks. (Depending upon the requirements in Statement 4 below, students may not have to satisfactorily complete each assessment item to receive a passing grade in this course.)

3 Penalties for late submission of required work:
   If students submit assignments after the due date without prior approval by the examiner, a penalty of 10% of the total marks gained by the student for the assignment will apply for each working day late.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of receiving a passing grade a student must submit all of the assessment items, achieve at least 50% for the examination and at least 50% of the total weighted marks available for the course.

5 Method used to combine assessment results to attain final grade:
   The final grades for students will be assigned on the basis of the aggregate of the weighted marks obtained for each of the summative assessment items in the course.

6 Examination information:
   This is a restricted examination. Candidates are allowed access to specific materials during the examination. The only materials that candidates may use in the restricted examination for this course are: writing and drawing instruments; calculators which cannot hold textual information (students must indicate on their examination paper the make and model of any calculator(s) they use during the examination); English translation dictionaries (but not technical dictionaries).

7 Examination period when Deferred/Supplementary examinations will be held:
   Any Deferred or Supplementary examinations for this course will be held during the next examination period.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm. Students should also read the Faculty of Business Guide to Policies and Procedures of the Faculty which can be found at the URL http://www.usq.edu.au/handbook/current/buspolproc.html.

ASSESSMENT NOTES

1 Assignments: (i) The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the examiner. (ii) Students must retain a copy of each item submitted for assessment. This must be produced within 24 hours if required by the examiner. (iii) The examiner may grant an extension of the due date of an assignment in extenuating circumstances. All applications for extensions must be accompanied by supporting documentation. In all circumstances no assignments will be accepted two calendar weeks after the due date. The examiner shall consider the statement accompanying a late assignment and decide on the outcome. (iv) The examiner will not accept submission of assignments by facsimile. (v) Assignments are to be submitted in the appropriate assignment folders.

2 Course weightings: Course weightings of topics should not be interpreted as applying to the number of marks allocated to questions testing those topics in an examination paper. The examination may test material already tested in assignments.
3 Dishonest actions: (i) Any student who is alleged to have performed a dishonest action relating to any assessment in the course will have a course of action taken against him/her as outlined in the academic regulations. (ii) Pieces of assessment should be the work of individual students. Joint pieces of assessment are not permitted unless written approval has been obtained from the examiner. (iii) Dishonest action in relation to assessment includes: copying or attempting to copy the work of others; use of or attempting to use information prohibited from use in that form of assessment; submitting the work of another as your own; consciously committing acts of plagiarism, that is, taking and using another's thoughts or writings as one's own with intent to deceive, which occurs when paragraphs, sentences, a single sentence or significant parts of a sentence which are copied directly, are not enclosed in quotation marks and appropriately footnoted or referenced in the text; direct quotations are not used, but text is paraphrased or summarised, and the source of the material is not acknowledged by footnoting or other reference in the text.

4 Deferred work: Students who, for medical, family/personal, or employment-related reasons, are unable to complete an assignment or to sit for an examination at the scheduled time may apply to defer an assessment in a course. Such a request must be accompanied by appropriate supporting documentation. One of the following temporary grades may be awarded: IDS (Incomplete - Deferred Examination); IDM (Incomplete Deferred Make-up); IDB (Incomplete - Both Deferred Examination and Deferred Make-up).

OTHER REQUIREMENTS

1 Learning resources: Prescribed texts and materials (see above); recommended reference materials (see above); printed Introductory Book, Study Book/s, and Book/s of Selected Readings; and course Website accessible via USQConnect.