Description: Psychological Skills Apprenticeship A

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
</tr>
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<tr>
<td>PSY</td>
<td>1104</td>
<td>63336</td>
<td>1, 2007</td>
<td>ONC</td>
<td>1.00</td>
<td>Springfield</td>
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Academic group: FOSCI
Academic org: FOS005
Student contribution band: 1
ASCED code: 090701

STAFFING
Examiner: Graeme Senior
Moderator: Gerry Tehan

RATIONALE
This program is focused on professional outcomes and it is imperative for students to have a professional grounding interviewing, assessment, counselling skills and a grounding in psychological research skills. This course constitutes the start to professional preparation program.

SYNOPSIS
This course deals with the fundamental issues of research and professional skills. With respect to psychological research skills we want to ensure that students understand the relationship between theory and its operationalisation through the manipulation and measurement of concrete variables and how hypotheses can be constructed from such considerations. In addition students need to develop the skills of data presentation and interpretation of graphical data. With respect to professional skills development, the foundation of all professional practice is the ethical responsibilities of the professional. This course requires students to be aware of and to be able to apply the APS code of ethics to professional issues.

OBJECTIVES
On successful completion of this course students will be able to:

1. demonstrate understanding of the link between theory, variables and hypotheses;
2. demonstrate expertise in the use of spreadsheets to manipulate data and to present that data in graphical form;
3. explain how data either confirm or do not confirm hypotheses;
4. demonstrate the ethical principles that underpin both the Canadian Psychological Association and Australian Psychological Society's code of ethics;
5. apply the APS code of ethics with respect to research and professional practice.
TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
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<tbody>
<tr>
<td>Research Skills</td>
<td>50.00</td>
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<tr>
<td>1.1. Psychological Theories</td>
<td></td>
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<tr>
<td>1.2. Independent and Dependant Variables</td>
<td></td>
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<td>1.3. Hypotheses and expected data</td>
<td></td>
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<tr>
<td>1.4. Using Excel to organise data and perform simple calculations</td>
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<td>1.5. Using Excel to produce graphs</td>
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<td>1.6. Interpreting graphs with respect to Hypotheses</td>
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<tr>
<td>Professional Skills</td>
<td>50.00</td>
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<tr>
<td>2.1. Comparing CPA and APS code of ethics</td>
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<tr>
<td>2.2. Applying APS code of ethics</td>
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TEXT and MATERIALS required to be PURCHASED or ACCESSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

STUDENT WORKLOAD REQUIREMENTS

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
</tr>
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<tbody>
<tr>
<td>Assessment</td>
<td>10.00</td>
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<tr>
<td>Class Contact</td>
<td>26.00</td>
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<tr>
<td>Private Study</td>
<td>44.00</td>
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ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
</tr>
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<tbody>
<tr>
<td>COMPETENCY TEST</td>
<td>1.00</td>
<td>100.00</td>
<td>28 Jun 2007</td>
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</table>
IMPORTANT ASSESSMENT INFORMATION

1 Attendance requirements:
   It is the students' responsibility to attend and participate appropriately in all activities
   (such as lectures, tutorials, laboratories and practical work) scheduled for them, and to
   study all material provided to them or required to be accessed by them to maximise their
   chance of meeting the objectives of the course and to be informed of course-related
   activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   To complete each of the assignments satisfactorily, students must obtain the 1 mark
   available for the test.

3 Penalties for late submission of required work:
   If students submit assignments after the due date without prior approval then a penalty of
   5% of the total marks available for the assignment will apply for each working day late.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of a passing grade, students must demonstrate, via the summative assessment
   items, that they have achieved the required minimum standards in relation to the objectives
   of the course by satisfactorily completing the Competency Test. Students who do not
   qualify for a passing grade may, at the discretion of the Examiner, be assigned additional
   work to demonstrate to the Examiner that they have achieved the required standard. It is
   expected that such students will have been assessed as close to satisfactorily completing
   the Competency Test.

5 Method used to combine assessment results to attain final grade:
   As P is the only passing grade available for this course, all students who are qualified for
   a passing grade as in Important Assessment Information 4 will be given a grade of P.
   Other students will be given either a Failing grade or an Incomplete grade.

6 Examination information:
   There are no examinations in this course.

7 Examination period when Deferred/Supplementary examinations will be held:
   Since there is no examination in this course, there are no supplementary or deferred exams.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10
   Academic Misconduct for further information and to avoid actions which might contravene
   University Regulations. These regulations can be found at the URL
   http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ
   Handbook.

ASSESSMENT NOTES

9 The due date for an assignment is the date by which a student must despatch the assignment
   to the USQ. The onus is on the student to provide proof of the despatch date, if requested
   by the Examiner.

10 Students must retain a copy of each item submitted for assessment. This must be produced
    within five days if required by the Examiner.

11 Access to email, discussion groups and the internet is a departmental requirement. Students
    are expected to open their university provided email account and check it regularly for
    personal communication. Information sent this way will be regarded as being receivable.