Description: Psychological Skills Apprenticeship C

<table>
<thead>
<tr>
<th>Subject</th>
<th>Cat-nbr</th>
<th>Class</th>
<th>Term</th>
<th>Mode</th>
<th>Units</th>
<th>Campus</th>
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<td>PSY</td>
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<td>63338</td>
<td>1, 2007</td>
<td>ONC</td>
<td>1.00</td>
<td>Springfield</td>
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Academic group: FOSCI
Academic org: FOS005
Student contribution band: 1
ASCED code: 090701

STAFFING
Examiner: Yong Goh
Moderator: Andrea Quinn

RATIONALE
This course continues the professional preparation program in professional skill development and research capabilities.

SYNOPSIS
This course deals with the fundamental issues of research and professional skills. With respect to psychological research skills this course centres on the preparation of a research proposal consisting of an ethics application, a review of the literature and specification of a research methodology. With respect to professional skills development, this course will involve the student in participation within a community setting. It is envisaged that students will focus interpersonal skills, social networking and organisational processes with active community engagement.

OBJECTIVES
On successful completion of this course students will be able to:

1. write an ethical clearance application;
2. write a research proposal consisting of a literature review, rationale for the experiment, expected outcomes and a full description of the experimental methodology;
3. demonstrate advanced interpersonal skills within a community setting;
4. demonstrate social networking skills within a community setting;
5. demonstrate organisational processes with a community setting;
6. other professional skills that are appropriate to the placement setting.
TOPICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Weighting (%)</th>
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<tbody>
<tr>
<td>Research Skills</td>
<td>50.00</td>
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<tr>
<td>1. Write an ethics application</td>
<td></td>
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<tr>
<td>1.2. Write a research proposal</td>
<td></td>
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<tr>
<td>Professional Skills</td>
<td>50.00</td>
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<tr>
<td>2.1. Interpersonal communication skills</td>
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<tr>
<td>2.2. Social networking</td>
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<td>2.3. Organisational processes</td>
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TEXT and MATERIALS required to be PURCHASED or ACCESSSED

ALL textbooks and materials are available for purchase from USQ BOOKSHOP (unless otherwise stated). Orders may be placed via secure internet, free fax 1800642453, phone 07 46312742 (within Australia), or mail. Overseas students should fax +61 7 46311743, or phone +61 7 46312742. For costs, further details, and internet ordering, use the 'Textbook Search' facility at http://bookshop.usq.edu.au click 'Semester', then enter your 'Course Code' (no spaces).

REFERENCE MATERIALS

Reference materials are materials that, if accessed by students, may improve their knowledge and understanding of the material in the course and enrich their learning experience.

STUDENT WORKLOAD REQUIREMENTS

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment</td>
<td>10.00</td>
</tr>
<tr>
<td>Class Contact</td>
<td>26.00</td>
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<tr>
<td>Private Study</td>
<td>44.00</td>
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ASSESSMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks out of</th>
<th>Wtg(%)</th>
<th>Due date</th>
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<tr>
<td>COMPETENCY TEST</td>
<td>1.00</td>
<td>100.00</td>
<td>28 Jun 2007</td>
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IMPORTANT ASSESSMENT INFORMATION

1. Attendance requirements:
   It is the students' responsibility to attend and participate appropriately in all activities (such as lectures, tutorials, laboratories and practical work) scheduled for them, and to study all material provided to them or required to be accessed by them to maximise their
chance of meeting the objectives of the course and to be informed of course-related activities and administration.

2 Requirements for students to complete each assessment item satisfactorily:
   To complete each of the assignments satisfactorily, students must obtain the 1 mark available for the test.

3 Penalties for late submission of required work:
   To complete each of the assignments satisfactorily, students must obtain the 1 mark available for the test.

4 Requirements for student to be awarded a passing grade in the course:
   To be assured of a passing grade, students must demonstrate, via the summative assessment items, that they have achieved the required minimum standards in relation to the objectives of the course by satisfactorily completing the Competency Test. Students who do not qualify for a passing grade may, at the discretion of the Examiner, be assigned additional work to demonstrate to the Examiner that they have achieved the required standard. It is expected that such students will have been assessed as close to satisfactorily completing the Competency Test.

5 Method used to combine assessment results to attain final grade:
   As P is the only passing grade available for this course, all students who are qualified for a passing grade as in Important Assessment Information 4 will be given a grade of P. Other students will be given either a Failing grade or an Incomplete grade.

6 Examination information:
   There are no examinations in this course.

7 Examination period when Deferred/Supplementary examinations will be held:
   Since there is no examination in this course, there are no supplementary or deferred exams.

8 University Regulations:
   Students should read USQ Regulations 5.1 Definitions, 5.6. Assessment, and 5.10 Academic Misconduct for further information and to avoid actions which might contravene University Regulations. These regulations can be found at the URL http://www.usq.edu.au/corporateservices/calendar/part5.htm or in the current USQ Handbook.

**ASSESSMENT NOTES**

9 The due date for an assignment is the date by which a student must despatch the assignment to the USQ. The onus is on the student to provide proof of the despatch date, if requested by the Examiner.

10 Students must retain a copy of each item submitted for assessment. This must be produced within five days if required by the Examiner.

11 Access to email, discussion groups and the internet is a departmental requirement. Students are expected to open their university provided email account and check it regularly for personal communication. Information sent this way will be regarded as being receivable.