

## Postgraduate Certificate in Learning and Development (PGLD) - PGCertLearning&Dev

This program is offered only to continuing students. No new admissions will be accepted. Students who are interested in this study area should consider the [GCEF Graduate Certificate of Education](#).

	Online
<b>Start:</b>	No new admissions
<b>Fees:</b>	Domestic full fee paying place International full fee paying place
<b>Standard duration:</b>	1 semester full-time, 2 years part-time
<b>Program articulation:</b>	To: ; <a href="#">Master of Learning and Development</a>

### Notes:

Both modes of study are supported through the USQ Study Desk.

This program does not qualify students for teacher registration with relevant teaching authorities. To qualify for teacher registration in Queensland, please refer to the ; [Graduate Diploma of Learning and Teaching](#).

### Contact us

Current students
<a href="#">Ask a question</a> Freecall (within Australia): 1800 007 252 Phone (from outside Australia): +61 7 4631 2285 Email <a href="mailto:usq.support@usq.edu.au">usq.support@usq.edu.au</a>

### Professional accreditation

The Career Development and Lifelong Learning specialisation meets the professional learning needs of professionals working in teaching, counselling, training, employment, community development, or information management roles who support the career planning and development of students, clients, and organisations. The Career Development and Lifelong Learning specialisation addresses core and selected specialist competencies from the Professional Standards for Australian Career Development Practitioners, and it has been officially endorsed by the [Career Industry Council of Australia](#) as a qualification for the status of professional career development practitioner under the Professional Standards.

### Program aims

The aim of this program is to provide professionals in education, training and development with postgraduate-level coursework and scholarly opportunities that will engage educational issues that are relevant and meaningful to them and help to sustain their communities and fulfil their lives. The program therefore aims to:

- facilitate the development and consolidation of knowledge and skills in teaching and learning in community, professional and workplace learning settings that are informed by contemporary learning theory and futures-orientated approaches
- support the application of these knowledge and skills through learner-centred design, flexible delivery and individualised and authentic assessment to enhance quality of services for their learners
- provide opportunities for students to build a program of study to suit their own particular needs, professional and industry requirements and individual career paths

## Program objectives

On successful completion of the Postgraduate Certificate in Learning and Development, students should be able to:

- critically analyse and contextualise knowledge relating to professional practice and sustainable engagement in educational sectors
- exhibit competence and commitment in pursuing personal lifelong learning goals of advanced scholarship in relation to their areas of specialisation
- articulate the local, provincial, national, regional and global dimensions of the work and identities of contemporary educators, trainers and developers
- demonstrate the capacity to add value to, and help to sustain contemporary learning communities

## Admission requirements

To be eligible for admission, applicants must satisfy the following requirements:

To be considered eligible for admission to the program, applicants must:

- have completed a Bachelor degree from a recognised university.

### Alternative Admission

Applicants who do not meet the requirements for normal entry may apply for alternative entry if they believe that they can demonstrate that they have qualifications and/or experience that might be considered equivalent to those required for normal entry. Applicants are referred to the [Australian Qualification Framework's](#) Recognition of Prior Learning principles.

All students are required to satisfy the applicable [English language requirements](#).

If students do not meet the English language requirements they may apply to study a University-approved [English language program](#). On successful completion of the English language program, students may be admitted to an award program.

## Program fees

### Domestic full fee paying place

Domestic full fee paying places are funded entirely through the full fees paid by the student. Full fees vary depending on the courses that are taken. Students are able to calculate the fees for a particular course via the [Course Fee Schedule](#)

Domestic full fee paying students may be eligible to defer their fees through a Government loan called [FEE-HELP](#) provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for [FEE-Help](#).

### International full fee paying place

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, via distance education/online. Students are able to calculate the fees for a particular course via the [Course Fee Schedules](#).

## Program structure

The Postgraduate Certificate in Learning and Development is a 4-unit program.

- At least 50% of the units studied must be level 8 courses
- At least 50% of the units studied (at least 2 units) must be from the [Master of Education](#).
- A maximum of 50% of the units studied (up to 2 units) may be selected from any USQ course – choose via the [USQ programs](#) search facility.

Education coursework	Minimum of 2 units
Complementary coursework	Maximum of 2 units

### Student-Designed Customisation and Recommended Enrolment Patterns

Because the central focus of the program is on career transitions for those assuming broadly defined educator responsibilities, the default specialisation will be a student designed pattern. This customised pattern must follow the program structure outlined above. Students tailoring their study pattern through this option will not have a specialisation named on their testamur. **Note:** Students must submit a study plan for approval by the Program Administration.

Prescribed study patterns are listed in the Recommended Enrolment section of this Handbook. Students following the enrolment pattern of a specialisation will have the Specialisation named on their testamur.

### Program completion requirements

Students are required to follow the recommended enrolment pattern for their selected specialisation or to tailor a “student-designed” enrolment pattern following the Program Structure guidelines.

### Required time limits

Full-time enrolment normally requires one semester of study. Part-time enrolment may be extended to two years of study.

### Major studies/specialisations

Because of the program focus, the default study pattern will be student-designed; a customised pattern following the program structure guidelines. Students who follow the recommended enrolment pattern for the following specialisations will have their specialisation named on their testamur.

Please select one of the following specialisations or refer to the Program Structure to tailor your own study pattern via the student-designed customisation option.

- Adult Professional and Workplace Learning
- Career Development and Lifelong Learning
- Communities and Informal Learning
- Learning Design
- Early Childhood
- Online and Distributed Learning
- Organisational Capacity Building

### Professional experience

**Professional experience** is required and recommended in a limited number of specialisations: **Adult, Professional and Workplace Learning** and **Early Childhood**. Irrespective of level of academic performance achieved by students in these specialisations, no student will be eligible to graduate from the specialisation without satisfactorily demonstrating current professional competence against the performance criteria identified in the nominated courses.

**Eligibility to Undertake professional experience in Queensland Educational Settings** Under the terms of the Commission for Children and Young People Act (Qld. 2000), students undertaking professional experience are considered to be **volunteers** engaged in **regulated employment**. As such, all students working with children must apply to the Commission to be issued with a notice that they are **suitable to work in child-related employment**. As part of this application, the student must consent to the Commission conducting a criminal history check as the key element of the process of determining suitability. All applications for a suitability notice must be made at the local campus of the university at the commencement of their program. Students who do not make application, or who do apply but are subsequently deemed **unsuitable**, will not be able to undertake the professional experience components of the program.

Students undertaking professional experience outside of Queensland will need to check the requirements for professional experience in their State or Country.

## IT requirements

Students must have reliable and ready access to email and the Internet. See [minimum computing standards](#) for more information.

## Articulation

The Postgraduate Certificate in Learning and Development articulates to the Master of Learning and Development.

## Credit

The maximum credit granted will be no more than half of the program units (two units). Within this limit, credit will be granted for relevant studies successfully completed at postgraduate level in the last five years and may be considered for studies successfully completed in the last 10 years. In consideration of these guidelines, the following points warrant particular consideration:

- Transfer of credit from other incomplete USQ award programs may be permitted where there is similar or appropriate content.
- Advanced Standing for other formal awards from recognised educational institutions will be assessed using the [Australian Qualification Framework](#)'s Recognition of Prior Learning principles.
- Other completed and assessed professional development and workplace learning activities will attract credit into the program when assessed by the Faculty of Business, Education, Law and Arts as equivalent to a full USQ course.

Students intending to apply for credit should contact the Faculty of Business, Education, Law and Arts before applying for credit, and follow the [guidelines for credit for previous study or work](#).

## Enrolment

Students will enrol in the Postgraduate Certificate in Learning and Development on either a full-time or a part-time basis. International on-campus students must be enrolled full-time.

It is recommended that study commences with the specialisation's Education coursework section.

**Note:** Minimum enrolment numbers apply to all courses. Should enrolments not meet the minimum number required, students may be transferred to a different mode or offering and advised of this change prior to semester start.

## Adult, professional and workplace learning – recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

The **Adult, Professional and Workplace Learning** specialisation is designed to meet the needs of professionals and other practitioners with an undergraduate degree (or equivalent post-compulsory qualifications) in a discipline other than education who are needing to build a solid foundation of knowledge and skills in teaching and learning to enhance their practice and support their personal, professional and career development. It will also meet the needs of more experienced educators and trainers with an undergraduate degree (or equivalent post-compulsory qualifications) seeking further development of their knowledge and skills in teaching and learning with a focus on adult, professional and workplace learning. . Indicative positions include Education Officer, Development Officer and Workplace Mentor.

**Note:** This program alone does not meet the requirements for industry trainers and vocational teachers in higher education sectors. To qualify for this accreditation, please refer to the (Adult, professional and workplace learning).

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b>								
<b>Required Courses</b>								
EDU8701							1	
EDU5760				1,2				Professional Experience is a required component of this course, please refer to the Course Specification regarding sector specific requirements.
<b>Select a minimum of 1</b> of the following Education coursework courses:								
EDU5601 Designing for Flexible Learning Environments							1	This course is offered in odd-numbered years.
<a href="#">EDU8606 Lifelong Career Development</a>							1	
<b>Complementary Coursework:</b> Select 1 course from <a href="#">USQ Programs</a> so that at least 2 units in your completed program are level 8 courses.								

### Career development and lifelong learning – recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

The Career Development and Lifelong Learning specialisation meets the professional learning needs of professionals working in teaching, counselling, training, employment, community development, or information management roles who support the career planning and development of students, clients, and organisations. The Career Development and Lifelong Learning specialisation addresses core and selected specialist competencies from the Professional Standards for Australian Career Development Practitioners, and it has been officially endorsed by the [Career Industry Council of Australia](#) as a qualification for the status of professional career development practitioner under the Professional Standards.

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b> Select a minimum of 4 Education coursework courses								
<b>Required Courses</b>								
<a href="#">EDU8606 Lifelong Career Development</a>							1	
<a href="#">EDU8331 Career Development in Educational Settings</a>							2	
<a href="#">EDU8332 Introduction to Counselling in Educational Contexts</a>							1	

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Select a minimum of 1</b> of the following Education coursework courses:								
EDU8406							2	
EDU5760				1,2				Professional Experience is a required component of this course, please refer to the Course Specification regarding sector specific requirements.
EDU8605							1	
<a href="#">EDU8328 Consultation and Communication: Theory and Practice</a>							2,3	

**Notes:**

Students intending to articulate into the [Master of Education \(8 units\)](#) (Guidance and Counselling) major will need to consult that Handbook entry for discipline selection to achieve full articulation.

### Communities and informal learning - recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

The **Communities and Informal Learning** specialisation is designed to meet the needs of those involved in work with communities such as Community Development Officers, Community Education Officers or Learning Coordinators, and those facilitating the informal and organic learning that takes place with community settings.

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b> Select a minimum of 2 Education coursework courses								
EDU8605							1	
<a href="#">EDU8328 Consultation and Communication: Theory and Practice</a>							2,3	
LIN8015		2					2,3	
EDU5760				1,2				Professional Experience is a required component of this course, please refer to the Course Specification regarding sector specific requirements.
EDU8406							2	
<b>Complementary Coursework:</b> Select a maximum of 2 courses from <a href="#">USQ Programs</a> so that at least 2 units in your completed program are level 8 courses.								

### Early childhood - recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

The **Early Childhood** specialisation is designed to meet the needs of early childhood professionals and other multidisciplinary practitioners involved in work with young children and their families. It is expected that these students will normally hold an undergraduate degree (or equivalent post-compulsory qualifications) in a discipline other than early childhood education and are keen to enhance their skills, knowledge and ability in relation to the early childhood sector. This qualification will also meet the needs of experienced educators who are seeking to further develop their knowledge and skills to gain a specialisation in early childhood education and care.

**Note:** This program alone does not meet the accreditation requirements of the Office for Early Childhood Education and Care (formerly the Queensland Department of Families). To qualify for this accreditation, please refer to the Master of Learning and Development (Early Childhood).

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b>								
<b>Required Courses</b>								
EDU8701							1	
EDU5760 *				1,2				Professional Experience is a required component of this course, please refer to the Course Specification regarding sector specific requirements.
EDU8007							1	
<b>Complementary Coursework:</b> Select 1 course from <a href="#">USQ Programs</a> so that at least 2 units in your completed program are level 8 courses.								

#### Footnotes

\* This course includes a prac component

### Learning design - recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

Effective learning design is at the heart of sound educational practices. To interrogate the potential of various learning environments, contexts and opportunities, educators must adopt a critical approach to the learning design process, and consider the extent to which learning is enhanced through explicit design strategies. This specialisation meets the needs of a wide range of professionals working in educational settings who need to develop their knowledge and skills in learning design. Those wishing to move into the fields of educational design/learning design/instructional design or development will find this specialisation particularly useful.

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b> Select a minimum of 2 Education coursework courses								
EDU5601 Designing for Flexible Learning Environments							1	This course is offered in odd-numbered years.

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
EDU8406						2		
EDU8415						1		
EDU5713		3				1,3		
<b>Complementary coursework:</b> Select a maximum of 2 courses from <a href="#">USQ Programs</a> so that at least 2 units in your completed program are level 8 courses								

### Online and distributed learning - recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

The specialisation is designed to meet the needs of a wide range of professionals in a variety of online education settings. It caters for those in both formal education settings and informal learning contexts – specifically teachers and educational designers moving to a more sophisticated application of online education, as well as professionals working in corporate environments. The main focus of this specialisation is to develop critical thinking, intellectual engagement and the ability to design, develop, facilitate and evaluate programs in online and blended learning environments.

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b> Select a minimum of 2 Education coursework courses								
EDU8415						1		
EDU5601 Designing for Flexible Learning Environments						1	This course is offered in odd-numbered years.	
EDU8406						2		
EDU8605						1		
EDU8111						2		
<b>Complementary coursework:</b> Select a maximum of 2 courses from <a href="#">USQ Programs</a> so that at least 2 units in your completed program are level 8 courses								

### Organisational capacity building - recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

Taking an inquiring approach to capacity building, this specialisation examines approaches to building agency, independence and interdependence for healthy, sustainable and appreciative organisations and communities. The focus is on critical thinking and analysis within a strengths-based framework of person-centred practice. Indicative positions for those choosing this specialisation are Unit Leaders and Executive Officers within organisations with strong organisational, developmental or learning responsibilities.

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
<b>Education Coursework:</b> Select a minimum of 2 Education coursework courses								
EDU5221						2		

Course	Year of program and semester in which course is normally studied						Enrolment requirements	Comments
	On-campus (ONC)		External (EXT)		Online (ONL)			
	Year	Sem	Year	Sem	Year	Sem		
EDU8314						1,3		
EDR8000						1,2,3		
EDU8605						1		
EDU8318						2		
EDU8319 Marketing Your Educational Organisation						3	Runs every second year — will run in 2014	
LIN8015		2				2,3		

**Complementary coursework:** Select a maximum of 2 courses from [USQ Programs](#) so that at least 2 units in your completed program are level 8 courses