

UNIVERSITY MEETING SCHEDULE

USQ MEETING SCHEDULE – 2017

COMMITTEE	DAY, TIME	VENUE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	CONTACT OFFICER
COUNCIL	Mon 12.30pm♥ - 5.00pm	Council Chamber		20*	13**		15♦		10		11♦♦	30		11■	Executive Officer (Council)
Council Agenda Planning Meeting	Mon 10.00am - 11.00am	S508A		13		20~		19		21		9	20		Executive Officer (Council)
Chancellor's Committee	Thurs 1.30pm - 3.00pm	Council Chamber		9^		20		15		17		5	16		Executive Officer (Council)
Remuneration Sub-Committee	Thurs 1.30pm - 2.15pm	Council Chamber		9											Director (HR)
Audit and Risk Committee	Thurs 10.45am - 1.15pm	Council Chamber		9		20		15		17		5	16		Executive Officer (Council)
Finance and Facilities Committee	Thurs 8.30am - 10.30am	Council Chamber		9		20		15		17		5	16		Executive Officer (Council)
Honorary Awards Committee	Thurs 3.00pm - 4.00pm - twice yearly (min)	Council Chamber						15					16		Executive Assistant (Governance & Chancellor)
ACADEMIC BOARD	Tues 1.00pm - 4.00pm	Council Chamber		28		18		6		1	12		7		Governance Officer (Academic Board)
Academic Board Executive Committee	Tues 2.00pm - 3.00pm	S502		21		11	30		25		5	31			Governance Officer (Academic Board)
Education Committee	Thurs 9.30am - 11.30am	Council Chamber		16		6, 27	18		13	10, 31		19			Governance Officer (Academic Board)
Research Committee	Thurs 2.00pm - 4.00pm	Council Chamber		16		6	18		13	31		19			Governance Officer (Academic Board)
MANAGEMENT COMMITTEES															
University Safety Committee	Tues 10:00am - 12noon	S211		14		4			4		5		14		Manager (USQ Safe)
Vice-Chancellor's Committee	Wed 9:00am - 12.00noon	VCCR (B Block)	25	8, 22	8, 22	5, 19	3, 17, 31	14, 28	12, 26	9, 23	6, 20	4, 18	1, 15, 29		SEO (Governance & Management)
Social Justice Strategy Board	Thurs 9.30am - 11.30am	Council Chamber		23				29					2		Senior Equity and Outreach Program Officer
Aboriginal & Torres Strait Islander Career Development & Employment Strategy Committee	Wed 1.00pm - 2.00pm	B103		15			17			16			15		Senior Equity and Outreach Program Officer
ICT Strategy Board	Tues 9.00am - 11.00am	Y392		14		11		13		15		17		5	SEO to DVC (AS) & CIO
Markets and Partners Management Committee	Wed 2.00pm - 3.30pm	VCCR (B Block)	25		29		31		26		27		29		SEO to DVC (S&C)
Education Management Committee	Thurs 2.00pm - 4.00pm	VCCR (B Block)	19	23	23	13	25	22	20	10	7, 28		9		Senior Academic Portfolio Coordinator
Research Management Committee	Thurs 2.00pm - 4.00pm	Q303		23	30	27	25	29	27	24	28	26	30		SEO to DVC (R&I)
Animal Ethics Committee	Thurs 2.30pm - 5.00pm	Q303		9		13		15		10		12		14	Ethics Coordinator
Human Research Ethics Committee	Tues 3.00pm - 5.00pm	T452	31		7	11	16	20	25	29		3	14	12	Ethics Coordinator
Institutional Biosafety Committee	Thurs 10:30am - 12:30pm	S302			16			29			21				Ethics Coordinator

♥ Members will convene at 12.00noon for a light lunch, with meetings commencing at 12:30pm – meetings held at Toowoomba Campus unless otherwise stated

* Meeting to sign-off on audited financial statements for 2016, plus 2016 Annual Report

** Meeting to incorporate a Council Reflective Forum

♦ Meeting to be held at Ipswich Campus

♦♦ Meeting to be held at Springfield Campus

■ Meeting to be held at Queensland College of Wine Tourism, Stanthorpe

~ Meeting to be held following Chancellor's Committee due to Public Holiday on 25 April 2017

^ Meeting to commence at 2.30pm (immediately following Remuneration Sub-Committee on 9 February 2017)

2017 PUBLIC HOLIDAYS

New Year's Day – Sunday 1 January
New Year's Day holiday – Monday 2 January
Australia Day – Thursday 26 January
Stanthorpe Show Holiday (for Queensland College of Wine Tourism) – TBA
Good Friday – Friday 14 April
Easter Monday – Monday 17 April
Toowoomba Show Holiday – Thursday 30 March
ANZAC Day – Tuesday 25 April
Labour Day – Monday 1 May
Ipswich Show Holiday (for Ipswich and Springfield Campuses) – Friday 19 May
Royal National Show (Brisbane area only) – Wednesday 16 August
Queen's Birthday – Monday 2 October
Christmas Day – Monday 25 December
Boxing Day – Tuesday 26 December

2017 GRADUATION DATES

Friday 31 March – Toowoomba – 10am and 2pm	Venue: CBRC	
Friday 7 April – Toowoomba – 10am and 2pm	Venue: CBRC	
Friday 21 April – Springfield/Ipswich – 10am and 2pm	Venue: Ipswich Civic Centre	<i>Graduation March at 9.30am</i>
Saturday 6 May – Kuala Lumpur – 6.30pm	Venue: Hilton KL Hotel	<i>Alumni function at 8pm</i>
Tuesday 9 May – Sydney – 6.30pm	Venue: Doltone House, Jones Bay Wharf	
Friday 8 September – Toowoomba – 10am and 2pm	Venue: Empire Theatre	<i>Graduation March at 9am</i>