



Privacy Register

Participants in Research Personal Information

Prior to collection and use of personal information in research, the researcher must obtain approval from the Ethics Committee in the Office of Research and Higher Degrees. Researchers are encouraged to obtain the informed written consent of those individuals providing personal information for research purposes.

The responsibility for ensuring compliance with the privacy principles in the [Information Privacy Act 2009](#) rests with the organisational unit conducting the research and access to the personal information data will be limited to members of the research team, the funding body if appropriate and staff providing assistance to or supervising the research team.

Individuals can obtain information regarding access to their personal information by contacting the Director, Office of Research and Higher Degrees or by contacting the [Privacy Officer](#) or the [Right to Information Coordinators](#).

Records are retained for various periods according to the relevant Records Retention and Disposal Schedule, as approved by the Queensland State Archivist and may be stored on paper and electronic media.